

New  
Notes

# Minutes

Page 1 of 2 pages

Regular Meeting -Asa Waters Task Force

17 NOV - 8 PM 1:22  
MILLER BR MASS  
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TOWN CLERK

Date: September 5, 2017 Time: 6:00 PM

Meeting called to order at 6:04 PM by Chairperson Sandy Cristo

Present: Sandy Cristo, Jeff Dore, Jen Atteridge, Mary Griffith, Paul Routhier, Katherine McKenna and John McElroy

Absent: Armand White

Visitors- Pauline Tranter, Diane Hill, Terry Mattus, Tom Griffith, and Dennis Hill

Minutes of July 18th meeting were provided. Motion to accept July 18th minutes as provided, were made by Mary Griffith, and seconded by Jen Atteridge. So voted.

Minutes of June 20th meeting were provided. Motion to accept July 18th minutes as provided, were made by Paul Routhier, and seconded by Mary Griffith. So voted.

Membership on Task Force is still open for an "alternate member", and Debra Bourdeaux wants to be the alternate, but due to not being a Town resident, she cannot be a member. Paul indicated he would inquire about the residency requirement.

## Directors Report:

1. John updated Task Force on list of events scheduled for October
2. John provided update on parking lot/handicap and electrical upgrade. He indicated that the ADA warrant money will cover parking lot, but the electrical portion would need to be funded by the revolving account. A motion was made by Jen Atteridge and seconded by Mary Griffith to use \$1846.00 from revolving account to pay for electrical upgrade.
3. John then talked about the financial report, which showed revolving account with a balance of \$46,965.43. John continued to with Mary and Paul to determine financial sustainability. John and Katie will meet to review figures.
4. Two young volunteers are working on painting the handicap railings and other railings. Also of note is that Gary Pothier is going to be working as volunteer under the Senior Center work program.
5. John also went over various facility updates:
  - A. New curtains are installed in east parlor and dining room. They look great.
  - B. Will be meeting with Roberta and Maria regarding fall plantings.
  - C. East parlor chandelier is in need of repairs, and he is trying to find someone who can look at it.
  - D. John wants to go forward with updating banquet chairs. He currently has found 50 used Chiviari chairs on Craigslist for \$1000.00, then to purchase 50 additional from supplier for \$1500.00. He recommended keeping our current

chairs and to rent them out for \$3.00 each. A motion was made by Paul Routhier to allow John to purchase the 50 chairs on Craigslist and additional chairs from approved vendor. Seconded by Mary Griffith. Money to be taken from revolving account. So voted.

6. John is beginning process of seeking grants for mansion, and the help to do this from college level intern.

Friends- Pauline gave up-date on friends events over the next months. She is keeping updated on landscaping funds. Dates to remember: September 19<sup>th</sup> Appreciation dinner, Christmas tea, and children Halloween party.

Old Business-

1. Replacement toilets are still being expected soon.
2. Discuss facilitators list and need to follow facilitators handbook.
3. Discussion on repairs to chandelier.
4. Discussion of matching dining room seat cushions with drapes.
5. Discussion on repairing broken gazebo railing return.
6. Reinforced the need to replace two new trees on east lawn.
7. Complete phase II ac project.
8. Discussion of why 1836 <sup>FILED</sup> ~~file~~ was labeled as 1832 on plaque in East parlor
9. Looking into refreshing glycol antifreeze in AC

Motion was made to adjourn by Jeff Dore at 8:07 PM. Seconded by Jen Atteridge. So voted.

Respectfully submitted, Jeffrey Dore-Clerk

Next meeting October 3, 2017

Sandy Cresto  
Jeffrey Dore  
Paul E. Routhier  
Jen Atteridge  
Mary Griffith