



## **EARTH REMOVAL BOARD**

### **MEETING Minutes**

**Tuesday April 17, 2018 7:00 PM**

RECEIVED  
TOWN CLERK  
2018 JUN 20 PM 3:02  
MILLBURY, MASS

**Meeting started: 7:00pm**

**All Board Members were in Attendance:** Al Peloquin (Chairman), Leonard Mort (Vice Chairman), Tom Brown, Scott Despres and Anna Lewandowski

#### **Meeting Subjects:**

1. Call to Order
2. Review meeting minutes from Tuesday, March 20<sup>th</sup>, 2018.
3. Andrew Vanni Financial Director / ERB Financial Spreadsheet
4. Margaret Bacon with Civil Site Engineering
5. Contact with the Planning Board
6. Adjournment

#### **1. Call to Order:**

Al Peloquin called the meeting to order.

#### **2. Review of Meeting Minutes from Tuesday, March 20<sup>th</sup>, 2018:**

**Leonard Mort** made a motion to accept the meeting minutes from Tuesday, March 20<sup>th</sup>, 2018, **Anna Lewandowski** second the motion all members were in favor 4 – 0 (Al Peloquin, Leonard Mort, Tom Brown and Anna Lewandowski).

#### **3. Andrew Vanni Financial Director/ ERB Financial Spread Sheet:**

Andrew Vanni joined the ERB meeting to inform the board of the departments current financial status, he submitted a Residential Development Projects Status Summary spread sheet and a statement of the ERB's financial summary, (please see attached). Al Peloquin updated Mr. Vanni on the works of the Earth Removal Board and the pending open accounts, (Howe Ave., Aggregate Industries, Casa Verde Village, etc...) also including all the fees that incur through a new application or the renewal of an existing application and the separate engineering fees. Margaret Bacon from Civil Site Engineering goes to the sites to report to the board how each site is in their progress and any special work that needs to be done at these sites, she clocks her time individually to each site and sends an invoice to the board and in turn to the financial director, this fee is paid through the separate engineering fee. Al asked Mr. Vanni how can the ERB make an accountability on the engineering fees, how can it be separated so that each account is being charged appropriately and as each contractors funds run low it can be replenished. Mr. Vanni will suggest some type of spread sheet and will get back to the board at a later date.

#### **4. Margaret Bacon with Civil Site Engineering:**

Margaret Bacon reported to the board the latest status on Casa Verde Village, Cobblestone, Stratford Village and Howe Ave. she tried contacting Aggregate Industries several months ago but received no reply, Al will be in contact with John Armstrong from Aggregate Industries they are still in the works of renewal and give them Margaret's contact information so an appointment can be set up for Margaret to go to the site for a review.

#### **5. Contact with the Planning Board:**

In a meeting with Laurie Connors she would like to work with the Earth Removal Board for any input from the board for any questions she could be asking contractors. There are several developments in process in the Town of Millbury that the ERB aren't under contract with; 500 cubic yards of moved earth should trigger the ERB. Builders come into town and build in different phases, there are several developments in town that has the Earth Removal Board concerned, a former building inspector use to keep the board in the loop, the board would like to see these communications with the planning board resume.

**6. ADJOURNMENT:**

Al Peloquin asked the board for a motion for adjournment; Leonard Mort made the motion to adjourn; the motion was second by Tom Brown, all members were in favor 5 – 0.

Al Peloquin approved Nancy's time card.

