

Minutes

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Regular Meeting -Asa Waters Task Force

16 JAN 16 PM 2:05

Date: December 1, 2015

Time: 6:00 PM

Meeting called to order at 6:20 PM by Sandy Cristo

Present: Sandy Cristo, Jeff Dore, Armand White, Judy Murphy, Dennis Hill, Mary Griffith and Catherine Elliott

Absent: Jen Kephart

Guests: Sandy Denaris

Minutes of November 3rd meeting were accepted as amended. Motion by Dennis seconded by Judy. So Voted.

Catherine's Report for December:

1. Brian and Jeff worked on the emergency lighting, and all are functioning. Brian will test them monthly.
2. The Woman's Club, Friends, and Historical Society have been notified that they must rearrange storage areas to remove items on shelving that are within 24" of ceiling. Maybe in January we can look at Building Inspectors list in detail to see what has been done, and what needs to be done.
3. The furnace was cleaned and serviced, but the price was considered to be excessive. Payment of bill will be held until documentation of time billed could be verified. Additionally the efficiency report was not provided. Town Manager will be consulted as well.
4. Just a reminder that after the Chain of Lights, the facility needs to be readied for an event on Monday evening. Table must be brought in and set-up, kitchen and other rooms must be functional.
5. One of the School Street columns has a large gouge in it, can it be filled and painted to camouflaged?

Friends: - Everything is in order for the Chain of Lights, the tea, and school tours.

Old Business-

1. Gazebo- Further meetings are being held with the Town Manager and Architectural Board as results of Mike Kennedy's request.
2. The new sleigh is here and is displayed in front of Mansion. There was discussion of putting signage on it to protect it from damage. There was also discussion of a sign to acknowledge the work of the Carpenter's Training School.
3. Dennis gave update his projects. He noted that we are looking for an electrician to do work for the Friends.

4. Jeff gave update on his projects. Lighting has purchased for the Historical Society room. Jeff related that the insulation project has been tabled, due to the contractor backing out on the project. More info will be provided as he gets it.

Motion was made to adjourn by Armand White at 7:04 PM. Seconded by Judy Murphy. So voted.

Respectfully submitted, Jeffrey Dore-Clerk

Next meeting will be in January 5, 2015

Sandy Cresto *Armand White*
Jeffrey Dore *Judy Murphy*
James Kerner