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MILLBURY MASS

**MINUTES  
MILLBURY COUNCIL ON AGING BOARD OF DIRECTORS**

Date: October 17, 2018 at 7:30 AM

Present: Kaye Peltier, Lee Ayotte, Steve Walinsky, Kevin Higginbottom, Stuart Mulhane, Richard Townsend, Marie Kosiba, Sarabeth Persiani, Edna LaPan, Joyce Ostrowski and COA Executive Director Judith O'Connor

Absent: Betty Hamilton

The Chairman called the meeting to order at 7:30 AM

**VOUCHERS:**

Vouchers were signed at this meeting.

**MINUTES:**

A motion to accept the September minutes was made by Rick Townsend, seconded by Marie Kosiba. Vote: unanimous.

**CORRESPONDENCE:**

We received an e-mail from Patricia Arp, Energy Manager for the town asking for an update on any building improvements or any energy efficiencies that would go with the Green Communities report. Ms. O'Connor reported that she had all the garden lights upgraded with LED bulbs.

We received an e-mail from the SNAP Program Manager informing us that the Department of Transitional Assistance (DTA) has received a letter from USDA confirming the funding for the 2019 SNAP Outreach Program. This is effective 10/1/2018 to 9/30/2019. New contracts will be mailed out for our signature. Ms. O'Connor explained the reimbursement policy and has found it very difficult, because of many quarterly changes. She would like to continue the SNAP outreach program in the future, but rethink the reimbursements.

We received an e-mail from the Board of Health announcing a Flu Clinic to be held at the Asa Waters Mansion on 10/30 from 4 to 6:30 PM.

We received a phone call and an e-mail from Wheelabrator Millbury asking to use the main function room for a meeting on Tuesday 11/27 from 6 to 9 PM. The Board approved her opening building for them.

**October 17, 2018**

We received a notice from Elder Services with regards to the Nutrition Program's weather cancellation policy because of inclement conditions. They will also be sending out emergency meals to the MOW clients. They are shelf stable emergency meals that are the equivalent of four meals.

We received a Flyer from Care One of Millbury inviting us to an evening of Professional Networking on 10/24.

We received an e-mail along with brochures from CMRPC regarding an on going transportation survey. The survey box is located in the main area and they will be collected by staff every few months.

We received an e-mail from MCOA with a Notice of Intent to award the Formula Grant to local COA's in F.Y. 2019. The amount per elder is be \$12.00 This would be an increase of \$5,780 over last year. The total we should be receiving (unless there are 9 Cuts) is \$34,728. Ms. O'Connor reported that she has filled out this grant and sent it into EOEa.

#### STANDING REPORTS:

- A. Budget and Finance – Ms. O'Connor explained that the Town Manager has instructed her to pay the \$15,000 bill for the repair of the drainage problem that started in the driveway and ended up in the garden. He stated that he would go to the Fin Com and get the money from the reserve account for an extraordinary unforeseen event. He said we should run our budget in the red until the transfer.
- B. Personnel – No report.
- C. Nominating – No report
- D. Legislative – Ms. Peltier reported that we are still waiting on a State budget.
- E. Senior Center Usage – We have the request from the 1<sup>st</sup> Congregational Church for their Turkey Raffle on Nov. 16<sup>th</sup>. Ms. O'Connor reported that she spoke to the chairman of the church committee who changed the time of the event to 4 PM to 10 PM and that they would provide additional people to police the building. Because they needed to start advertising the event Ms. O'Connor told them she would cover the event as staff COA personnel. A motion was made by Rick Townsend to allow the 1<sup>st</sup> church to use the facility on Nov. 16<sup>th</sup>. Seconded by Edna LaPan. Vote unanimous. The Board also confirm the usage for the Wheelabrator Millbury request on Nov. 27<sup>th</sup>.
- F. Building Maintenance/Equipment – Ms. O'Connor reported that there is no water collection in the driveway area now. The only issue now would be that the catch basins need to be raised, in front of the building. We can put off paving at this time. There is an issue with the air conditioner and MPC is working on a quote. Because the outside painting is done and the paint for the inside can be purchased now we can have the Sheriff's dept. do it when they are available. This leave us some money left over in the

warrant Article that ends on June 30, 2018, Ms. O'Connor spoke to the Town Manager about repurposing this article for equipment repairs. This would allow the repair of the air conditioner to be done before the summer heat. She will find out how to write the article and when to submit it. A motion was made by Mr. Walinsky that the COA repurpose the current warrant article for the repair of needed equipment. Seconded by Ms. Ostrowski. Vote Unanimous.

