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MILLBURY, MASS.

MINUTES

MILLBURY COUNCIL ON AGING

Regular Meeting

Date: May 16, 2012

Present: Richard Townsend, Lee Ayotte, Everett Grahn, Lorraine Hayes, Marie Kosiba, Edna LaPan, Helen Mankevetch, Margo Masmanian, Stuart Mulhane, Stephen Walinsky, and Acting Director Joyce Ostrowski. In accordance with the agenda, the following is submitted:

At approximately 7:30am, Chairman Townsend called the meeting to order. All vouchers were signed. Motion to approve the minutes of the Special Meeting held on April 30th by Everett Grahn with 2d by Edna LaPan...Vote: Unanimous

Correspondence: While generally there was nothing for the BOD, Joyce Ostrowski indicated she had been reviewing the mail and referring anything of importance to the Town Manager.

Report of Standing Committees:

- (A) Budget & Finance: The budget submitted for the Senior Center was passed as submitted.
- (B) Personnel: Other than the issue with the Executive Director, no personnel issues were noted.
- (C) Nominating: None
- (D) Legislative: None
- (E) Senior Center Policy Committee: Under this item it was noted, that a Bereavement Event had been requested which was not approved. This suggested that the recently approved policy was lacking in that the 30 day requirement precluded any events of this type. The BOD generally agreed that the 30 day requirement could be overlooked if all other circumstances met the policy. A discussion ensued in the Center's preparedness to host an event and agreement was reached that all requests should be denied for the immediate future. Joyce did indicate that she had heard some discussion in the office

about the MHS Senior Supper which is an annual event. Joyce will look into whether it is actually scheduled and the BOD agreed we should accommodate.

(F) Building Maintenance: No issues noted

Directors Monthly Report: Joyce indicated that the Board of Health had received a call relative to outdated food items in the Center and in the refrigerator. A group was in the process of going through the entire inventory which is nearly complete. Steve Walinsky motioned for a weekly review of the inventory to avoid any future issues which drew a 2d from Everett Grahn. Vote: Unanimous. When queried about the Transportation system and general running of the Center, Joyce felt everything was in order.

OLD BUSINESS:

- (1) Elder Care Services:/ Nutrition Program....No information available
- (2) Intergenerational Programs/ Friendly Visitor...No information available
- (3) Elder Community Service Program...No activity
- (4) Summer Concerts.....While little information was available, Joyce will try to determine when the 1st Concert is scheduled as there is obviously some preparedness necessary by the Senior Center.

NEW BUSINESS:

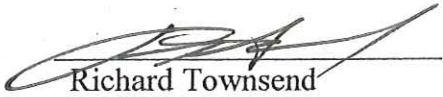
- (1) Formula Grant: while generally the BOD felt this had been taken care of, Joyce was asked to check with the Town Manager to see if it in fact had been sent.

OTHER BUSINESS: Next Meeting is June 20th.

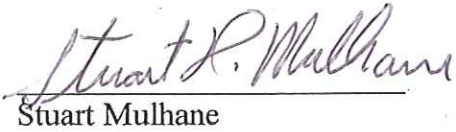
TREASURER'S REPORT: None

There being no further business, a motion to adjourn was made by Stu Mulhane....2d: Margo Masmanian...Vote: Unanimous and the meeting adjourned @ 8:44am.

Respectfully submitted,

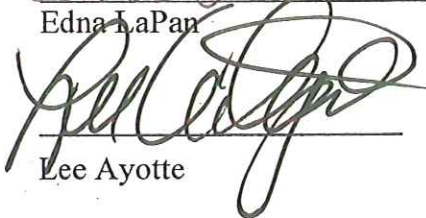

Richard Townsend


Helen Mankevetch


Stuart Mulhane

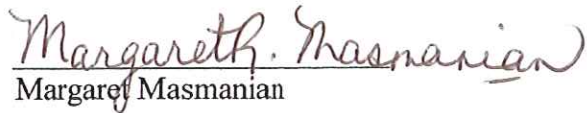
Betty Hamilton


Edna LaPan

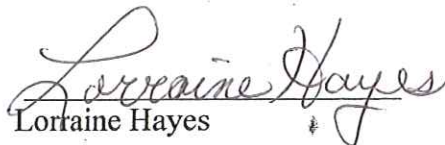

Lee Ayotte



Marie Kosiba


Margaret Masmanian

Everett Grahn


Lorraine Hayes


Stephen Walinsky