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Minutes

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2019 FEB -4 AM 11:43

Regular Meeting -Asa Waters Task Force
MILLBURY, MASS

Date: December 4, 2018

Time: 6:00 PM

Meeting called to order at 6:11 PM by Chairperson Chris Naff

Present: Armand White, Jeffrey Dore, Paul Routhier, Chris Naff, Katherine McKenna, and Sandy Cristo

Absent: Mary Griffith and John McElroy

Visitors- None

Minutes of November 19th meeting were provided for signatures. A motion was made to accept as presented by Paul Routhier and seconded by Katherine McKenna. So voted.

Directors Report:

- 1) Heating system- Discussion on heat source (Oil vs. Gas). Discussion on possible conversion. More information needed. It was questioned about current furnace being broken.
- 2) New Years Eve- Working to complete event. Last year went over well, looking forward to this year.
- 3) Chris read a profit and loss report. This was yearly report, but without further info, and explanation, it is difficult to analyze.
- 4) An Internet connected thermostat has been acquired, and other parts for security system need to be acquired.
- 5) John gave update on Grant proposal, but needs to be prepared with the best interest of the Mansion. It will be best accomplished by co-coordinating with the Capital Planning project that is ongoing. Note that Friends will be recognized as "Fiduciary Agent" for any grants.
- 6) Glass door for museum is underway. Millbury Historical Society was made aware of changes being made.
- 7) Tabled the third reading of Facility Co-coordinator training. Paul will accept changes by e-mail.
- 8) Inventory is still ongoing. Paul Routhier recommended that the Historical Society be contacted to validate "on loan" items.

Friends- None

Old Business:

1. Awaiting catering RFP approval from Town Manager.
2. Writing room ceiling was discussed.
3. Jeff will try to find past energy audit reports.

New Business:

Armand complimented Chris Naff on accepting Chairmanship of Task Force.

Motion was made to adjourn by Armand White at 8:21 PM. Seconded by Sandy Cristo.
So voted

Respectfully submitted, Jeffrey Dore-Clerk

Next meeting January 3rd (Thursday)

	
	
	
	