

MINUTES
COUNCIL ON AGING

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MILLBURY, MASS

Date: December 18, 2013 at 7:30 A.M.

Present: Richard Townsend, Lorraine Hayes, Stephen Walinsky, Everett Grahn, Margaret Masmanian, Lee Ayotte, Stuart Mulhane, Marie Kosiba, and Judith O'Connor

Absent: Betty Hamilton, Helen Mankevetch and Edna LaPan

Vouchers: The vouchers were signed by all members present

Minutes: A motion to accept the November minutes was made by Everett Grahn, Seconded by Marie Kosiba. Vote unanimous.

Correspondence

E-mails are being received from the Executive Office of Elder Affairs on a regular basis regarding MEMA tips to ensure winter preparedness a safe winter travel for the elderly. These messages are being put in the monthly newsletter.

Report of Standing Committee

- A. *Budget & Finance* – Mrs. O'Connor reported that she received the F.Y.'15 budget forms the Finance Director. She forwarded them to Mr. Townsend & Mr. Walinsky. *Mr. Townsend reported that the sub-committee will meet right after the Board meeting to set the budget.. Our completed budget needs to be forwarded to the Town Manager by Jan. 9, 2014.*
- B. *Personnel* – Ms. O'Connor reported that there are no staffing problems. She reminded the Board that we need to continue to request the Adm Asst. staff person as our Senior Aide will only be with us until September, 2014. Mrs. O'Connor explained about vacation time and that its issued monthly and put on the employees pa stub.
- C. *Nominating* – no report
- D. *Legislative* – Mrs. O'Connor stated she spoke with State Rep. Paul Frost regarding State Aide. And he advised her that State aid should be up this years because of an increase in tax revenues.
- E. *Senior Center – Policy Committee*- There is one request from the Olive Branch Lodge of the Masons for a Blood Drive on Sat. March 15, 2014 A motion was made by Lee Ayotte to allow the Masons to hold their Blood Drive here on March 13h from 8 AM to 5 PM. Seconded by Everett Grahn. Vote unanimous.
- F. *Building Maintenance/Equipment.* – Mrs. O'Connor reported that she is still waiting to hear from Mr. Mort about the Mission Statement Sign. She reported that Mr. Ayotte

- F. Building Maintenance/Equipment. – Mrs. O'Connor reported that she is still waiting to hear from Mr. Mort about the Mission Statement Sign. She reported that Mr. Ayotte and the custodians will meet to map out the dimensions of the Memory Walk in the garden.

OLD BUSINESS

Elder Care Services/Nutrition Program-. Mrs. O'Connor reminded the Board that the suggested price of the noon meals will be \$2.50 starting Jan 1st. Mrs. Kosibia gave a reported on the free Breakfast that are being served the 2nd and 4th Tuesdays of each month. The first week was 13 clients and then went to 4, but this is due to the holidays. We will be ordering with the caterer as needed.

Intergenerational/Friendly Visitor –.The “Helping Hands” programs has lots of teens We are encouraging the elderly to call in advance of the storms. We are also getting ready for the Grandparent (M.O.V.E.) reading program at the Shaw School.

Elder Service Work-off Program - This program is running very smoothly. We are looking to add more individuals to this program.

Holiday Closings – The Senior Center will be closed on December 25th and January 1st all day. There will be no early closing the day before each holiday.

Report on the Friends of the Millbury Seniors, Inc. - The “Friends” group has done an additional repair the parking lot at the Center. They also received a \$500 donation from Aggregate Ind. for the lost revenue at the Craft Fair. After discussion the members asked Ms. O'Connor to see if Tom Reilly could put a blub about the donation in the Millbury Sutton Chronicle for us.

NEW BUSINESS

Mr. Ayotte started on a Brochures for the Council on Aging and the Senior Center He also made a presentation of pictures and a plaque from the Holiday with Heart food donation given to the Millbury Senior Center.

Ms. O'Connor reported that the Millbury Savings Bank will again be offering a Fuel assistance program for individuals in the Millbury Sutton area. She will take applications (there are income guidelines) and Mr. Walsh from the bank will mail out the checks. They have committed to \$25,000. for this program.

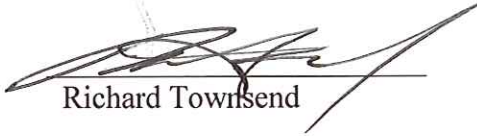
Mr. Walinsky requested that Mrs. O'Connor give an outline each month of those individuals needing and wanting assists with their problems. She makes home visits and fields numerous telephone calls

TREASURER REPORT: Voucher totals through December ** – Casella, \$114,58, , Ray's True Value \$20.72, NStar, \$174.32, Direct Energy, \$268.04, Powers \$90.00, Nat. Grid \$552.06;Belmont Spring \$5.38, EOEA Formula Grant \$281.85 Friends \$105.08, 92.00. Community Fire \$81.90

A motion to adjourn at 8:45 AM was made by E. Gahn Seconded by M. Kosiba. Vote Unanimous

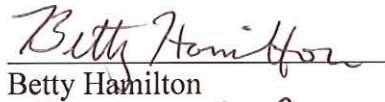
Next meeting will be held on Wednesday, January 15, 2014 at 7:30 A.M.

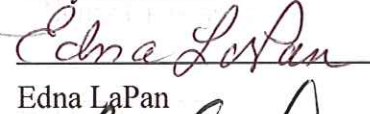
Respectfully submitted,
Judith O'Connor

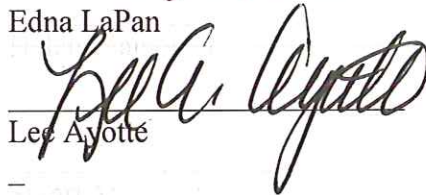

Richard Townsend

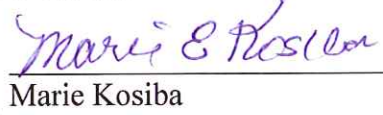
Helen Mankevetch

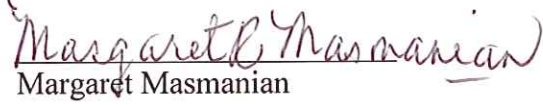

Stuart Mulhane

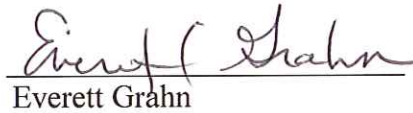

Betty Hamilton


Edna LaPan

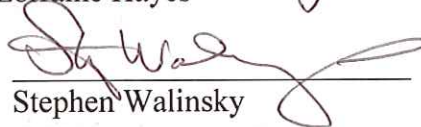

Lee Ayotte


Marie Kosiba


Margaret Masmanian


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Stephen Walinsky