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## MINUTES

16 DEC 27 AM 11:27

## COUNCIL ON AGING

MILLBURY, MASS

Date: November 16,, 2016 at 7:30 AM

Present : Kaye Peltier, Richard Townsend, Marie Kosiba, Lee Ayotte, Sarahbeth Persiani, Betty Hamilton, Edna LaPan, Margaret Masmanian, Steve Walinsky, Kevin Higginbottom and Judith O'Connor

Absent: Stuart Mulhane

Vouchers: Vouchers were signed at this meeting.

Minutes: A motion to accept the October minutes was made by Rick Townsend. Seconded by Betty Hamilton. Vote: unanimous.

### CORRESPONDENCE:

We received an e-mail from the Selectmen's office announcing that MMMA is offering scholarships to assist with graduate school tuition for professional development.

We received an e-mail from the Finance Director regarding procurements. Taking effect 11/7/2016 the Municipal Modernization Act requires three quotes when purchasing supplies and services between \$10,000. and \$50,000. A contract is still needed along with the written quotes. Previously oral quotes were sufficient. E-mail quotes will be accepted.

An e-mail from the Selectmen office asking for the use of a mini van for the DPW, Selectmen, Town Manger and others to have a tour of the Ramshorn Dam on 11/22/16.

A letter from the Worcester County Food Bank announcing that they awarded us a \$1,000. grant for our Food Pantry. We are one of their Partners who did all our correct record keeping in order to receive the grant.

We received a flyer from Sitkowski School Apartments in Webster announcing their new 55+ community.

We received an e-mail from EOEAA stating that our Formula grant will be funded at \$10.00 per elder for 2017. Kaye explained that the State was thinking about cutting is back to \$9.00 the 2016 rate, but changed it back.

### REPORT OF STANDING COMMITTEES:

- A. *Budget and Finance* – Ms. O'Connor reported that the Finance Director sent out the new budget sheets for F.Y. '18. The sub-committee is Kaye Peltier, Rick Townsend, Steve Walinsky, Lee Ayotte and Kevin Higginbottom. This committee will meet next

week to set the COA budget. They will then make an appointment to meet with the Acting Town Manager.

- B. Personnel – Mrs. O'Connor reminded the Board members of the issues that will need to be addressed in the budget regarding the staffing.
- C. Nominating – No Report
- D. Legislative – Ms. O'Connor explained that the major concerns are the changes to Medicare part B. Medicare will increase monthly for the elderly from \$104.90 to \$109.00 Those individuals wanting to make changes have to do so by Dec. 7<sup>th</sup>. Our Shine representative has been extremely busy and has given us extra days. Kaye is also a Shine counselor and she has filled in when needed.
- E. Senior Center Usage – The 55 and older community at Briely Village would like to hold a meeting on Dec. 6<sup>th</sup> from 6 PM to 8 PM . The Board members approved this request.
- F. Building Maintenance/Equipment. – Ms. O'Connor reported that she has no current information regarding the driveway, but we have not had a lot of rain so there hasn't been a problem. This subject was tabled until next months meeting.

Director's Report- Ms. O'Connor reported that she received a grant in the amount of \$1,500. from Fallon Health Care for the Food Pantry. She explained the fruits and vegetables program that we are going to receive from Jen Callahan's Hearts' for Holidays. We will be making bags up on 11/20. The volunteers are from St. Brigid's, Millbury Federated Church, Goretta's market and the Senior Center. We will also be delivering 37 dinners of Thanksgiving Day.

## OLD BUSINESS

*Elder Care Services/Nutrition Program- Ms. Peltier reported on the meeting and she gave an overview of the Home Care Basic Program. She gave a handout reporting on Services and elder abuse. She also reported on a conference that she attended, for Board members, that was helpful in learning how to encourage the younger elderly population to participate at the Senior Center (baby boomers). Ms. O'Connor also explained that she has asked Elder Service for some new idea's to increase Nutrition numbers.*

*Intergenerational Programs. Friendly Visitor - Ms. O'Connor reported that the Students from Assumption school were visiting the elderly's coloring class. They had great fun. We are getting teens ready for the "Helping Hands" program.*

*Elder Service Work-off Program – Ms. O'Connor reported that she working on getting more individuals to be part of this program.*

Report on the Friends of the Millbury Seniors, Inc. –The "Friends" Group is trying to do more fundraising in order to paint the train. They are going to ask the Sheriff's department of the labor and they will buy the paint. The cost of the paint will be around \$1,500. They will also be part of the Chain of Lights on Dec. 4<sup>th</sup>.

New Business:

Holiday closing: We are closed on Thanksgiving Day, but will reopen on Friday. The only staff person will be herself. All Union workers have the Day off. There will be transportation services, Meals on wheels and the noon luncheon. Discussion followed.

Special Gift Committee - Ms. O'Connor reported that she spoke to Mr. Plante regarding a representative from MCU to be part of our gift committee. It will be David Roach. The range of the gift is between \$10,000 and \$15,000. Mr. Walinsky further stated that we should also solicit future donations from some of the larger companies doing business in our Town.

OTHER BUSINESS:

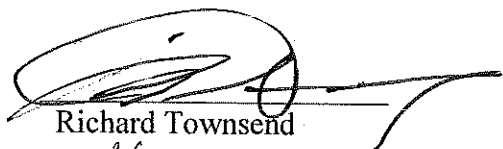
The Board members also asked about the Master Plan again. Ms. O'Connor stated at this time the town is without a Town Planner again. The replacement Town Planner resigned.

Sen. Mike Moore's Thanksgiving luncheon held on 11/9 had 140 people attend.

A motion to adjourn at 9:50 AM was made by Margo Masmanian. Seconded by Marie Kosiba .  
Vote Unanimous.

Next meeting will be held on Wednesday, December 21, 2016 at 7:30 P.M.

Respectfully submitted,  
Judith A. O'Connor



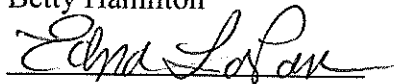
Richard Townsend



Kaye Peltier

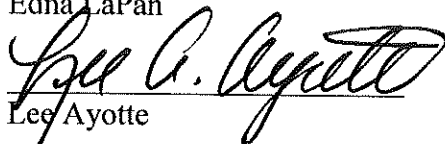
Stuart Mulhane

Betty Hamilton




Edna LaPan

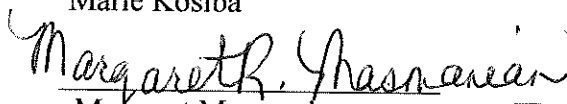
Lee Ayotte



Lee Ayotte



Marie Kosiba



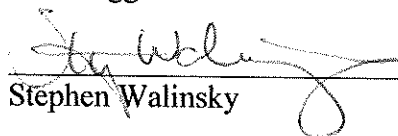
Margaret Masmanian



Sarahbeth Persiani



Kevin Higginbottom



Stephen Walinsky