

# TOWN OF MILLBURY MINUTES

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## Bicentennial Committee

**Date:** Wednesday, February 1, 2012

**Time:** 7:00 p.m.

**Location:** Asa Waters Mansion, 123 Elm Street, Millbury

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### Attendees

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#### Committee Members Present

Cynthia Burr

Carole Chiras

David Cofske

Roger Derosiers

Paul DiCicco

Jeffrey Dore

Peg Spang

William Kane, Sr.

Denise Marlborough

Ronald Marlborough

Robert Morton

Mary Lou Mulhane

Chris Sinacola

Joyce Ostrowski

Armand White

Lynn Winston

#### Committee Members Absent

Frank Gagliardi

E. Joseph McKeon

Karen Gagliardi

Jamie Rembiszewski

Paul Raffa

Catherine Elliott

Carol Vulter

#### Guests Presents

Representatives of Millbury Boy Scouts Troop 109

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### Minutes

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Meeting called to order 6:20 p.m.

#### Approval of minutes

Minutes of December meeting were discussed. Armand White's name added to "Members Absent" for that meeting. Unanimously approved without discussion.

#### Treasurer's Report

Joyce Ostrowski reported that MBC now has a net account balance of \$172,582.38. She detailed receipts from capital campaign, coin sales, and other income sources, as per full 13-page report. Jeff Dore made a motion to accept, seconded by Peg Spang. No further discussion, unanimously approved.

#### Millbury Boy Scouts Troop 109 visit

Kris Harackiewicz and Chris White stopped by to discuss the "Millbury-opoly" game, based on the 2007 edition that sold spots on the board to Millbury businesses, as a fundraiser for

the troop. They are proposing an updated version, with better quality graphics and pieces. They are seeking approval from the MBC for use of the bicentennial logo, and support for the concept, but no money. Troop 109 is bearing all costs, expenses and work, and will use the profits for their troop. They feel the time is right to put out a new, improved edition of the game. They noted 750 copies of the original game project were made in 2007 and sold out within months.

The Scouts noted that they will provide some volunteer assistance at various MBC events in exchange for the MBC's support, and that there would be mutual support for marketing, i.e. Scouts could sell the game through MBC website.

Ron Marlborough moved that the MBC give permission to the Boy Scouts Troop 109 for use of the MBC logo and MBC marketing efforts, in exchange for volunteer help at MBC events. Joyce seconded. Discussion: Cindy Burr noted that town seal is under the control of Town Hall, and Troop 109 so noted. Unanimously approved.

Tim Cluett of Millbury FD asked for brief updates on balloon festival details, including amount of propane needed, and exchanged information with Cindy.

### **Updates**

Bill Kane noted that all committee members must sign and return the conflict-of-interest form included in a mailing from the town, as well as take and pass the state's online ethics test, make a copy of their passing results and hand it in to the town, along with a signed copy of the conflict-of-interest letter. He urged members to make sure vouchers and invoices are signed, and copies returned.

### **Committee Reports**

#### **Finance/Fundraising**

Rob Morton reported that only one account remains outside the control of the town, that being the account with Ray's True Value Hardware for product sales.

Third installment of the capital campaign letter went out in January, with a March donation date. Response has been very good.

Requested approval of \$450 to cover a telephone banner, plaque and 10 or so decals that recognizes the \$5,000 donation from C&S Lumber. Motion by Armand White, seconded by Peg Spang. Approved unanimously.

Finance Committee discussed development of a banner to recognize capital campaign participants. An update to the fundraising thermometer in Millbury Center will be done in March or April. Commemorative coin sales are strong. After discussion, it was decided that giveaways should be under the control of the Media Committee.

Roger Desrosiers noted that Peg has agree to head a new committee on giveaways that will work with the Media Committee. Roger noted individual committees may find it necessary to budget some money to pay for giveaways, but it is important to have the design work flow through the Media Committee.

Rob noted:

- Designs are under way for two commemorative plates, with proofs ready in March that utilize a design by Pam Gover.
- It is likely that a "zip trip" media segment will be done for the Millbury bicentennial.

- Wine tasting will be held on November 3, 2012, to accommodate the historic cemetery tour.

Lynn Winston motion, Denise Marlborough second, to accept the report as presented by Rob. Unanimously approved.

### **Events Committee**

Ron reported that meetings were held with Paul Levenson to discuss further details of the concert, and with the balloon meister to discuss the balloon festival. In addition, further discussions have been held on the logistics of the Revolutionary War re-enactment. Details of the bicentennial ball are being worked out. Last meeting on the town's birthday party was canceled, but a motion was made to move the party to Saturday, June 15, 2013, and that will need approval from the full MBC. Details of the parade are being worked out.

Jeff passed out copies of a Fire Department insignia that will be used for tee-shirts that will be printed and used at the balloon festival, and possibly some for sale. (See attached copy of insignia.)

Motion by Jeff to change date of birthday to June 15, 2013, seconded by Lynn.

Discussion ensued: Jeff spoke with the Friends of the Asa Waters Mansion, who have not yet agreed to help ensure the event takes place, but that they are likely to do so. Mary Lou Mulhane asked whether this would be an abbreviated version of the big town party. Roger said the details of the celebration have yet to be determined, but, if the membership of the committee as currently constituted does not change, it is likely to be a birthday party in the evening at Asa Waters Mansion in the late afternoon or early evening. Ron said he has serious concerns about the birthday party event, specifically that they are trying to do too much with too few people. Paul DiCicco asked whether the entire celebration is still being concluded on July 4, 2013 – and was assured that it is. Joyce said that in her opinion a birthday party should always be held on the actual day of the event. Bill said the only problem is that people work and have responsibilities, and the committee cannot necessarily get the volunteers needed for an event on the actual anniversary of the town. Roger said the plan is to have the town's birthday observed by schools and Senior Center on Tuesday, June 11, 2013.

