

TOWN OF MILLBURY MINUTES

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Bicentennial Committee

Date: Wednesday, February 9, 2011

Time: 7:00 p.m.

Location: Asa Waters Mansion, Millbury

Attendees

Committee Members Present

Cynthia Burr	Denise Marlborough	Rebecca Rehm
Carole Chiras	Ronald Marlborough	Jamie Rembiszewski
Roger Derosiers	E. Joseph McKeon	Christopher Sinacola
Paul DiCicco	Robert Morton	Lynn Winston
Jeffrey Dore	Joyce Ostrowski	
William Kane, Sr.	Paul Raffa	

Committee Members Absent

David Cofske	Karen Gagliardi	Carol Vulter
Edd Cote	Tish Hayes	Armand White
Catherine Elliott	Mary Lou Mulhane	
Frank Gagliardi	Harold Proodian	

Guests Presents

None

Minutes

At 7:07 p.m., Bill Kane and Roger Desrosiers opened the meeting with 16 members present.

Agenda Item I– Approval of Minutes from December 1, 2010 meeting

Motion: Jeff Dore moved to suspend approval of minutes until they have been distributed to everyone, seconded by Carol Chiras.

Vote: No discussion, all in favor, none opposed. Motion approved 16-0.

Agenda Item II – Treasurer’s Report: Update on donations/expenses/reimbursements and signing of vouchers

Joyce Ostrowski reported that the current balance is \$82,531. The executive committee approved a number of invoices in their meeting, including banners, plaques and decals. We have collected over \$1,000 from the donation cans. The direct mail campaign helped us collect a number of donations as well. Roger Desrosiers asked Joyce to bring the number of individuals who have donated money to the MBC to the next meeting.

Motion: Joe McKeon moved to accept the treasurer’s report, seconded by Jeff Dore.

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Vote: No discussion, all in favor, none opposed. Motion approved 16-0.

Agenda Item III – Updates: Minutes for Committees; removal letter

Bill Kane made note that, if you have an expense, get an invoice to Joyce Ostrowski quickly so that it can be paid in a timely manner, as the process can take time.

Bill Kane reminded people that Committees should take minutes of what was discussed and what votes were taken and decisions were made so that the full MBC can know what is done and what needs to be done. The minutes should be available to be emailed, and we may decide to have them sent to one per to keep track of them in the future. Ron Marlborough suggested that Committee chairs could bring meeting minutes to the MBC meetings. Roger Desrosiers suggested that we consider multiple options. Roger reiterated that the minutes should include everything the Committee expected to discuss, anything that was discussed and any votes that were taken.

Bill Kane said that all Committees and sub-committees should schedule their meetings for the year on a regular basis so we can know early on when the meetings are, can avoid conflicts and can plan for the meetings by having agendas in place.

Roger Desrosiers reported that a removal letter was send and the person did not respond, therefore that person is no longer on the board. We need to excise Marc Auclair's name from the list of MBC members.

Agenda Item IV – Committee Reports:

Finance/Fundraising Committee Report : Last meeting was January 5, 2011

Rob Morton reported that the Santa sales are going pretty well (sold 53 so far), which has allowed us to purchase more and build up an inventory. We want to focus on the raffle for the Santas, which consists of 200 tickets for \$20 each. Rob would like to sell the tickets by the summer, so he needs help. We want to announce the winner of #1 at a public place such as the wine tasting event. We want to raffle off #200 in 2012. See Rob if you want tickets. Rebecca Rehm will email the full MBC email list to Rob so that he can send out a message.

We will be pulling back the Santas and will instead be promoting the Bicentennial coins at various locations. We also would like to have a pure silver coin created. Coins will only be created once sold.

Motion: Joe McKeon moved to accept the proposal of a silver coin, seconded by Paul DiCicco.

Discussion: Joe McKeon asked when the forms for ordering will be available and if the coins will be numbered.

Vote: All in favor, none opposed. Motion approved 16-0.

Motion: Ron Marlborough, Carole Chiras seconded approval from MBC Exec.

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Vote: All in favor, none opposed. Motion approved 7-0.

Rob Morton reported that the Capital Campaign has received \$181,000 in pledges. The goal is to get a thermometer to track the progress up for the spring. Roger Desrosiers reported from Karen Gagliardi that the book sales have been slow and that they have sold all the candy bars with a profit of \$78.

Paul DiCicco reported that they have the deposits down for both golf tournaments. They will have a golf committee meeting shortly and will print a brochure that he hopes to get out in April or May. It will cost about \$150-175 to play. Paul is requesting that everyone on the MBC make an effort to talk to a vendor (in or out of Millbury) about donating gifts for the tournament, such as electronics, golf items (not gift baskets). Roger Desrosiers commented that, given how much time everyone on the MBC is volunteering already, he wishes there to be no added pressure on members to work to get gifts.

Paul DiCicco asked Rob Morton to send a letter to Charter Communications, as they recently agreed to give money to MBC. Paul also mentioned that Wilford Trembly (sp?) has a singing group that may be an option for performing in 2013. Paul will give the information to Ron Marlborough. Paul will also talk to Rob Morton about bumper stickers.

