

Minutes

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Regular Meeting -Asa Waters Task Force

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BURLINGTON, MASS.

Date: November 7, 2017

Time: 6:00 PM

Meeting called to order at 6:04 PM by Chairperson Sandy Cristo

Present: Sandy Cristo, Jeff Dore, Jen Atteridge, Mary Griffith, Armand White, Katherine McKenna, Paul Routhier, and John Mc Elroy

Absent: No one

Visitors- Terry Mattus, David Marciello and Pauline Tranter

Minutes of October 3rd meeting were provided. Motion to accept October 3, 2017 minutes as provided. was made by Mary Griffith. and seconded by Paul Routhier. So voted.

Directors Report:

1. John provided update of upcoming events
2. Parking lot project partially completed. Electrical done, but brickwork not done.
3. Volunteer, Gary Pothier is working on various projects.
4. Lock keys and alarm codes are being passed out
5. John brought the draft liquor policy up for discussion
6. Bookings were brought up for discussion. Some events were listed, but not held. There was a lot of confusion.
7. Entertainment for Christmas Tea was discussed. John said he had talked to the High School band director for entertainment.
8. Finances- John indicated that \$1217.00 was taken in at drag events.

Friends- Pauline gave report on Friends events and monies received. Next meeting of Friends is November 13th at 6:00 PM. She described Christmas Tea and Christmas Festival (Chain of Lights) among others.

Old Business-

1. Discussion of rotating facilitators at Mansion events occurred. We need to recruit more facilitators to cover events.
2. Face book administration was brought up. John indicated that he and Marv Bowen have authority to view "Back end". Pauline felt that there should be another person to have authorization.
3. There was a discussion on proper use of kitchen. Questions were raised about what policies were in policy handbook. It was agreed that past practice was that cooking could not be done, but warming was acceptable.

New Business-

1. Armand White indicated that he wanted to make sure that everyone was aware that his guns in case in Asa's bedroom were on loan to mansion. He

wanted to make sure it was clear that they are his property, and that his intention was to distribute them to his family without any complication. John indicated that he would try to find documentation to verify ownership of Armand's property. The task Force will further discuss the final outcome.

2. A "straw vote" was called for by Chairperson Sandy Cristo to see how many Task Force members were in favor of the Mansion having a liquor license. All those present indicated that they were not in favor of having the license. The Town Manager asked why the members were not in favor, and some members spoke to the question. A further discussion is needed, and should take place on another date and time, and be dedicated to just this item. Possible date mentioned was this upcoming Thursday. NO final date set.
3. Questions and concerns were voiced on scheduling of future events. There needs to be communications concerning Friends events and Town sponsored events, so there are fewer conflicts.
4. Terry Mattus inquired about the chairs in the garage, and what needed to be done prior to using them. John explained what would be done.

Motion was made to adjourn by Armand White at 9:03 PM. Seconded by Jen Atteridge. So voted

Respectfully submitted, Jeffrey Dore-Clerk

Next meeting TBD

	
	
	