**Adjournment** was at 8:00 PM

**Next meeting: Tuesday June 19<sup>th</sup>, 2018 @ 7:00 PM**

**RESIDENTIAL DEVELOPMENT PROJECTS STATUS SUMMARY**  
Updated April 10, 2018

PROJECT NAME	APPROVED DWELLING UNITS	APPROVAL DATE	COMPLETION DATE	EXTENSION DATE	STATUS/COMMENTS
Autumn Gate Estates Traditional Subdivision	27	3/28/05 Plan endorsed 5/9/05	4 years from approval (3/28/09)	Extended to 3/28/2011 Further extended to 3/28/2013, 7/15/15, 8/31/16, and 8/31/17	Under construction
Autumn Gate Estates II Traditional Subdivision	5	7/10/06 Plan endorsed 10/16/06	3 years from approval (7/10/09)	Extended to 7/10/11 Further extended to 7/10/13, 8/12/15 and 8/12/16	Construction deadline expired
Casa Verde Village Open Space Community	98	9/22/14 Plan endorsed 11/10/14	5 years from approval (9/22/19)		Under construction
Clearview Estates Traditional Subdivision	60	12/12/05 Plan endorsed 1/8/07	3 years from plan endorsement (1/8/10)	Approved extension to 1/8/11; 1/8/13 and further extended to 1/8/15	Rescission pending
Cobblestone Village Multi-family Development	72	11/10/14 Plan endorsed 2/23/15	18 months (5/10/16) to start major construction		Under construction
Dryden Estates Traditional Subdivision	1	4/28/08 Plan endorsed 1/24/11	3 years from approval (4/28/11)	Extended to 4/28/13 further extended to 4/28/15	Rescinded 3/26/18 at Applicant's request
Greenleaf Terrace Traditional Subdivision	4	12/11/17 Plan not yet endorsed	4 years from approval 12/11/21		Plan revisions required prior to endorsement
Hilltop Estates Traditional Subdivision	3	2/23/09 Plan endorsed 4/13/09	3 years from approval (2/23/12)	Extended to 2/23/14, 2/23/16, 2/23/17, and 5/24/17	Under construction – almost complete
Jessica J. Drive Extension Low Impact Development Subdivision	20	2/08/16	4 years from approval (2/08/20)		Under construction
Ladyshipper Lane Traditional Subdivision	2	4/13/09 Plan endorsed 6/15/09	3 years from plan endorsement (6/15/12)	Extended to 6/15/14 further extended to 6/15/16	Construction deadline expired
Longwood Farm Estates Traditional Subdivision	12	12/19/05 Plan endorsed 2/27/06	3 years from endorsement (2/27/09)	40 months from approval of modified decision (2/20/12). Extended to 2/20/14, 2/20/16, 2/20/17, and 8/21/17	Construction of ANR lots underway
<b>PROJECT NAME</b>	<b>APPROVED DWELLING UNITS</b>	<b>APPROVAL DATE</b>	<b>COMPLETION DATE</b>	<b>EXTENSION DATE</b>	<b>STATUS/COMMENTS</b>



## RESIDENTIAL DEVELOPMENT PROJECTS STATUS SUMMARY

Updated April 10, 2018

Stratford Village Open Space Community	49	7/6/04 Plan endorsed 9/22/14	Last extension granted on 9/22/08	Construction commenced 9/14. Construction deadline 9/22/19.	Under construction
Vassar Estates Traditional Subdivision	1	Def. Plan approved 4/14/08	Def. Plan – 3 years from approval (4/14/11)	Extended to 4/14/13, 4/14/15, 5/12/17, and 5/8/18	Construction not yet initiated
Watson Estates Traditional Subdivision	4	No signed copy Approved 2/26/07	Def. Plan – 3 years from approval (2/26/10)	1 year (2/26/11) Extended to 2/26/13, 2/26/15 and 2/26/16	ANR approved 7/11/16 – status unclear, possible rescission
<b>TOTAL DWELLING UNITS:</b>	<b>358</b>				

Account	Description	Account Type	YTD Transactions	Balance
24.000.3400.24065.0000.340	EARTH REMOVAL ACCOUNT	FUND BALANCE	\$0.00	\$0.00
24.123.5200.24065.0000.500	EARTH REMOVAL ACCOUNT	EXPENDITURE	\$0.00	\$0.00
27.000.3400.24065.0000.340	DESIGNATED EARTH REMOVAL BOARD	FUND BALANCE	(\$9,666.27)	\$9,666.27 ✓
27.180.4200.24065.0000.410	CHG FOR SVS-EARTH REMOVAL	REVENUE	(\$1,000.00)	\$1,000.00
27.180.5113.24065.0000.500	EARTH REMOVAL - SALARIES ALL OTHER	EXPENDITURE	\$0.00	\$0.00
27.180.5114.24065.0000.500	EARTH REMOVAL PART TIME	EXPENDITURE	\$1,136.25	(\$1,136.25)
27.180.5200.24065.0000.500	EARTH REMOVAL - ENGINEERING	EXPENDITURE	\$0.00	\$0.00
27.180.5700.24065.0000.500	EARTH REMOVAL BOARD - OTHER EXPENSE	EXPENDITURE	\$0.00	\$0.00



**EARTH REMOVAL BOARD**

**Signature of Attendees and Approval for Minutes  
(Meeting Minutes from Tuesday, April 17<sup>th</sup>, 2018)**

**Al Peloquin - Chairman:** \_\_\_\_\_ *Al Peloquin*

**Leonard Mort - Vice Chairman:** \_\_\_\_\_ *Leonard Mort*

**Tom Brown - Clerk:** \_\_\_\_\_ *Tom Brown*

**Scott Despres - Member:** \_\_\_\_\_

**Ann Lewandowski - Member:** \_\_\_\_\_ *Ann Lewandowski*

**Comments:** \_\_\_\_\_  
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