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Minutes

Asa Waters Task Force

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MILLBURY, MASS

Date: January 9, 2013

Time: 6:00 PM

Present: Sandy Cristo, Dennis Hill, Mary Griffith, Jeff Dore, and Catherine Elliott

Absent: Armand White, Judy Murphy, and Linda Pothier

Guests: Carol Vultor

Chairperson-Sandy Cristo called meeting to order at 6:18 PM

Minutes of December 4th meeting were available to read. Motion was made to accept as amended.

Director's report for December: Note: Custodian is off on medical leave, so help will be needed for set-ups

1. A request was made to allow a smoke machine to be used at a birthday party at the mansion. Request was denied due to possible tripping of fire alarms.
2. Catherine asked if she could allow a resident of Millbury, who was getting married at the Mansion could have a reduced rental time and fee. Request was accepted.
3. The new Police Chief will be sworn in here on Thursday January 24th at 7:00 PM. A reception will follow. All are invited.
4. Wayne Salo gave some thoughts on the ADA compliance with state mandate, when he met with Catherine. He will do an analysis of the compliance, prior to letter to state for a waiver.
5. There is a noise in the cold water system that needs to be analyzed, so that the problem can be corrected. Dennis has an idea what it might be.
6. Director will be on vacation for the first two weeks of February.
7. The ornament on the Christmas tree from the Newtown remembrance will be saved and possibly be used again next year.
8. The Millbury Historical Society expressed interest in opening their museum during the Bicentennial Birthday Party. Any action was postponed until the February meeting.

Old Business-

1. The replacement of the basement windows should be included in the project to repair the west and north exterior sills.
2. Dennis made a motion to not pursue the conversion of the heating system to natural gas. Seconded by Mary Griffith. So voted. Dennis will also seek price to install flue liner in chimney.
3. Linda is still working on maintenance issues on brick sidewalks, and any action is on hold.
4. Sandy talked about the Historical Society sign, and suggested that any action be put off until spring.

5. Sandy talked about the possible removal of the Japanese red maple tree, and she wants to have the tree warden, Millbury Historical Commission, and the State Historical Commission consulted before any action is taken.
6. Phase II of the air conditioning is still in progress.

New Business-

1. The fence on the Elm Street side of the property is in need of repairs. Dennis and Armand are looking at the problems and trying to correct them. It appears that the steel bolts have rotted off.
2. Ronald Bourdeau wants to come in and give us a proposal on a sound system for the mansion. He will be asked to come in for the March meeting.

Motion was made to adjourn at 7:21 PM by Dennis Hill. Seconded by Jeff Dore. So voted.

Next meeting will be February 5th

Sandy Crifo

Jeffrey Dore

Dennis Hill

Mary L. Griffith