

MINUTES

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COUNCIL ON AGING MILLBURY, MASS.

Date: January 23, 2013 at 7:30 A.M.

Present: Richard Townsend, Lorraine Hayes, Everett Grahn, Margo Masmanian, Steve Walinsky, Stuart Mulhane, Marie Kosiba. Lee Ayotte, Edna LaPan and Judith . O'Connor

Absent: Betty Hamilton, and Helen Mankevetch

Vouchers: The vouchers were signed by all members present

Minutes: A motion to accept the December minutes was made by Stuart Mulhane, Seconded by Everett Grahn. Vote unanimous.

The meeting scheduled for the 16th of January was cancelled due to snow and rescheduled to Jan, 23, 2013.

Correspondence

Received an E-mail from Selectman Ashmankas regarding the Millbury Bicentennial Birthday Celebration. The committee is looking to add the Senior Center as a place for organization to hold fun events. (i.e. boy scouts, girl scouts women's club, parents club, etc.) The party will be held on June 15, 2013. Time to be determined. The Asa Waters Mansion is one of the places. Mrs. O'Connor stated that she told him that the Senior Center was free that day. The Board members asked Mrs. O'Connor to mail him an application to use the facility, and to hold that date for the party. The Board would need to know who would be in charge of the event.

Received an E-mail from the Selectmen's office announcing a meet and greet for the new Chief of Police, Kenny Howell on January 24, 2013 @ 7:00 pm at the Asa Waters Mansion.

A memo from the Mass Society of Genealogists announcing a meeting location, date and time Change. The place to meet is the Zion Lutheran Church, 41 Whitmarch Ave, Worcester on Feb, 2, 2013 at 10:00 AM.

A letter from Atty. Richard Ricker giving us notice of an Informal Probate regarding the estate of Richard Cook, 50 Canal St., Millbury, MA. Ms. O'Connor stated she spoke to Atty . Ricker and he explained that Mr. Cook left a Trust and named the Millbury Council on Aging as one of the benefactors. He would let us know the amount and how to request funds when everything is probated.

A Memo from the Town Clerk regarding the State Ethics Summary and training for calendar year 2013. She advised that every January the Conflict of Interest Law summary must be provided to all employees and an acknowledgement receipt for the summary must be returned to the Town Clerk. Summaries were given to all the Board members present.

Report of Standing Committee

- A. *Budget & Finance* – F.Y.'14 Budget was given to all Board Members along with the Narrative. Rick went over all the line items and the changes that we are requesting. The amount request was \$155,078 a \$5,437.00 addition over the last year budget of \$149,641. Discussion followed. A motion was made by Everett Grahn to have Rick and Steve make an appointment with the Town Manager to go the COA budget. Seconded by Loraine Hayes. Vote: Unanimous
A Motion was made by Everett Grahn to ratify the COA Budget that was present to the Town Manager. Seconded by Lee Ayotte. Vote: Unanimous.
The members discussed having a survey placed in the newsletter so participants would give some ideas for possible activities that could be added at the Center.
- B. *Personnel* – Ms. O'Connor explained that the Town Manager was going to post the jobs for those positions that are paid for out of the State Formula Grant. He would then appoint those individuals currently holding the positions. The positions are Intergenerational coordinator, Outreach/Friendly Visitor Workers. These positions would then be added to the Towns payroll.
- C. Nominating – no report
- D. Legislative –
- E. Senior Center – Policy Committee- We have received 2 requests
Millbury Lions Club – Annual feed the Seniors Dinner requesting either Feb. 14th or Feb. 21st. Motion to approve was made by Everett Grahn. Seconded by Edna LaPan. Vote Unanimous. Lee Ayotte will bring in the application form.
Olive Branch Lodge of the Masons is requesting the use of the building on March 16th from 8 AM to 5 PM for a Blood Drive. A motion to approve this request was made by Everett Grahn. Seconded by Stu Mulhane. Vote Unanimous.
- F. Building Maintenance/Equipment. – Mrs. O'Connor was concerned about the gas for the snow blower and how it should be purchased. The members instructed her to have the custodian get the gas from the Town and have him fill out the necessary forms with the DPW.

