

MINUTES

RECEIVED
TOWN CLERK

12 NOV 21 PM 12: 35

COUNCIL ON AGING
MILBURY, MASS.

Date: October 17, 2012 at 7:30 A.M.

Present: Richard Townsend, Lorraine Hayes, Helen Mankevetch, Betty Hamilton, Edna LaPan, Margo Masmanian, Everett Grahn, Steve Walinsky, Stuart Mulhane, Marie Kosiba and Judith O'Connor

Absent: Lee Ayotte

Vouchers: Signed by all members present.

Minutes: A motion to accept the September minutes was made by Everett Grahn. Seconded by Lorraine Hayes, Vote unanimous.

Correspondence

A letter from Elder Services informing the Board that there will be no meals served at the Senior Center on the Day after Thanksgiving this year.. Those individuals who receive Meals on Wheels will get a frozen meal on Wednesday to be used for Friday. The frailest consumers will receive a wellness call from the office staff on the 23rd.

A motion was made by Edna LaPan that the Senior Center be open a half day after Thanksgiving so that those in need of services can receive assistance. Seconded by Everett Grahn. Vote Unanimous. The Board members would like to see a soup/sandwich being offered at lunch time.

An e-mail from Marie Sullivan of Elder Services stating that she will come to the December board meeting to make a presentation on the Nutrition Program. She will also be making a visit to the Board of Selectmen's meeting in the near future.

Report of Standing Committee

- A. *Budget & Finance* – Ms. O'Connor stated that an amended formula grant application was sent in to the State.
- B. *Personnel* – Mrs. O'Connor stated that she was informed by the Staff of the Town Manager that he wanted all the applications, for the Jr. Clerk, on his desk. She will check with him to see when the interview process will start. She also stated that the current employee will stay until a replacement is hired. Ms. Masmanian suggested that she be present for the interviews, the Board members agreed
- C. *Nominating* – Board members discussed a replacement for Lee Ayotte. Mr. Townsend will contact him about staying on the COA Board. He has not submitted a letter of resignation to the COA Board, by did send a letter to the Board of Selectmen. The discussed a replacement if necessary.

- D. Legislative – Other than the up-coming election that only real concern is Medicare. Information on this subject have been in the newspaper and the newsletter for open enrollment which ends on Dec. 7 2012.. The new cost was also discussed along with the Social Security increase the elderly would receive this year.
- E. Senior Center – Policy Committee- We have a request from the Senior Class advisor of Millbury High Scholl requesting June 5, 2013 for the Senior Class supper from 6 PM to 9 PM. A motion was made by Everett Grahn to allow the Senior Class (2013) to have their event at the Senior Center.. Seconded by Loraine Hayes. Vote Unanimous. Mrs. O'Connor will open the center for this event.
We have a request from the Class of 1958 to hold a Reunion on June 22, 2013 from 9:30 AM to 12 Noon. A motion was made by Margo Masmanian to hold this event. Seconded by Edna LaPan. Vote Unanimous. .Everett Grahn will open the Center for this event.
The Board members want to look into the Policy again. Mr. Townsend appointed a sub-committee to review the Policy and the Mission Statement of the council on Aging. The members are: Steve Walinsky, Suart Mulhane, Edna LaPan and Richard Townsend. The Town Planner scheduled several workshops at the Center. The two that were held in the Summer had the acting director open the building and received compensation from somewhere other than the COA budget.. When the last workshop was held (Sept.) the building was opened and paid for out of the COA's overtime budget using a staff person.. Mr. Townsend questioned why the COA's budget would pay for another departments event. Our overtime monies are used for emergency problems (i.e. snow storms, plumbing issues etc.).
- F. Building Maintenance – The custodian is getting ready for winter and has found that we are in need of a snow blower. Our old one just made it through last year. It was a very light snow season. A motion was made by Everett Grahn to have Ms. O'Connor request a new snow blower for the Senior Center from the Town through the Town Manager. Seconded by Edna LaPan. Vote Unanimous.

Old Business

Elder Care Services/Nutrition Program- Report was given on the Annual meeting attended by Ms.Lapan, Ms. Mankevetch, Ms Hayes, Ms. Masmanian, Ms Kosiba and Ms. O'Connor.. The speaker warned to a problem with Medicare. If a Hospital has to re-admit a patient for the same ailment they will be penalized in the reimbursement policy.