Director's Report – Ms. O'Connor reported on the Memory Cafés, and the outreach program. The State and UMass will be coming to the Senior Center to do an audit on the SNAP program. The new game Mahjong seems to be a big success. She sent in the application for the Formula Grant.

Chairman's Report – Ms. Peltier reported on the Shine program. She wants to establish a By-Laws committee to update the old one. She is looking for Board members interested in serving. She would add Ad-Hoc committee's as needed.

#### OLD BUSINESS:

Elder Services of Worcester/Nutrition Program- We had six Board members plus the executive director attended the annual meeting. A presentation was given by Worcester Public Health, UMass Memorial Health Care and Fallon Community Health on the 2018 Greater Worcester Community Health Assessment.

Intergenerational Programs/Friendly Visitor - Ms. O'Connor reported that letters were sent to the area schools for the fall "Helping Hands" program. The computer/cell phone classes are on Thursdays from 2:30 PM to 3:30 PM and are still well attended.

Elder Service Work-off Program –The Town Manager has asked the Executive Director to find senior workers for the Selectmen's office 5 days per week for the next F.Y. Currently we do not have enough workers in the program nor the money. We would have to re visit this during the budget season. Senior workers need to follow income guidelines in order to qualify for the program.

#### NEW BUSINESS:

Boston Post Cane: Mr. Ayotte researched the origin of the Cane for us. He going to meet with the Town Clerk to see about setting a policy on how we give the cane to the oldest resident. Ms. O'Connor reported she called the current oldest person who really wants the cane, but is in rehab facility in Worcester, her name Jeanne McKeon. She is on the town census as being a resident, so the Town Clerk said she could receive it. The family would like her to receive it on her 100<sup>th</sup> birthday which is Dec. 7<sup>th</sup>. Ms. O'Connor will work of getting the Selectmen to do the presentation.

Master Plan up-date: Ms. O'Connor attended the last public forum for public input. Ms. O'Connor stated that she lobbied for affordable housing for the elderly, and future transportation

needs.

NEW BUSINESS; Ms. Ostrowski wanted the minutes to reflect that she attended the Demetria training that was held at Once Care of Millbury along with the outreach coordinator

OTHER BUSINESS: None

The Chairman adjourned the meeting at 9:05 AM

Next Board meeting will be held on Wednesday, November 21, 2018 at 7:30 AM.


Respectfully submitted,


Judith A. O'Connor

  
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Lee Ayotte

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Betty Hamilton

  
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Kevin Higginbottom

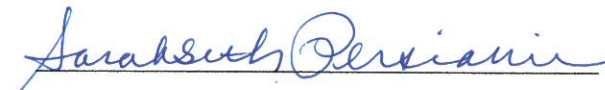
  
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Marie Kosiba

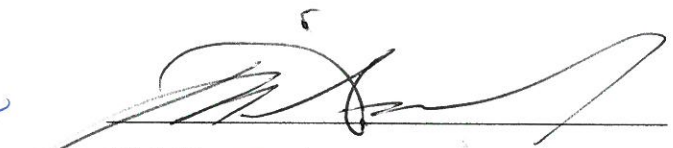
  
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Edna LaPan

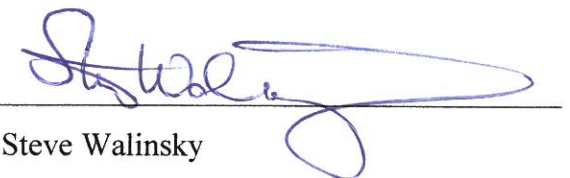
  
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Stuart Mulhane

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Joyce Ostrowski

  
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Kaye Peltier

  
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Sarahbeth Persiani

  
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Rick Townsend

  
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Steve Walinsky