

MINUTES
MILLBURY COUNCIL ON AGING BOARD OF DIRECTORS

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TOWN CLERK

2019 APR -4 AM 10: 29
MILLBURY, MASS.

Date: February 20, 2019 at 7:30 AM

Present: Kaye Peltier, Lee Ayotte, Steve Walinsky, Kevin Higginbottom, Sarahbeth Persiani, Stuart Mulhane, Marie Kosiba, Edna LaPan, Joyce Sampson and COA Executive Director Judith O'Connor

Ms. Sampson left the meeting at 8:15 AM.

Absent: Richard Townsend and Betty Hamilton

The Chairman called the meeting to order at 7:30 AM

VOUCHERS:

Vouchers were signed at this meeting.

MINUTES:

A motion to accept the January minutes was made by Edna LaPan, seconded by Joyce Sampson. Vote: unanimous.

CORRESPONDENCE:

We received a letter from Jayna Mistry, Program Manager of UMMS Snap Outreach Project informing us of the results of our Compliance Audit. Our approval rating for FY 2018 was 64%. They thanked us for doing a good job with the application process and for being a good Outreach partner.

We received a letter from the Mass Bar Assoc. offering a free Attorney during the month of May. The topic is "Taking control of your Future". Ms. O'Connor reported that we requested May 24th at 1:00 PM.

We received an e-mail from the DPW Director regarding the request made for a repair of the Catch basin in the main driveway at the Senior Center. He asked us to research a private contractor as his department would not be able to assist us until late in the year.

We received a letter from the State office of Telecommunications explaining the Lifeline Program available to the low income elderly.

We received an e-mail from the Finance Director requesting what the COA would need for Capital expenditures within the next 5 years. He would like it returned by Feb. 22nd. The Board members on the budget sub-committee will discuss the items/equipment that we would need.

STANDING REPORTS:

- A. Budget and Finance – Ms. O’Connor explained that she met with the Town Manager and the Finance Director to go over the budget. They added the Adm. Asst. position to the budget, and eliminated the custodian’s salary by moving it to the MOB budget. The custodian will remain in our building, but be paid from the MOB budget along with the custodian from the Library.
- B. Personnel – None
- C. Nominating – No report
- D. Legislative – Ms. Peltier reported on the United Health Care issues with UMass Hospital. The Governor is adding new money to the State budget for the Nutrition Program and Housing.
- E. Senior Center Usage – The Masons will hold their Blood Drive on March 23rd.
- F. Building Maintenance/Equipment – Ms. O’Connor reported on driveway issues regarding the catch basins sinking. She also explained that the Friends group had the floor in the main room washed and waxed and will have it done again in May or June.

Director's Report – Ms. O’Connor reported on the Zumba class, that is very well attended because they are now free. She has completed 40 applications for the fuel assistance program from the Millbury Savings Bank. There are no Federal or State tax returns being done here. Ms. Lewandowski is doing the Circuit Breaker forms only. The Area Agency on Aging is advertising for a new Executive Director.

Chairman’s Report – Ms. Peltier has informed the Board that it’s time for all Municipal employees and Board members be given a copy of the Conflict of Interest Law to read. We will all have to complete the online training program and present the Certificate of Completion to the Town Clerk. Everyone at the meeting received the rules and signed the acknowledgement. Ms. Peltier will assist any Board members who would need it and will collect the certificates at the meeting.

OLD BUSINESS:

Elder Services of Worcester/Nutrition Program- Both Ms. Persiani and Ms. Peltier attended the meeting. They explained option counseling services that are being offered. Ms. LaPan explained the emergency meal kits that are delivered to all the MOW clients at the beginning or the winter season.

Intergenerational Programs/Friendly Visitor - Ms. O’Connor reported that our helping hands

programs with teens shoveling snow. It is going very well. The teens are also doing assorted jobs around the senior center for their hours needed for the National Honor Society.

Elder Service Work-off Program – Ms. O'Connor has posted the new eligibility guide lines on the Town's Web site. We are looking for a few more individuals to be part of the program.

NEW BUSINESS:

Ms. O'Connor will be on vacation from March 3rd through March 8th.

OTHER BUSINESS:

None

The Chairman adjourned the meeting at 8:40 AM

Next Board meeting will be held on Wednesday, March 20, 2019 at 7:30 AM.

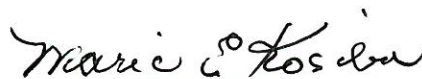
Respectfully submitted,
Judith A. O'Connor

Lee Ayotte

Betty Hamilton



Kevin Higginbottom

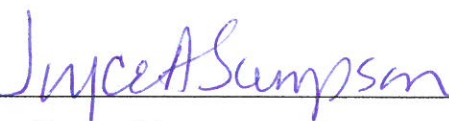


Marie Kosiba



Edna LaPan

Stuart Mulhane



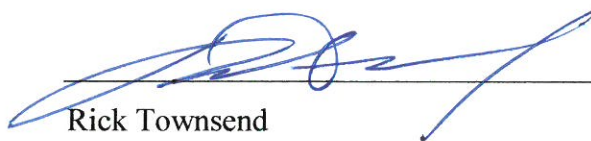
Joyce Ostrowski



Kaye Peltier



Sarahbeth Persiani



Rick Townsend

Steve Walinsky