

TOWN OF MILLBURY MINUTES

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Bicentennial Committee – Executive Committee

Date: Wednesday, August 17, 2011

Time: 6:15 p.m.

Location: Asa Waters Mansion, 123 Elm Street, Millbury

Attendees

Executive Committee Members Present

Roger Desrosiers	Robert Morton
William Kane, Sr.	Joyce Ostrowski

Executive Committee Members Absent

Carole Chiras	Paul Raffa
Ronald Marlborough	Chris Sinacola (non-voting)

Minutes

Welcome

Chairman Desrosiers opened the meeting at approximately 6:25 p.m. with 4 members present.

Approval of Minutes from June 15, 2011 meeting

Motion made by Rob Morton, seconded by Bill Kane to accept the minutes from the June 15, 2011 meeting. Roger Desrosiers questioned the \$8000 that Carole Chiras referred to under “fundraising discussion”; Rob Morton said she was using a past preliminary budget and that nothing has been approved yet.

Motion: Motion carried unanimously

Treasurer’s Report

Joyce reported that the fund balance is currently \$137,113.44. Discussion about the analysis page and revenues, expenditures and the FY2009 activity; it was explained that the intention is that the seed money will be returned to the town.

Motion made by Bill Kane, seconded by Rob Morton to approve and sign the voucher for \$1609.18 payable to Northwest Territorial Mint LLC for additional commemorative coins.

Motion carried unanimously.

Committee Reports:

Finance/Fundraising: We are on target with all fundraisers. Capital Campaign is closed. We will be having a second direct mail campaign this fall. New outreach program is the Community Business Pledge Campaign. Roger would like the word “minimum” added in the second paragraph to make the sentence “...to reach our minimum goal of \$300,000.” There is a donor level benefits chart that will be sent with each letter. Bill would like a tear slip added to the bottom of the letter so the business can fill out its name and donation amount.

Motion made by Bill Kane, seconded by Joyce Ostrowski to approve the Community Business Pledge Campaign.

Motion carried unanimously.

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Committee Reports (cont.):

Media: Paul Raffa absent; no report.

Events: Ron Marlborough absent; no report.

History: Carole Chiras absent; no report.

Old Business: tabled until full board meeting

New Business: tabled until full board meeting

Next meeting: Wednesday September 28, 2011 at 6:15 p.m. at the Asa Waters Mansion.

Adjournment:

Motion made by Joyce Ostrowski, seconded by Bill Kane to adjourn at 6:55 p.m.

Motion carried unanimously.

Respectfully submitted,

Joyce Ostrowski