

**MINUTES**  
**COUNCIL ON AGING**

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14 OCT 17 PM 2:19

MILLBURY, MASS

Date: September 17, 2014 at 7:30 A.M.

Present :Richard Townsend, Margaret Masmanian, Lee Ayotte, Everett Grahn, Steve Walinsky, Edna LaPan, Stuart Mulhane, Marie Kosiba, Betty Hamilton, Lorraine Hayes and Judith O'Connor

Absent:

Vouchers: Vouchers were signed at this meeting.

The Chairman asked for a moment of Silence in honor of our Board member Helen Mankevetch who passed way in June.

Minutes: A motion to accept the June minutes was made by Everett Grahn. Seconded by Betty Hamilton. Vote unanimous.

**REORGANIZATION:**

A motion was made by Lee Ayotte to nominate the current slate of officers; Chairman Richard Townsend, Vice Chairman, Steve Walinsky and Clerk, Lorraine Hayes be the officers for the next year. Hearing no other nomination, it was seconded by Everett Grahn. Vote unanimous.

**Correspondence**

We received a letter and forms from the Town Clerk regarding the requirements for the Open Meeting Law. We will need to fill out the Certificate of Organization, Organizational Meeting Notice and Meeting & Agenda Notice for individual meetings.

We received a letter from MCOA explaining the membership dues for F.Y. 15 for Millbury that will be \$463.04. They are also reporting that if we want to show movies at the Senior Center we must have a license from the Motion Picture Licensing Corp. The cost would be for members \$195.00 and non-members \$310.00. They also announced that they were successful in getting the State to raise the Formula grant from \$7.00 per elder to \$8.00 per elder.

We received a letter from RSVP thanking us of the "inkind" donation of \$4,500 in support of our RSVP volunteers.

A letter from Susanna Meyers, PhD, Worcester State University, offering a presentation on "Living Well with Hearing Loss". The presentation would be done by two graduate students, in the speech-language pathology department. Ms. O'Connor will contact them to schedule this.

A letter from Susan Meadler, of Catholic Charities informing us that they are now accepting participants to the Senior Aide Program. The program is for anyone 55 and older, unemployed and low-income and interested in entering their training program.

An e-mail was received from EOEI asking about improving the ability of emergency personnel to help seniors. The example was to put all their personal information in a plastic zip bag for them to carry with them at all time. Mrs. O'Connor was concerned because all Vital Records should not be carried everywhere (i.e. social security, birth certificate) as their identity may be stolen. The State of Conn. is doing this now and they would like to Mass do it also.

A letter From Elder Services of Worcester regarding a donation from the Millbury COA to its Nutrition program. This year they are asking for \$2,040. The Board will address this at a later date when reviewing the budget.

An e-mail from Tish Hayes informing all town departments that the warrant for the October 7<sup>th</sup> Special Town Meeting will be closed on September 19, 2014 at 4:30 PM.

We received a letter from Elder Services of Worcester Area seeking nominations from Councils on Aging for individuals to serve on their Board of Directors. Each COA is required to have at least 51 percent of their Board of Directors representing Council on Aging. Mrs. O'Connor is a current member and is eligible to serve another year. Hearing no other nominations Mrs. O'Connor will serve another year on this Board.

A letter was received from David Mankevitch to Mrs. O'Connor thanking her for all the special things she had done in playing such a major role in his mother's life

#### Report of Standing Committee

- A. *Budget & Finance* – No report.
- B. *Personnel* - Mrs. O'Connor reported that the Senior Aide left at the end of June and that she has requested a replacement. from Catholic Charities
- C. *Nominating* – Lee Ayotte reported on the applicants who are interested in the vacancy on the COA Board, After reviewing the information supplied by 5 potential candidates, the nominating committee chose Karen Peltier. Her resume brings an extensive background in the medical field, providing an awareness of state and federal regulations, along with the ability to prepare grant proposals. She delineates her specific concerns for our senior population that we feel will add to our Mission. A motion was made by Lee Ayotte that the COA Board submit and recommend Karen Peltier for the vacancy to the Board of Selectmen. Seconded by Edna LaPan. Vote Unanimous. On behalf of the entire COA Board, Mr. Ayotte will write the letter to the Selectmen requesting that they ratify her nomination.  
Other candidates were Dr. Daniel Jordan, Joseph Coggans, Dennis Leonard, and Gilbert Picard.
- D. *Legislative* – No report
- E. *Senior Center – Policy Committee*- The First Congregational Church is requesting the use of the Main Function room on November 21<sup>st</sup> for their annual Turkey raffle. A motion was made by Lee Ayotte to allow them to use the facility on Nov, 21<sup>st</sup>. from 4 PM to 10 PM. .Seconded by Everett Grahn. Vote unanimous.

