

original

MINUTES
COUNCIL ON AGING

RECEIVED
TOWN CLERK
17 SEP 22 AM 8:50
MILLBURY, MASS.

Date: June 21, 2017 at 7:30 AM

Present: Kaye Peltier, Lee Ayotte, Edna LaPan, Steve Walinsky, Stuart Mulhane, Richard Townsend, Marie Kosiba, Betty Hamilton and Judith O'Connor

Absent: Kevin Higginbottom, Sarabeth Persiani and Margo Masmanian

Vouchers: Vouchers were signed at this meeting.

Minutes: A motion to accept the May minutes was made by Rick Townsend, Seconded by Marie Kosiba. Vote: unanimous.

CORRESPONDENCE:

We received a letter from Elder Services regarding the new State wide Elder Abuse Hot Line for reporting. The new process starts July 1 with one center number for the entire State.

We received a letter from the Millbury Police Chief regarding the closure of Sycamore St. at Rt. 146 for approximately 3 weeks. This will expedite the completion of the ongoing construction project by MASSDOT.

We received an e-mail from the Finance Director reminding us that all invoices for programs and service must be dated June 30th. If bills are not received the amounts due must be encumbered with the last payment date being July 14th.

We received a letter from the Worcester County food Bank regarding several food items that are being recalled. Ms. O'Connor noted that Ms. Kosiba checked all the listed items in the pantry.

We received a letter from the Senior Employment Program of Catholic Charities stating that we are still enrolled in the program. We did sign the Host agreement and are waiting for a Senior Aide.

STANDING REPORTS:

- A. Budget and Finance – No Report
- B. Personnel- No Report
- C. Nominating - No Report
- D. Legislative – We are still waiting for the State's final budget .
- E. Senior Center Usage: - The Fire Chief will use the main function room on June 22nd from 6 PM to 9 PM for a district meeting.
- F. Building Maintenance/Equipment. - Ms. O'Connor reported that we are in need of a new vacuum cleaner for the building. A motion was made by Rick Townsend to purchase a new commercial Vacuum for the building. Seconded by Lee Ayotte. Vote Unanimous .

Director's Report- Ms. O'Connor gave the COA stats for May to all the Board members. The Town Manager has asked to be scheduled for a monthly visit here (approx. 1 hour), starting in July. She attended a SNAP training for our office to provide services to those in need of making application for Food Stamps. The State will offer a 50% budget (grant) to add a person to our staff. or we can also add to the current hours of a staff person. It cannot replace a person. The grant is for one year. We should be informed shortly to see if we are going to receive the Grant. Ms. O'Connor also reported that during the month of August there will be no Yoga, Tai Chi and Zumba Gold classes because of the vacations of the instructors. These classes will resume on August 30th. The Custom Alarm Service inspected all the smoke detectors in the building, all were working correctly. They also checked and certified the fuse and master boxes.

OLD BUSINESS

Elder Care Services\Nutrition Program- Ms. Peltier reported on the Elder Abuse hotline which operates 7 days a week and 24 hours a day. All screening and investigation will be done by Elder Services of Worcester.

Intergenerational Programs. *Friendly Visitor* - Ms. O'Connor reported that we have a number of new students wanting to be part of our "helping Hands" program. We are looking for more elderly clients who need the service.

Elder Service Work-off Program - We are adding more hours for all the workers as the employees have to use their time before the end of June. Program is going well.

Special Gift Committee: Ms. O'Connor reported that we would work on this over the summer.

Report on the Friends of the Millbury Seniors, Inc. - Ms. O'Connor reported that there will be 2 concerts in June and one in Aug., and that they are still fund raising for the new Van which has been delivered. The Garden is being maintained by Sue Gibbons and she has a team of volunteers assisting her.

New Business:

Summer Schedule: There will be no Wednesday evening activities during July and August. The activities will resume on Sept. 6th.

A motion was made by Lee Ayotte to suspend the July and August Board meetings, with the understanding that if needed a special meeting would be called. Seconded by Rick Townsend.
Vote Unanimous

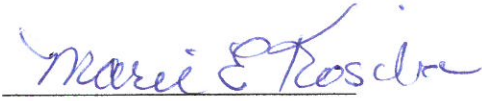
OTHER BUSINESS:

A motion to adjourn at 8:15 AM was made by Edna LaPan. Seconded by Marie Kosiba
Vote Unanimous.

Next Board meeting will be held on Wednesday, September 20, 2017 at 7:30 AM.

Respectfully submitted,
Judith A. O'Connor


Richard Townsend


Marie Kosiba

Kaye Peltier

Stuart Mulhane


Margaret Masmanian

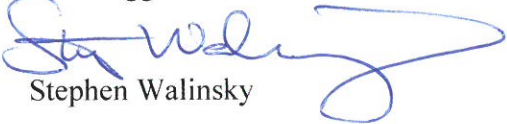

Sarahbeth Persiani

Betty Hamilton



Kevin Higginbottom

Edna LaPan



Stephen Walinsky

Lee Ayotte
