

# TOWN OF MILLBURY MINUTES

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## Bicentennial Committee – Executive Committee

**Date:** Wednesday, November 7, 2012

**Time:** 6:15 p.m.

**Location:** Asa Waters Mansion, 123 Elm Street, Millbury

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### Attendees

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#### Executive Committee Members Present

Roger Desrosiers

Ronald Marlborough

William Kane, Sr.

Joyce Sampson

#### Others Present

Jeff Dore

Denise Marlborough

#### Executive Committee Members Absent

Carole Chiras

Robert Morton

Paul Raffa

Chris Sinacola (non voting)

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### Minutes

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The Chairmen opened the meeting at approximately 6:30 p.m. with 4 members present.

#### Agenda Item I – Approval of Minutes from October 3, 2012 meeting

**Motion** made by Ron Marlborough, seconded by Joyce Sampson to accept the minutes.

**Motion** carried unanimously.

#### Agenda Item II – Treasurer’s Report

At the time of the meeting, the account balance is \$169,088.75. Bill asked that the quilt raffle tickets be combined under one category (some are listed under Classical Concert).

**Motion** made by Ron Marlborough, seconded by Roger Desrosiers to accept the Treasurer’s Report. **Motion** carried unanimously.

#### Agenda Item III – Updates - None

#### Agenda Item IV – Committee Reports:

- Updates from each of the committees:
  - Finance/Fundraising: tabled –chairman absent
  - Media: tabled – chairman absent
  - Events: film festival discussed – see below
  - History: tabled – chairman absent (sick). Joyce reported that the West Millbury History Tour is now full for November, March and April, with 5 seats left for May 11, 2013.

# TOWN OF MILLBURY MINUTES Continued

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## Bicentennial Committee – Executive Committee

### Agenda Item V – Old Business:

- Discuss the sale of commemorative items and possible adjustments in pricing – tabled – Finance/Fundraising chairperson absent.
- Discuss contribution from Liberty Mutual – pending Finance Director Brian Turbitt
- Discuss Ecumenical service – pending – possibility of having it in late spring and outdoors
- Update on Millbury, Ohio – Roger received a copy of an editorial written in the local Millbury, Ohio newspaper
- Thank you to everyone involved in our monster month of October! A thank you letter to the editor was submitted to the Millbury-Sutton Chronicle for the Revolutionary War reenactment.

### Agenda Item VI – New Business:

- Presence at Chain of Lights – tabled to full board meeting
- Discuss Post Office and commemorative stamp for bicentennial – tabled
- Use of Bicentennial Flags by First Congregational Church -  
**Motion** made by Ron Marlborough, seconded by Joyce Sampson to allow the First Congregational Church to use the Bicentennial Flags for their Veterans Day Patriotic Concert on Sunday November 11, 2013.  
**Motion** carried unanimously.
- Kelly & Ryan - Denise Marlborough suggested that we do something for Kelly & Ryan, the company that did the work for all 3 direct mail campaigns. Our Committee paid for postage but not for the letter and the time it took K&R to stuff the envelopes. Joyce will compose a thank you note with Denise. The Committee would also like to do something special for the couple that donated \$5000, for the Pearsons, and for Kelley & Ryan. Tabled for discussion at December meeting.
- Golf Tournament - Paul DiCicco wants to have another golf tournament.  
**Motion** made by Ron Marlborough, seconded by Bill Kane with discussion to approve the tournament.  
**Motion** withdrawn; pending budget for the event being presented at December meeting.
- Legacy Committee – **Motion** made by Roger Desrosiers, seconded by Joyce Sampson to form a Legacy Subcommittee. **Motion** carried unanimously. This will be discussed at the December and January meetings.

### Agenda Item VII – Other

Cyndi Burr presented the Executive Committee with the \$10,000 budget and application information for the “Blackstone Valley Short Film Festival – Presented by the Millbury Bicentennial Committee”. Discussion ensued regarding line items and rough draft of BVSFF logo. Executive Committee questioned the “Publicist”, “Publicity Expenses”, “Meals & Entertainment”, “Gifts for Judges”, and “Technician to upload DVDs to YouTube” line items.

# TOWN OF MILLBURY MINUTES Continued

## Bicentennial Committee – Executive Committee

Joyce said we cannot pay a professional publicist for services as this type of situation was voted down in Committee a few years ago. Ron said the Meals & Entertainment needs to be clarified and renamed. The Gifts for Judges will be some of our MBC items. Cyndi spoke with the Town's Public Access Director who said someone would be needed to upload the DVDs. The Committee will defer to the opinion of the Director.

**Motion** made by Ron Marlborough, seconded by Bill Kane to approve a budget of \$9,500.00 for the Short Film Festival with further explanation of certain items.

**Motion** carried unanimously.

At 7:40 p.m., Chris Mahan of the Short Film Festival Committee arrived.

Discussion ensued about the name of the Festival. In keeping with past events, it needs to be renamed the Millbury Bicentennial Short Film Festival.

**Motion** made by Bill Kane, seconded by Ron Marlborough that all funded and sponsored Millbury Bicentennial Events should be named Millbury Bicentennial events, and the MBC logo needs to be the prominent image, with any logo to be approved by Media Chairman Paul Raffa.

**Motion** carried unanimously.

**Motion** made by Roger Desrosiers to submit the (Short Film Festival) guidelines to the Town Manager to be reviewed by legal. **Motion** amended by Roger Desrosiers that whatever parts need to be reviewed by legal, be done so (submitted) by the Town Manager. **Motion** seconded by Ron Marlborough.

**Motion** carried unanimously.

**Agenda Item VIII** – Next meeting: Wednesday December 5, 2012, 6:15 p.m. at the Mansion

### **Agenda Item IX – Adjournment:**

**Motion** made by Joyce Sampson, seconded by Ron Marlborough to adjourn at 7:50 p.m.

**Motion** carried unanimously.

Submitted by,

Joyce Sampson  
November 8, 2012