- F. Building Maintenance/Equipment. – The Board members again discussed the flooding problem in the main driveway. They instructed Mrs. O'Connor to send a letter to the DPW Director asking him to have a camera put down the drain to find the blockage. She explained that the DPW workers tried to find the a man hole cover and dug up part of the garden. They were not successful. They would like the problem solved before the winter. The custodian has repaired a leak in the ceiling in the main room.

## OLD BUSINESS

*Elder Care Services/Nutrition Program-* Ms. O'Connor reported that they a have surplus of funds this year. They renewed the Social Day Care and Transportation contracts with the existing agencies. Their Annual Meeting will be held on Oct. 21<sup>st</sup> at Holy Cross. Board members who would like to attend must inform the office so a voucher can be made for payment.

*Intergenerational Programs.* We are working with the area schools recruiting teens for fall and winter work with the "Helping Hands" Program. We will also start the reading program again with the grammar schools. Mrs. O'Connor will set up a meeting with the new Superintendent to confirm our continuing intergenerational programs.

*Elder Service Work-off Program* – We have added 2 more individuals to this program. Ms. O'Connor has discussed with the Town Manager how the program will work if the minimum wage goes up, the number of hours will decrease.

Report on the Friends of the Millbury Seniors, Inc. - The "Friends" group is still selling bricks for the "Memory Walkway" and they will continue as they feel many people will want to buy them as Holiday gifts. They are having gift cards certificates made. They were successful in receiving an operational grant for transportation services beyond ADA.

## NEW BUSINESS;

Brochures are still waiting to be mailed with the newsletters. We have been adding new names to the mail list but there was a problem with the computer. We are looking at November as the date of the mass mailing.

MCOA Annual conference will be held Oct. 8-10 in Falmouth MA. Ms. O'Connor will attend on the 8<sup>th</sup>.

FLU Shots will be offered here on Oct. 8<sup>th</sup>. They will be given out by the Board of Health. We received offers from Target and CVS to provide this service to the elderly in our Town. The reimbursements from the Insurance companies will go to the Town.

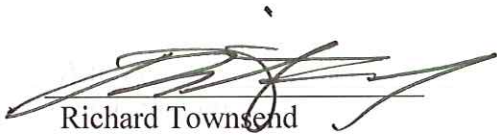
TREASURER REPORT: Voucher totals through September – Letourneau, \$125.00, NStar, \$27.74 Direct Energy, \$25.97 & 28.28, Nat. Grid \$715.04; Belmont Spring \$5.38 & 5.38, Powers \$ 90.00, Solar Credits, \$250.59 Ray's True Value \$ 103.17 & 161.54; .W. B. Mason \$110.96, Aquarion \$75.00, Cooling & Heating, \$180.00,

A motion to adjourn at 8:50 AM was made by Edna LaPan. Seconded by Stuart Mulhane..  
Vote Unanimous.

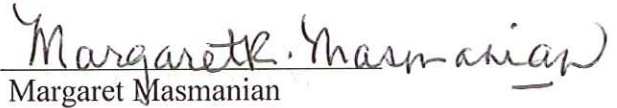
Next meeting will be held on Wednesday, October 15, 2014 at 7:30 A.M.

Respectfully submitted,

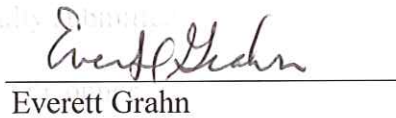
Judith A. O'Connor

  
Richard Townsend

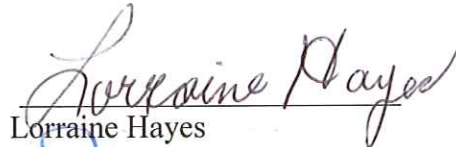
  
Marie Kosiba

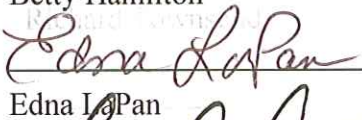
  
Margaret Masmanian

  
Stuart Mulhane

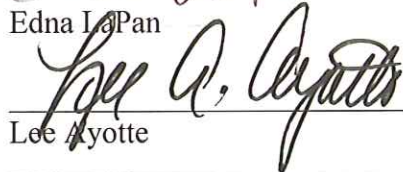
  
Everett Grahn

  
Betty Hamilton

  
Lorraine Hayes

  
Edna LaPan

  
Stephen Walinsky

  
Lee Ayotte

Stuart Mulhane

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