OLD BUSINESS

Elder Care Services/Nutrition Program- Mrs. O'Connor attended the monthly meeting and reported that Elder Services was no longer going to have Van services (via their Vans) to the nutrition sites. If clients want transportation they need to become ADA eligible. The Van were too costly to run. They were also selling these Vans along with the Hot Trucks that were used to do meals on wheels routes. The nutrition programs needs to be more cost effective. There is still a waiting list for services for those in need, all except nutrition.

Intergenerational/Friendly Visitor – We are working on more teens for the “Helping Hands” program.

Elder Community Service – The Town Manager will put an article on the Town Warrant for \$20,000.00 for this program. It is extremely successful.

WRTA Update – The “Friends” transportation program is still receiving a monthly contract from the WRTA.

NEW BUSINESS

Mission Statement: Rick appointed Lee Ayotte, Edna LaPan and Marie Kosiba to this sub-committee to up-date the Council on Aging’s mission statement. Report to be given at the next Board Meeting.

Friends updates- Mrs. O’Connor reported that the Transportation Program is essential to the COA. There are 3 options to provide this service to the elderly and handicap of Millbury. 1). The WRTA could contract with PBSI and the elderly would go through their office in Worcester. 2). The Town of Millbury could run the program with WRTA Vans and be responsible for all cost minus the reimbursement. 3). The Friends of the Millbury Seniors could run the program, funding the total cost of the program minus the reimbursement. A motion was made by Steve Walinsky that the COA continue utilizing the “Friends” as the transportation provider. Seconded by Lee Ayotte. Vote Unanimous.

OTHER BUSINESS

Incident Reports – There are several individuals who are causing problems here at the center. The Nutrition Program rules are that no food is to be taken from the kitchen or dining Room. Only the following items can be taken home after lunch. They are milk, bread and the dessert. These rules are posted. Food was taken from the kitchen without permission from the Site Manager. The report was placed on file.

Several Board Members made complaints about individuals smoking on Town property. One individual is opening side doors and then leaving the doors ajar causing a security issue. A motion was made by Steve Walinsky that a letter go to the Town Manager saying that people will be put on notice to comply with the rules and regulations and that they can be suspended from coming to the Senior Center. Seconded by Lorraine Hayes. Vote Unanimous.

Steve Walinsky would like to keep the option open for further discussion regarding the opening of the old Millbury Adult Day Health Center.

ALL BUSINESS NOT REASONABLY ANTICIPATED:

TREASURER REPORT: Voucher totals for January. – Nat. Grid, \$637.79; Casella, \$111.24; Mason, \$48.98 & 69.09; Belmont Spring \$5.38, Power Ind. & Safety, \$76.00; Ray’s True Value \$18.69, NStar, \$202.89, Sprague, \$445.23, Rt. 146 Supply 940.50 & EOEA Formula Grant 1,530.00.

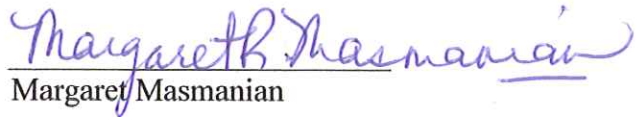
A motion to adjourn at 9:35 AM was made by Edna LaPan. Seconded by Margo Masmanian. Vote Unanimous

Next meeting will be held on Wednesday, February 20, 2013 at 7:30 A.M.

Respectfully submitted,
Judith O'Connor



Marie Kosiba



Margaret Masmanian

Richard Townsend



Helen Mankevetch



Stuart Mulhane

Betty Hamilton



Edna LaPan

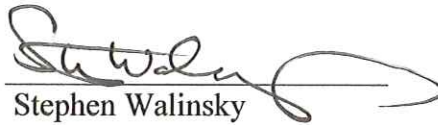


Lee Ayotte

Everett Grahn



Lorraine Hayes



Stephen Walinsky