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MILLBURY, MASS

Minutes

Page 1 of 2 pages

Regular Meeting- Asa Waters Task Force

Date: May 11, 2016 Time: 5:00 PM

Meeting called to order at 5:15 PM by Sandy Cristo

Present: Sandy Cristo, Jen Kephart, Dennis Hill, Mary Griffith, Judy Murphy, Catherine Elliot and Armand White

Absent: Jeff Dore

Guests: Sandy Denaris & Tom Griffith

As the clerk was absent for the meeting, a review of prior minutes will be postponed to the next meeting in June.

Catherine's report:

1. Fox will be filming their Zip Trip to Millbury, July 15. Function may be held on the mansion's grounds.
2. Top hinge on Great Room door leading to the west lawn is cracked. (Possible safety issue) Dennis will replace with middle hinge until a new top hinge is purchased.
3. 146 BNI is looking for a new facility to hold their weekly meetings due to space issues at the library. \$100 per week could be generated as revenue for the mansion. In order to compete with other possible Millbury venues it was discussed possibly giving them a free week for every 12 visits. Catherine will look into a possible layout to see if we could accommodate the BNI's needs. They require that their 40 -50 members face each other during the meeting.
4. Roger Tremblay wants to donate a soapstone structure to the mansion. Dennis will photograph and report back.
5. A request has been made to rent the mansion for a wedding ceremony for 125 guests. (This is a 3 hour minimum for the ceremony only) Many guests will be standing. Task force agreed.
6. Catherine advised additional guides, especially within the building, will be needed during the school tours set for Friday, June 3.
7. Catherine received a voice mail from a parent who stated her 17 year old son is willing to volunteer his time in the summer to the mansion. Dennis will contact the individual and he and Sandy will meet with him.
8. 2 custodians are either out sick or on vacation. Tables need to be set for the up coming breakfast meeting. Dennis agreed to set the tables up.

Friends: Sandy discussed the upcoming events and the needs of the "Friends"

Old business:

1. Jeff applied for a grant for inside storm windows to the Energy Advisory. He was not in attendance to comment on any other projects.
2. Denis advised the project to put the relay switch for the air conditioner back on the thermostat in the building instead of the garage is in the works. Much discussion ensued.
3. May Town meeting that voted to add a handicap ramp to the Millbury bandstand and additional walkways: Denis advised we need to wait for the town as regards the next step. Apparently the

Disability Task Force now wants a concrete walkway to replace the existing brick walkway. Previously the Architectural Access Board approved this walkway. There are a number of individuals willing to donate their time to this project.

Motion was made to adjourn by Mary Griffith. Seconded by Judy Murphy. So voted.
Respectfully submitted, Judith Murphy- member

Next meeting will be held June 7th (Tuesday) at 6:00 PM

Ann White
Judy Murphy
John Kyma

Dennis Hill
Sandy Cresto
Judy Murphy