

MINUTES
COUNCIL ON AGING

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17 DEC 27 AM 10:08
MILLBURY, MASS.

Date: November 15, 2017 at 7:30 AM

Present: Kaye Peltier, Lee Ayotte, Edna LaPan, Steve Walinsky, Kevin Higginbottom, Richard Townsend, Margo Masmanian, Sarabeth Persiani, and Judith O'Connor

Absent: Marie Kosiba and Stuart Mulhane

Vouchers: Vouchers were signed at this meeting.

Minutes: A motion to accept the October minutes was made by Rick Townsend, Seconded by Edna LaPan. Vote: unanimous.

CORRESPONDENCE:

We received a copy of the Access to Town Council Policy from the Board of Selectmen along with the request form need when requesting services.

We received a letter from the Register of Worcester County Probate & Family Court, Stephanie Fattman, asking us if we would like her to make a presentation "the Fattman Family Forum". Ms. O'Connor stated that she would try to set this up in the Spring.

We received an e-mail from The Area Agency on Aging requesting a list of Millbury residents 60+ for them to do a random elder needs survey.

We received a Memo from the Financial Management Planning Committee requesting an update of our future Capital needs. They would like it return my Dec. 13th. The Board members K Peltier, S. Walinsky, K. Higginbottom and R. Townsend will meet to address the request. We will be offering our 5 year plan to the Capital Needs Committee.

STANDING REPORTS:

- A. Budget and Finance – The Board members along with Ms. O'Connor will be working on the F.Y. 19 budget in the next few weeks.
- B. Personnel- Ms. O'Connor reported that she will request an Adm Asst. in next years budget.
- C. Nominating - Ms. Masmanian announced that she will be moving to Worcester. She will be leaving the COA Board sometime after the first of the year. The committee will start looking for a replacement. When she resigns it will also be posted on the Town's web site.
- D. Legislative – The Medicare blitz is on with Senior Care options all changes need to be made by Dec. 7th.
- E. Senior Center Usage: - The 1st Congregational Church of Millbury is using the building on the 17th.
- F. Building Maintenance/Equipment. - Ms. O'Connor reported that the Water Company installed new toilets at the Center. This is an effort to conserve water and it was at no cost to the town. Mr. Walinsky asked if it was possible to get a sum pump for the front parking area

when it floods. Ms. O'Connor will check on it. She will contact the new DPW Director to go over our ongoing issues.

Director's Report- Ms. O'Connor reported that she sent in the contract for the EOEA formula grant with both the Town Manager and COA Chairman's signatures. She sent Board member Sarahbeth Persiani and the outreach coordinator to the Dementia conference and we will be working on Millbury becoming a Dementia Friendly community. We are looking for a sponsor for the meeting.

OLD BUSINESS

Elder Care Services\Nutrition Program- Ms. O'Connor reported that the Elder Services meeting will be held next week.

Intergenerational Programs/ *Friendly Visitor* - Ms. O'Connor reported that our Computer/iphone program with the area students is extremely well attended. It's held every Thursday from 2:30 PM to 3:30 PM.

Elder Service Work-off Program - We are always looking for new workers.

Special Gift Committee: No report.

Report on the Friends of the Millbury Seniors, Inc. - Ms. O'Connor reported that they held their annual Fair on the 11th. They are getting ready for the Chain of Lights event. They are accepting donations for the food pantry and will continue to sponsor it.

New Business:

The Senior Center and the Office will be closed on November 23rd for the Thanksgiving Day Holiday and will reopen on the 24th.



We will be delivering 43 Holiday meals on Thanksgiving Day.

OTHER BUSINESS:

A motion was made to adjourn at 8:35 AM by Richard Townsend.
Seconded by Lee Ayotte. Vote Unanimous.

Next Board meeting will be held on Wednesday, December 20, 2017 at 7:30 AM.

Respectfully submitted,
Judith A. O'Connor

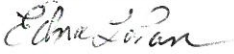

Richard Townsend

Kaye Peltier

Stuart Mulhane

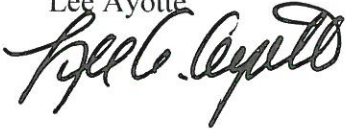
Betty Hamilton





Edna LaPan



Lee Ayotte

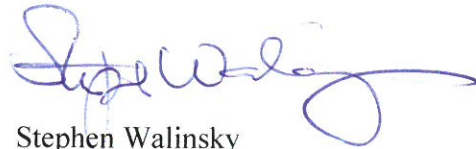



Marie Kosiba


Margaret Masmanian


Sarahbeth Persiani

Kevin Higginbottom


Stephen Walinsky