

TOWN OF MILLBURY
Bicentennial Executive Committee Minutes

Page 1 of 2 Pages

Date: Wednesday, January 2, 2013 **Time:** 6:15 p.m.
Location: Asa Waters Mansion, 123 Elm Street, Millbury

Attendees

Executive Committee Members Present

Carole Chiras	William Kane, Sr.	Paul Raffa
Roger Desrosiers	Ronald Marlborough	Joyce Sampson

Others Present

Jeff Dore

Executive Committee Members Absent

Robert Morton
Chris Sinacola (non voting)

Minutes

The Chairmen opened the meeting at 6:15 p.m. with 5 members present.

Previous Minutes

Motion made by Paul Raffa, seconded by Carole Chiras to accept the minutes of the December 5, 2012 meeting.

Motion carried unanimously.

Treasurer's Report

At the time of the meeting, the account balance is \$187,116.58.

Motion made by Bill Kane, seconded by Carole Chiras to sign a voucher for \$210.00 (sale of 21 beads) to MyCape/MyTown Designs. **Motion** carried unanimously.

Updates: Reminder-all budgets need to be finalized by the March meeting.

Committee Reports

- Finance/Fundraising: Paul passed out drafts of the design for signage for various entry spots into town; they will be reviewed by the subcommittee; the smallest sign would be the size of a stop sign.
We are over \$300,000, which is \$25,000 ahead of projection for the end of 2012. Areas that need to be addressed are: Budgets-some events added, some cancelled, need all final budgets by the March meeting; and Seed Money-the \$5000 approved at Town Meeting-do we give this back or use towards legacy? Ron wants this in the Executive Committee agenda for next month as it is very important that we decide.
- Media: Paul is working on the Film Festival logo and the Post Office cancellation stamp.
- Events: **Motion** made by Paul Raffa, seconded by Carole Chiras to allow the parade applications to include a SASE addressed to Ron Marlborough's house, and for the cost

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Page 2 of 2 Pages

of the stamps to be submitted for reimbursement (if we cannot use town's postage meter; Bill will speak with the Town Manager). **Motion** carried unanimously.

- History: West Millbury History Tour only has seats for June; encourage people to sign up for the waitlist as seats do open up a day or two before the tour.

Old Business

- Ecumenical service: Bill has spoken with Reverend Davis and Father LaPalme about setting a meeting date to further discuss the service; the First Congregational Church is getting a new Minister, the interim Minister was invited to join the meeting.
- Bicentennial Tree: Jeff spoke with Sue, our contact in Missouri, who will provide an update to him after her meeting with her boss on January 16.
- Christmas sale of bicentennial items on 12/15: tabled to full board meeting.
- Recognition for townspeople and businesses: tabled to full board meeting.
- Legacy Committee: Jeff will Chair the Legacy Committee, which has 6 members (including Jeff): Cyndi Burr, Carole Chiras, Roger Desrosiers, Bill Kane, Paul Raffa. These members responded to Roger's 12/6 email requesting volunteers.
- Program Committee: Paul has volunteered to head the Program Committee and each Chair or a designee will need to work with him on this committee.

Next meeting: Wednesday February 6, 2013, 6:15 p.m. at the Mansion.

Adjournment

Motion made by Joyce Sampson, seconded by Bill Kane to adjourn at 7:03 p.m. **Motion** carried unanimously.

Respectfully submitted,
Joyce Sampson