Committee voted, with Joyce opposed, to change date of the birthday party to June 15, 2013.

Motion by Lynn to accept Ron's report. Seconded by Paul. Unanimously approved.

### **History Committee**

Carole Chiras noted that a history curriculum is being developed for use in the schools; that a history tour brochure is being developed, which will consist of a sepia-toned map, with a focus on West Millbury, and will include photographs, and that the committee intends to have 10,000 copies printed.

Chris Sinacola presented email records pertaining to progress of Arcadia book, and explained that although all photos were scanned according to Arcadia specifications, the editor he is working with is now suggesting there are technical problems that may require rescanning photos. Chris explained how he was led to believe those technical problems had been worked out on Arcadia's end, and that he proceeded on that basis, and the project is now three-quarters complete. He suggested that he continue and finish with the writing, and submit the text and the photos to Arcadia by the early March deadline as agreed to in the contract.

Denise moved that Chris proceed as planned, delivering the materials to Arcadia by the March deadline, and if additional scanning work is necessary, the committee work with Chris to make that happen. Second by Lynn. Approved unanimously.

Chris explained further technical details. Roger suggested that Chris have Arcadia send a sample, if possible, of what they are seeing; Roger also suggested that Chris check with one or two other printers to get a sense of whether the quality of what he has would generally be acceptable. Chris agreed to do so.

Motion was unanimously approved.

### **Media Committee**

Roger reported that Paul Raffa emailed today to say that he would be unable to attend this meeting due to illness. Paul noted there are five active members of the Media Committee, working on magnetic banners, designs as needed by other committees. Also, Paul is working on the Revolutionary War re-enactment.

Roger noted that the Media Committee has been the least able to sustain itself to this point, but added that as the events begin, it will become the most critical in terms of design and promotion, so that if anyone has expertise, or knows of volunteers, they should encourage them to step forward to assist Paul.

### **Old Business**

Bill said that the prospects of a military flyover are not very good at this point, because of limited military budgets.

Bill and Roger will pursue clergy in town for an ecumenical service. Fr. Paul LaPalme has committed a member of St. Brigid's R.C. Parish to be a liaison to the MBC. Cindy noted that the Federated Church has a contact and is willing to participate. A list of all churches in town was handed to Bill for reference.

Bill urged that committees set final dates for their events, and define tasks for each event, so that volunteers can commit to specifics; that a card-stock listing of events, once read, be widely distributed throughout town; that a banner be put up in the center of town advertising the main events being held under the MBC.

Cindy said these ideas sound good, but wasn't sure that there would be enough money in various budgets to support them. Rob said he thought that these costs could be paid for out of the general MBC budget, without going to the individual budgets for the events under direction of the various committees.

Roger noted that the detailed information for MBC events is now available on the Town of Millbury's website, although not yet on the MBC's website itself.

### **New Business**

Bill said information has been obtained regarding various options for a night at the Pawtucket Red Sox, which can range from just attending the game to having a pre-game barbecue and having the organization announced publicly. The team plays April through early September. Roger suggests a date in July or August. The committee members were asked to think about this and whether it is advisable, and to what degree.

Bill noted that the Millbury Redevelopment Authority is seeking to have a four-faced electric time clock installed in the small brick patio park area at Central Square in Millbury. The question is whether the MBC wants to consider funding such a clock as a legacy item. The clock

itself costs about \$20,000, and the entire project, with landscaping and installation, stone work, etc., would run to about \$50,000.

Denise and Lynn suggested that it would be a good idea. Ron said he does not think that the spot chosen is a good one. Cindy said the location is not negotiable, as the project is well advanced. Mary Lou asked what the MBC has for a legacy. Rob replied that the committee has a legacy fund, which currently stands at about \$12,500, and the thought was to wait until the events are largely concluded and it is decided what kind of legacy the MBC would like to have. Paul suggested a committee would be necessary.

Roger said that the topic of a legacy was discussed very early on, but with the events taking place, not much attention has been devoted to it. Roger said that his preference is that the legacy, if there is one, be closely and permanently identified with the Millbury Bicentennial Committee, that it have, in effect, "our stamp" on it.

Cindy noted that the fundraising thermometer structure might someday serve as a template for a new downtown media kiosk. She added that MBC could consider donating to the clock project.

Roger:

- Asked whether a Legacy Committee should be formed, and there was general agreement that such a committee is a good idea, but that a fuller discussion will be held at the March MBC meeting.

- Noted that the cover of the next annual report will have an aerial photograph of Millbury Center, with the MBC logo, and that the back cover will have a listing of all major events.

- Asked Armand whether he will need or could use assistance taking photographs. Armand said he would be happy to have any assistance. He plans to attend each of the events and take photographs.

- Asked the committee whether they would like to have Roger or someone else write a letter to the people of Millbury, Ohio. Unanimously agreement that it should be done.

### **Next Meeting**

Wednesday, March 7, 2012, 7 p.m. at the Asa Waters Mansion.

### **Adjournment**

Motion to adjourn by Carole, seconded by Peg, unanimously approved. Adjournment at 8:54 p.m.

Submitted by  
Chris Sinacola  
February 2, 2012