

Millbury Dog Park Committee

Meeting - July 17, 2014

7:15 p.m.

Butler Farm

Present: Gregory William, Heather Keddy, Laurie Connors (committee members);
Monica Delaporta (Sutton), Mary Krumsiek (Millbury)

RECORDED
TOWN CLERK

15 MAR -6 AM 10:06

MILLBURY MASS

- Selection of Officers delayed until there are five members of committee
- Gregory William will take meeting notes until official secretary nominated.
- Treasurer's report: 104 bricks sold to date. Total receipts to date: ~\$12,200 (accounting for cost of bricks)
- Donation from Millbury improvement initiative: for 1 brick + free cash
- Stanton Foundation e-mailed approval of design.

Construction bid update

- 7/17/14- Project submitted for publication in central register - July 30 publication at earliest. Will also be published in Telegram and posted in Millbury Town Hall.
- **August 8 @ 10 am:** Pre-bid conference at Butler Farm.
- **August 18 @ 12 pm:** deadline for bids
- Contractors must have certification (or sub out work requiring certification)
- Bid documents: almost done. Include purchase of five trees (rather than previously-contemplated three). Maple and hemlock.

Non-main bid expenses

- Benches: Located 7 for \$3015 (shipping not included).
- Trash barrels: provided by hauler?
- Signage (excluding ADA sign): New sign at street? TBD w/ Butler Farm committee.
- BVT building pavillion: not being responsive. Wait until closer to construction? Consider putting into bid (need specs.)- Heather will select design to include & carpenters to bid.

- Fencing: Need to confirm specs. with one bidder. Also included in main construction bid.
- Skyhook has confirmed wood chips donation. To confirm with others. Specify must be pine, to eliminate possibility of Asian Longhorn Beetle.
- Gates – solar capability; no need to run electrical. ~\$12,000. Confirm capability of programmability. Programming necessary, or simply card=access?

Other

- Discussion of park rules tabled for future discussion.
- Discussion of sayings to be included on 3 benches w/ backs (elected not to have “sponsor a bench”).
- Public outreach: try to get 5th member, volunteers for friends group. Mary K. will mention status @ upcoming meeting.
- Setting of monthly meetings. The **1st Thursday of each month.**
- Discussion of Friends Group.

Motion to Adjourn made by Gregory William. Seconded by Laurie Connors.
Unanimous vote. Adjourned at 9:05 pm

Approved on 8/7/14 by:






