



EARTH REMOVAL BOARD

MEETING Minutes

Tuesday October 18, 2016 7:00 PM

Meeting started: 7:00pm

Attendance: Al Peloquin (Chairman), Leonard Mort (Vice Chairman), Scott Despres, Anna Lewandowski and Nancy Young (Secretary)

Absent: Tom Brown (Vice Chairman)

Guests: Margaret Bacon from Civil Site Engineering

Meeting Subjects:

- 1) Call to Order
- 2) Approval of August 16st, 2016 Meeting Minutes
- 3) Margaret with Civil Site Engineering LLC
- 4) Updates for Renewals
- 5) Adjournment

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I. Call to Order:

Al Peloquin called the meeting to order.

II. Approval of September 20st, 2016 Meeting Minutes:

Al Peloquin asked the board to make a motion to accept the minutes; Leonard Mort made a motion, Scott Despres second, all approved 4 – 0.

III. Civil Site Engineering LLC – Margaret Bacon:

Margaret Bacon took to the podium and explained to the board in regards to Elite Home Builders (Property on Howe Ave., Map# 45 & 37, Lot# 219 – 222 & 80 – 84, Residential R-1), she visited the site at Howe Ave. on Monday October 17th, she did try calling Mr. Steve Venecasa to meet with her but was only able to leave a message, she went out to the site on Howe Ave. and met with a some of the crew working with the excavator. At that time they were just clearing and grubbing however the entire site is cleared and they have the erosion control installed. The chipper was just arriving as she was finishing up her visit. They still have some work to do with the roots and there is still a lot of rocks to be removed however the job is moving right along. Margaret informs the board that she also receives an anticipated schedule that gives them an idea of what's going on and when it's going on. She also sent Mr. Venecasa an email if she could get a plan highlighting on the construction stock piling area but hasn't received a response as of yet. Al Peloquin asked Margaret when she does talk to him if he could also supply the ERB a copy of the plan so he has one on file. Margaret also pointed out that they should also have a stock pile plan from the Burbank Street area as well. Al Peloquin also asked how much of the elevation has come down in that area, Margaret wasn't sure or at least off the top of her head but she thinks some of the areas were coming down at least 10 feet, Margaret pointed out from a form she had on hand that as of Oct. 14, total excess material being removed would be 60,000 cubic yards. Scott Despres asked, in regards to the scheduling, a lot of the residents in the area are concerned when the drilling and blasting might start and as Margaret pointed out in an email she sent to Steve Venecasa that it would be helpful for the ERB if we could get an anticipated schedule for other inquiries but she has not received any word back but she would give him a call and follow up with another email the next day and this time she'll be a little more persistent. Anna Lewandowski asked if they inspect the surrounding properties for possibility of damage when there is blasting. Prior to any blasting the fire department is notified and

there are notifications posted to the residents. Al Peloquin brought up another site, Burbank Street, it seems to be running good and there doesn't seem to be any issues but he would like Margaret to maybe pay a visit after the turn of the year.

IV. Updates for Renewal:

Al Peloquin opens the discussion; when a developer is in town with the ERB the application fee as well as the \$500 engineering fee is presented to the developer, that process takes place on the first year subsequent years following we charge them \$500.00 for each year that they're in town as well as any additional engineering fees as we see fit as Margaret comes in and she goes out and inspects these sites. At this particular time renewals are in place because they ended at the end of July we are a little late at getting that done, the developing going on in town right now is very minimal we only have three in place right now and two of the renewals have come in, Al spoke with Burbank and Venecasa and both sent in their application and we are in the process getting ready to give them their permits for 2017. We do have one developer, Andrews Survey, whom handles the Aggregate account they held some land and material area in Millbury for a number of years, there is very little activity that goes on at that site and they want to maintain the site so that when they decide to do something with the site it all will be in place so they continue to pay their \$500.00 every year. Al has had a conversation with the owner of Andrews Survey, Byron, and asked him about the process that was taking place and he (Byron) indicated that it is in place although he hasn't heard back from Aggregate, he had hoped to follow up and find out what was going on, hopefully within a week or two we'll hear something and we'll get another permit out...

The board had received an invoice from Margaret (Civil Site Engineering LLC), Al approved the invoice and has asked the board that three additional signatures from the board will be needed to sign off, (Leonard Mort and Scott Despres signed).

Al Peloquin approved Nancy's time card.

V. ADJOURNMENT:

Al asked the board for a motion for adjournment; Leonard Mort made the motion to adjourn; Scott Despres second the motion, all were in favor 4 - 0.

Adjournment was at 8:00 PM

Meetings for November 15th & December 20th were postponed and January 17th meeting was cancelled due to inclement weather.

Next meeting: Tuesday February 21st, 2017 @ 7:00 PM



EARTH REMOVAL BOARD

**Signature of Attendees and Approval for Minutes
(Meeting Minutes from October 18, 2016)**

Al Peloquin - Chair Perman: _____ *Al Peloquin*

Leonard Mort - Vice Chairman: _____ *Leonard Mort*

Tom Brown - Clerk: _____ *Tom Brown*

Scott Despres - Member: _____ *Scott Despres*

Ann Lewandowski - Member: _____

Comments: _____

