

COMPLETED

Minutes

Page 1 of 2 pages

Regular Meeting -Asa Waters Task Force

Date: September 5, 2013

Time: 6:00 PM

Meeting called to order at 6:13 PM by Sandy Cristo

Present: Sandy Cristo, Jeff Dore, Linda Pothier, Judy Murphy, Mary Griffith, and, Catherine Elliott

Absent: Armand white and Dennis Hill

Visitor: Carol Vulter, Bill Kane, Roger Desrosiers, and Cyndi Burr

Reorganization: Jeff Dore made a motion to accept nomination for same slate of officers for next year. Seconded by Judy Murphy. Voted.

Minutes of July 18th meeting were available, and were accepted as amended.

Minutes of August special meeting were available, and were accepted as written.

Directors Report for September:

1. Disposal in kitchen has been replaced. Custodian is going to replace faucets next.
2. Upstairs toilet was repaired
3. New School Street road sign was installed on Post Office side of street.
4. The Millbury Womans's Club asked for permission to hold the 2014 reception for Miss Massachusetts pageant at the Mansion. Linda Pothier made a motion to allow the reception, seconded by Mary Griffith. Voted.
5. Jeff Has started cleaning up pile of soil beside the garage, and is working on repairs to siding.
6. Catherine is looking for input on annual report to Town.
7. Questions were raised about landscape gardens and it was noted that labor hours have been reduced to save money. There still is money available to finish year.
8. Gazebos light are not working. Jeff will look into correction. He will also reset timers on lights as needed.
9. Window will be washed next week, Jeff and custodian will bring down storm windows and remove AC's

Old Business:

1. Current rental agreements include language that states no pets are allowed inside the Mansion. That does not include "service dogs."
2. Bill Kane, Roger Desrosiers and Cyndi Burr were present to ask for permission for the Bicentennial Committee to be allowed to consider using the "old town hall gates" as a part of their legacy item. Photos will be taken to seek price quotes for possible use, prior to using them. They want to find out if funds are available

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to do the project. Mentioned was the fact that some sites may not be on the Mansion grounds.

3. Linda Pothier talked about landscaping projects and the bills that remain to be paid. There is a possibility that some additional tools may have to be purchased to enable a different gardener to do landscaping projects on the grounds. Next year repairs and/or opening and closing of irrigation system should to pay for by the Task Force budget. Additionally Linda asked to have the Task Force/revolving account pay for the preventive insecticide treatment of the Japanese red maples. Linda Pithier made a motion to purchase necessary insecticide to treat the tree from the revolving account. Seconded by Mary Griffith. Voted
4. Diane Hill asked that the bunting be installed over the School Street entrance for the September 15th dinner. All agreed.
5. Jeff Dore gave a report on the LED lighting to be installed on the Mansion façade lighting. He provided a cost analysis of saving to electric bill and payback period. Jeff then made a motion to allow the LED lighting to be installed on façade lighting on the Mansion, and to accept the Energy Advisory Committee's offer to provide funding for materials. Funding is part of a Green Community Grant, and may cover the entire cost. If additional expense is required up to \$300.00 that it be paid for from the revolving account. Seconded by Linda Pothier. Voted.

Motion was made to adjourn at 8:28PM by Linda Pothier. Seconded by Judy Murphy. So voted.

A special meeting is scheduled for September 12, 2013 to discuss the "old town hall gates."

Next meeting October 10th (Thursday)

Respectfully submitted, Jeffrey Dore- Clerk

Sandy J Cresto

Jeffrey A Dore

Mary Griffith

Judy T Murphy