Rob Morton reported that Susan Thomas would like to volunteer for the MBC but cannot make the Finance Committee meetings. Ron Marlborough said that someone would be in touch with her.

Next meeting: March 2, 2011

Media Committee Report: January 4, 2011

Paul Raffa reported that the website has been redesigned. It is simple to update, so, if anyone would like to play with the website, they are welcome to. Paul is looking for people who would like to do creative writing online, on Facebook, writing articles. Topics could include Millbury history (have a lot of this), upcoming events, current interest, etc. Joyce Ostrowski suggested "Memories of Millbury." Carole Chiras has a person on her committee who is doing an oral history, and she will talk to her about this. Paul will contact Paula Woelful at Millbury High School about getting her technology students to help. Bill Kane suggested Paul get the list of volunteers' email addresses from Lynn Winston, who is keeping these lists.

Bill Kane reminded Committee chairs to copy him and Roger Desrosiers on all email announcements of meetings of the Committee.

Meetings will be held the third Tuesday of each month at the library at 6:30 p.m.

Next meeting: March 22, 2011

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Bicentennial Committee

Events Committee Report: January 20, 2011;

Ron Marlborough reported that the Events Committee is moving forward with the events planning. The second Thursday of every month will be the Events or Ball meeting at 7:00 p.m. at Asa Waters Mansion.

Roger Desrosiers reported that the Birthday Party Committee is considering a first night celebration in conjunction with the Birthday Party. The celebration will consist of a large birthday cake for the event and a birthday cake competition. Roger asked for people to suggest ideas to the Committee.

Next meetings: February 10, 2011 (Ball), March 10, 2011 (Events)

History Committee Report: January 11, 2011

Carole Chiras reported that the History Committee met and is trying to put together a map that will go along with the history of Millbury, focused on West Millbury. This would include a tour of the town on a Trolley (or something unique) on consecutive Saturdays for adults. They will have more "Memory Dates" throughout this spring to collect memorabilia. Carole and Roger Desrosiers met with the Millbury Superintendent about a curriculum of Millbury's history. This would involve taking current lesson plans already in place by various teachers and collecting them to create a full curriculum. Meetings about this would start in September 2011. The Superintendent was very receptive.

Carole talked about having a display of memorabilia, e.g., clothing on a mannequin, at the library, but she was concerned over the cost of security and insurance.

Chris Sinacola reported that the book is moving forward. He is hoping to have 200 photos in it.

Next meeting: March 8, 2011

Agenda Item V – Old Business:

Bill Kane reported that we had a pretty good presence at the Millbury Chain of Lights on December 5th with a few volunteers. Sold some candy bars and received some clothing orders.

At 8:25 p.m. Joyce Ostrowski departed, leaving 1 members present.

Roger Desrosiers attended the Lions Club Board meeting, and Bill Kane reported that the MBC is soliciting advice from the Lions Club on the parade and fireworks.

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Bill Kane said that the Meat Raffle at St. Charles Hotel will be March 26, 2011 from 2:00 to 5:00 p.m. We need volunteers for the event. We also need everyone to get people there. We can advertise on the website, Facebook, and the public access television channel. Bill asked Lynn Winston to send the details of the meat raffle and send it to Paul Raffa. Denise Marlborough and Lynn Winston volunteered to help out at the raffle. Bill said we need at least five or six volunteers, in addition to the Lions Club members who attend and run things.

At 8:34 p.m., Rob Morton departed, leaving 14 members present.

Roger Desrosiers shared an email from Armand White and reported that Armand is stepping down as co-chair of the Events Committee so that he can be chair of the photography committee.

Agenda Item VI – New Business:

Roger Desrosiers attended the Lions Club Monday night meeting to ask if they would partner with MBC on the 2012 parade and fireworks. The board will hopefully get back to us and agree to collaborate. The goal would be to have both the Lions Club and the MBC to budget for this event and share in the expenses. Bill Kane said there is a lot of work to do, but we are on the right track.

Bill Kane said we would like to send out a letter inviting organizations and institutions of Millbury to join the bicentennial celebration. They will first present an open invitation by going through the papers, public access channel and online and will then approach organizations individually. We are open to suggestions of those on the MBC. Paul DiCicco suggested the cover of the next annual Town Report be devoted to the Bicentennial, but this has limited distribution. We should talk to the Town Manager's office about this proposal.

Agenda Item VIII – Next meeting: Wednesday, March 23, 2011, 7:00 pm at Asa Waters Mansion

April 27th, June 8th will be the next meetings (no May meeting).

Roger Desrosiers reported that on NPR he heard of a Mr. Green, a woodcutter, who is going to carve something for every community in the state. Roger thought this would be an opportunity for the Bicentennial.

Agenda Item IX – Adjournment:

Motion: Joe McKeon moved to adjourn the meeting, seconded by Carole Chiras.

Vote: All in favor, none opposed. Motion passed 14-0.

Submitted by
Rebecca Rehm
February 10, 2011