

MINUTES

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TOWN CLERK

COUNCIL ON AGING

13 APR 23 AM 10:16
MILLBURY, MASS

Date: March 20, 2013 at 7:30 A.M.

Present: Richard Townsend, Lorraine Hayes, Helen Mankevetch, Stuart Mulhane, Marie Kosiba, Lee Ayotte, Betty Hamilton and Judith O'Connor

Absent: Margo Masmanian, Edna LaPan, Steve Walinsky and Everett Grahn

Vouchers: The vouchers were signed by all members present

Minutes: A motion to accept the February minutes was made by Lee Ayoette, Seconded by Marie Kosiba. Vote unanimous.

A moment of silence was offered for Adm. Asst. Eleanor Klosek, who passed March 19th.

Correspondence

A letter from the Mass Bar Assoc. offering a speaker during the month of May as part of "Elder Law Month". Mrs. O'Connor stated that she sent a request and is waiting for a date. The topic this year is "taking control of your future: A Legal Checkup".

A copy of the press release from the Millbury Savings Bank regarding the commitment of \$25,000. for the community fuel assistance program, Mrs. O'Connor stated that she completed 64 application and the programs was ending at the end of the month.

A save the date for the Statewide conference on preventing Healthcare Errors, Fraud and Abuse. To be held on May 22, 2013 at the UMass Lowell Inn, Lowell, MA..

Report of Standing Committee

- A. *Budget & Finance – A letter and 3 forms from the Finance Director, was received and given to Board members, regarding the Capital Planning for the Council on Aging. The request is looking for a Capital Budget Sheet, a capital budget request narrative and staffing projections and non-capital expenditures. Mr. Townsend stated that he would fill out the forms requested along with Mrs. O'Connor and would return them by the requested date of March 25. The Capital expenses discussed were: Painting the exterior of the building, paving the parking lot, replace the carpeting, replace the floor in the main function room and replacement furniture.*
- B. *Personnel – Ms. O'Connor explained that we now have to replace Eleanor (Adm. Asst.). She worked 9.5 hours per week for the Town and 10.5 hours as a volunteer. We need to now request that the hours be 15 hours per week. In the interim she will use Senior workers and elder aides.*

- C. Nominating – no report
- D. Legislative – Our concerns are with the change in health plans or those wanting to keep their Doctor's at Reliant as they are no longer going to accept the Fallon Senior Plan. The elderly would have to change carriers and go with Tufts Medicare preferred. Mrs. O'Connor stated that she has scheduled speakers from both Health Plans to come to the Senior Center. The change would not take place until Jan. 1, 2014. She did speaker with Sen. Moore about this problem and he stated that the State cannot regulate what Plans the Doctors have to take.
- E. Senior Center – Policy Committee- The Board members discussed usage of the building and the need to revisit the policy. The Friends group made a request to use the function room for the after the funeral services for Eleanor Klosek. A motion was made by Lee Ayotte to allow the Friends group to use the facility on March 23rd. Seconded by Lorraine Hayes. Vote Unanimous
- F. Building Maintenance/Equipment. – Mrs. O'Connor stated the concerns of the custodian regarding the air filters that were removed by a HVAC Company doing the repairs. He called several places and was unsuccessful we will try to contract the original company to see if they can purchase them for us. The paper replacement filters are very difficult and don't fit properly.

OLD BUSINESS

Elder Care Services/Nutrition Program- This meeting was cancelled because of snow. Mrs. O'Connor did report that the Nutrition Program staff would like the daily reports send in by computer. More information to come.

Intergenerational/Friendly Visitor – The M.O.V.E. Program will be reading to the Grade 4. Our coordinator is currently gathering volunteers to do the readings...

Elder Community Service –. We have not added any in individuals to this program. We currently have 20 individuals working in 10 Town Departments.

Mission Statement - Lee Ayotte gave a report for the new Mission Statement. The Board members discussed possibly having one Mission statement for the Board and one Mission statement for the Senior Center. The sub-committee will meet again and report back at a future meeting. .

Friends of the Millbury Seniors, Inc. Report - The Friends are planning to run several trips for the senior citizens. Their main focus now seems to be the food pantry with its goal to expand. They are still having difficulty with the WRTA regarding their transportation contract.

NEW BUSINESS

The COA is 40 years old and the "Friends group offered to hold a Birthday party to celebrate both the 40th and the Town's 200th. A date of 4/21 was chosen because of the entertainment. It will be a Sunday afternoon from 4 PM to 7 PM. There will be a lite buffet, cake and entertainment. Mrs. O'Connor stated that she would invite Paul Kollios, the only member left from the original COA Board. There will be a sign-up sheet so that we know how much food is needed.

OTHER BUSINESS

Summer Concerts – The Maguies have again offered \$2,000 to the Friends groups for summer concerts. Mrs. O’Connor stated that she has engaged the Polka Band for August, because they only had a few dates left. Steve stated some of the COA budget can be used for the concerts also. She will start booking bands now.

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TREASURER REPORT: Voucher totals for March. – Nat. Grid, \$590.49; Casella, \$111.24; Mason, \$ 366.85, 245.98, 41.66; Belmont Spring \$8.05, Ray’s True Value \$39.80, NStar, \$379.97, Sprague, \$835.01, Grainer \$58.80, A to Z Integaed \$27.95 & EOE A Formula Grant \$98.44(postage). Friends (Tai-Chi) \$538.00

A motion to adjourn at 9:05 AM was made by Marie Kosiba. Seconded by Loraine Hayes. Vote Unanimous

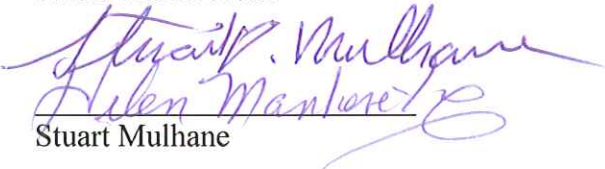
Next meeting will be held on Wednesday, April 17, 2013 at 7:30 A.M.

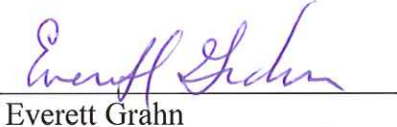
Respectfully submitted,
Judith O’Connor


Richard Townsend


Marie Kosiba

Margaret Masmanian

Helen Mankevetch

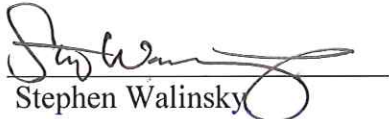

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Stephen Walinsky

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