

MINUTES
COUNCIL ON AGING

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MILLBURY, MASS

Date: December 20, 2017 at 7:30 AM

Present: Kaye Peltier, Lee Ayotte, Edna LaPan, Steve Walinsky, Marie Kosiba, Stuart Mulhane, Richard Townsend, Margo Masmanian, Sarabeth Persiani, and Judith O'Connor

Absent: Kevin Higginbottom

Vouchers: Vouchers were signed at this meeting.

Minutes: A motion to accept the November minutes was made by Rick Townsend, Seconded by Msrie Kosiba. Vote: unanimous.

CORRESPONDENCE:

We received a letter from Fallon Community Health announcing the grant award in the amount of \$1,500. for the Food Pantry Ms. O'Connor stated that she writes this grant every year and is very pleased to received it again.

We received an E-mail from MCPHS requesting that 5 students and I instructor come to the Senior Center to do a Health History study on a few elderly clients from our Town. Ms. O'Connor will set up the appointment time.

We received a memo from the Town Planner setting up another meeting for the Master Plan committee for Jan. 10th. She did ask for our priorities After discussion it was decided that the Transportation and Elderly housing issues would remain a top priority.

STANDING REPORTS:

- A. Budget and Finance – Ms. O'Connor reported that she met with the Town Manager and the Finance Director and went over the F.Y. '19 budget. They questioned both Adm Asst. position and need for additional transportation funds. This is due to lack of funds A motion was made by Rick Townsend that at this time we eliminate the request for an Adm. Asst. and leave in the request for the transportation funds. We would also work on adding this position by eliminating one of the Jr. Clerk positions. We would request the following staff, one Adm. Asst. (non-union) , one Head Clerk and one Jr. Clerk (both Union positions). We would use Formula Grant money to fund part of the Adm. Asst. position in next year's budget. Seconded by Edna LaPan.

Ms. O'Connor also stated that the Town Manager wanted her back in his office the next day to give the recommendation from our Board. She will schedule a meeting with the HR Director. The Board also discussed the 5 year Capital Plan for the Senior Center. We would look at the remainder of the Article for painting the outside of the building to be used to paint some of the interior walls. The next year Capital expenses request would be for paving the driveway in front of the building and replacing the carpet in the building.

- B. Personnel- All personnel issues were discussed with the budget.

- C. Nominating – no report

D. Legislative – The State budget still has not been signed by the Governor and we are waiting for the Formula Grant figure. Ms. O'Connor praised the work of the Shine program and thanked Ms. Peltier for doing a great job assisting the Administration with the Medicare changes. She is looking at offering informational session for those turning 65.

E. Senior Center Usage: - We have no requests at this time.

F. Building Maintenance/Equipment. - Ms. O'Connor reported that the only issue is the dishwasher needing repair.

Director's Report- Ms. O'Connor reported that. We will not be offering free Tax Filing this years. The volunteer will only do the Circuit Breaker form. Any Millbury resident can go to the Worcester Senior Center to have the free filing done by AARP volunteers. They will have six individuals doing e-Filing, for those 60 years and older with limited income. We will transport to and from this location. We have been given a supply LED light Bulbs to be given out through our Food Pantry. We are working on the Town becoming an Aging and Dementia Friendly Community. She will ask for Agenda time at the next Board of Selectmen meeting in Jan. We will have our informational meeting for our community leaders and businesses on Jan. 18th at 8 AM.

OLD BUSINESS

Elder Care Services\Nutrition Program- Ms. Peltier gave an update on the SCO Program. ESWA currently contracts with five SCO's. Ms. O'Connor reported on their new RIGHT program and she utilized the very same day for a Millbury client. Al Norman from Mass Home Care has resigned, he was a big part of advocating for the ASAP's

Intergenerational Programs/ *Friendly Visitor* - Ms. O'Connor reported that our "Helping Hands" program has many new teens and we are waiting for Snow.

Elder Service Work-off Program - No report

Special Gift Committee: No report.

Report on the Friends of the Millbury Seniors, Inc. - Ms. O'Connor reported that they did wonderful for the Chain of Lights event. They are accepting donations for the food pantry and will continue to sponsor it.

New Business:

The Senior Center and the Office will be closed on December 25th for the Christmas Day and January 1st for New Year Day.

We will be delivering Holiday meals on Christmas Day.

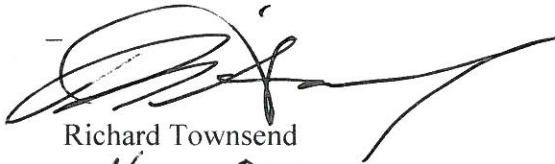
Boston Post Cane: We are working on finding the oldest person in Millbury as the last recipient has passed on.

OTHER BUSINESS:

A motion was made to adjourn at 8:35 AM by Richard Townsend.
Seconded by Edna LaPan Vote Unanimous.

Next Board meeting will be held on Wednesday, January 17, 2017 at 7:30 AM.

Respectfully submitted,
Judith A. O'Connor

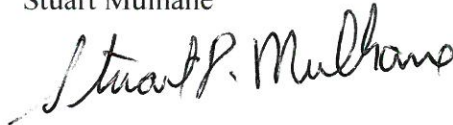


Richard Townsend



Kaye Peltier

Stuart Mulhane



Betty Hamilton



Edna LaPan



Lee Ayotte



Marie Kosiba



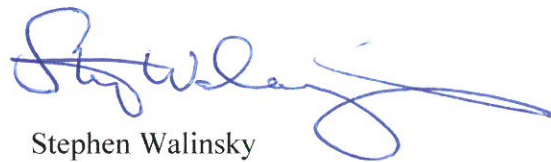
Margaret Masmanian



Sarahbeth Persiani



Kevin Higginbottom



Stephen Walinsky