

Minutes

Page 1 of 2 pages

Regular Meeting -Asa Waters Task Force

16 MAR -14 PM 1:58
MILLBURY, MASS.

Date: February 2, 2016

Time: 6:00 PM

Meeting called to order at 6:08 PM by Sandy Cristo

Present: Sandy Cristo, Jeff Dore, Jen Kephart, Judy Murphy, Dennis Hill, Mary Griffith and Armand White

Absent: Catherine Elliott (VACATION)

Guests: Sandy Denaris and Chuck Atteridge

Minutes of January meeting were accepted as Amended. Motion by Dennis seconded by Judy. So voted.

Catherine's Report: Not available

Friends: - Sandy indicated that everything appears to be ready for tea on Feb 27th. Sandy will be discussing with the Friends at the next meeting, the allowing outside vendors on Mansion grounds during Chain of Lights (Christmas Festival).

Old Business-

1. Jeff reported that the insulation project would be removed from consideration during this year. It will be brought up for funding during next grant cycle.
2. Dennis talked about using Bob Felice as consultant on electrical work and he indicated that he was onboard. He also indicated that Jim Carroll was interested in doing electrical work, but he will need to come in front of the Task Force first. Dennis is also trying to set-up a time to make improvements to storage to comply with Fire Department requests.
3. Bartlett Tree communicated with Catherine about completing the tree trimming as agreed to by the Friends.
4. Dennis discussed the ADA compliance issue with bandstand, and that the final decisions will be up to May Town Meeting.

New Business-

1. Armand discussed the need to update rental regulations. Some changes need to be made to increase income. Our expenses are increasing, but our income is falling. He asked everyone to think of ways to improve the health of the Mansion. I meeting should be held to deal with his request. This meeting should be to deal with this item only.
- 2.

Motion was made to adjourn by Armand White at 7:00 PM. Seconded by Jen Kephart. So voted.

Respectfully submitted, Jeffrey Dore-Clerk

Next meeting will be March 2nd (Wednesday)

Sandy Cristo

Dennis H. Ho

Jeffrey Dore

James Kuper

Donald White

Jander Denaris

COPIED

Minutes

16 MAR -4 PM 1:58
MILLBURY, MASS

Regular Meeting -Asa Waters Task Force

Date: January 5, 2016

Time: 6:00 PM

Meeting called to order at 6:04 PM by Sandy Cristo

Present: Sandy Cristo, Jeff Dore, Jen Kephart, Judy Murphy, Dennis Hill and Catherine Elliott

Absent: Armand White, and Mary Griffith

Guests: None

Minutes of November 3rd meeting were accepted as written. Motion by Dennis seconded by Jen. So voted.

Minutes of December 1st meeting were accepted as written. Motion by Dennis seconded by Jen. So voted.

Catherine's Report for January:

1. Tru-Green Lawn Company has quoted a price for 2016, and once again there is no price increase.
2. New England Custom Alarms will be scheduling the installation of the low temperature detector and the CO detector shortly. Originally it was a combination smoke and CO detector, but that is no longer available.
3. There was some concern about having someone to oversee the snow removal notifications while Cather was away, and Brian the custodian on sick leave. Sandy would take lead, and other would help as needed. As for opening up and unlocking everyone was going to help.
4. The furnace bill was re-invoiced with reduced hours, but the efficiency report was still not provided.
5. On Friday January 29th, someone needs to open up for a Superintendent's meeting from 9 AM to 4 PM. Jeff volunteered.

Friends: - Nothing

Old Business-

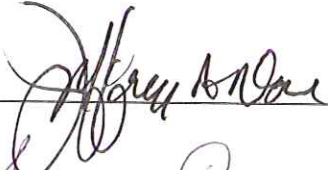
1. Jeff reported that the light have all been replaced in the Historical Museum rooms. He also reported that nothing was happening on the insulation project.
2. Dennis asked that Bob Felice will act as consultant on electrical work. He also indicated that Jim Carroll was not on board as electrician, at this time. Dennis is also working on reconfiguring storage areas. Finally that he talked about thank you letter for sleigh.
3. There was discussion on the Chain of Lights use of property by a local vendor. Dennis made a motion to not allow outside vendors the use of Mansion property, unless they come before the Task Force at a regular meeting before the event.

-
- No second. Motion died. The Friends will be asked to comment on the proposal at their next meeting. Task Force will await Friends comments before any action.
4. ADA- Dennis gave update of meeting held recently. Any actions will be subject to Annual Town Meeting action.

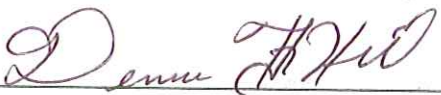
Motion was made to adjourn by Judy Murphy at 7:24 PM. Seconded by Jen Kephart. So voted.

Respectfully submitted, Jeffrey Dore-Clerk


Next meeting will be Feb 2nd




Jeffrey Dore




Dennis



Sandra Desoris



Jen Kephart



Sandy Cresto