Intergenerational/Friendly Visitor – Ms. O'Connor stated that we are now getting students ready for the winter “Helping Hands” program. Letters were sent to all the local High Schools, so that the teens could come to the Office and be interviewed if the are interested in this program. This is a fee for service program. We are also looking for a few more individuals to be Friendly Visitors.

Elder Community Service – We are having a few problems with the hours for this program. Some department used individuals longer that they were supposed to. We are now watching the hour every carefully so as not to go over the \$20,000. granted at Town Meeting.

WRTA Update – Ms. O'Connor stated her concerns regarding the transportation program which is provided by the Friends of the Millbury Seniors, Inc. at the request of the Council on Aging. The contract was always given for a 1 year period running from July 1st to June 30th of the given year. They have been given 1 month at a time contract and this concerns the Transportation Coordinator Phil Conner. Why after 30 years would the Council on Aging not want the Friends Transportation to provide this service to the elderly and handicap of Millbury. The Board members were not aware of this and a deeply concerned.

NEW BUSINESS

The Millbury Police Assoc. will hold their annual Holiday dinner for the elderly on Thursday, Nov. 8th at 6:00 PM at the Senior Center.

The Holiday Craft Fair will be held on Sat. Nov. 10th from 9:00 AM to 2:00 PM.

The Millbury Chain of Lights will be held on Sun. Dec. 2nd from 11:00 AM to 4:00 PM.

OTHER BUSINESS

Discussion followed regarding the Audit by Roselli, Clark & Associates. The response went to the Town Manager with copies to the members of the Board of Selectmen. The document explained how the Council on Aging Board, through its policies, would correct the problems addressed by the Town Manager. A motion was made by Everett Grahn that the audit response provided by the Council on Aging sub-committee from a request made by the Town Manager be ratified. Seconded by Marie Kosiba. Vote unanimous.

Mr. Townsend is waiting to hear from the Chairman of the Board of Selectmen regarding a workshop meeting (all parties) to address all the points of the audit that can be reasonably explained.

Vacation: Mrs. O'Connor stated that she will be on vacation October 22, 23, & 24.

Lottery: The board members asked the Executive Director to check to see if a yearly permit is needed for social Bingo and card games.

ALL BUSINESS NOT REASONABLY ANTICIPATED:


Mr. Grahn stated that all actions about the Council on Aging should be forwarded to the Council on Aging Board before going somewhere else..

TREASURER REPORT: Voucher totals for Sept. – Nat. Grid, \$626.50; Aquarion. \$110.00; Casella, \$111.24; Mason, \$198.91; Rays True Value, \$65.02; Belmont Spring \$8.07

A motion to adjourn at 9:15 AM was made by Mago Masmanian. Seconded by Edna LaPan. Vote Unanimous

Next meeting will be held on Wednesday, November 21, 2012 at 7:30 A.M.

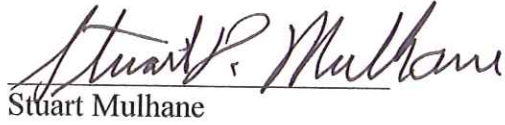
Respectfully submitted,
Judith O'Connor



Richard Townsend

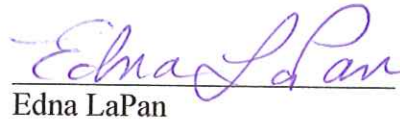


Helen Mankevetch



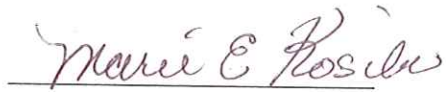
Stuart Mulhane

Betty Hamilton

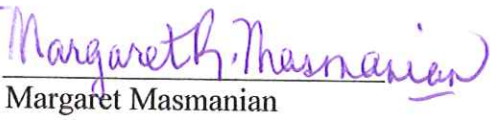


Edna LaPan

Lee Ayotte

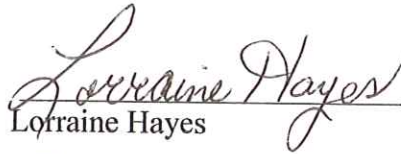


Marie Kosiba

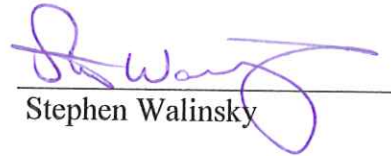


Margaret Masmanian

Everett Grahn



Lorraine Hayes



Stephen Walinsky