

Minutes

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Regular Meeting -Asa Waters Task Force

Date: May16, 2017 Time: 6:00 PM

Meeting called to order at 6:00 PM

Present: Jeff Dore, Dennis Hill, Jen Atteridge, Mary Griffith, Paul Routhier and John McElroy

Absent: Armand White and Sandy Cristo

Visitors- Pauline Tranter, Marie Colacchio, Tom Griffith, and Linda Pothier

1. Minutes of April 4th regular and May 3rd Special meetings were provided. Motion to accept April minutes as amended were made by Mary Griffith, and seconded by Paul Routhier. So voted. Motion to accept May special meeting minutes as amended was made by Jen Atteridge, seconded by Paul Routhier. So voted.

2. A letter was received from the Millbury Historical Society relative to conditions for receiving the new paintings. A motion was made by Mary Griffith to hang the old portraits of Mr. and Mrs. Waters in the writing room together. Seconded by Jeff Dore. So voted.

3. The election of Pauline Tranter as President of the Friends was acknowledged.

4. Directors Report:

A. Discussion on refinishing wood floors and cleaning carpet occurred. A motion was made by Jen Atteridge to expend up to \$325.00 to clean carpeting. Seconded by Mary Griffith. So voted.

B. Facilitators instructions and guidelines are being updated.

C. Discussion on acquiring gun cabinets for display of pistols and how to get them to Mansion, and to receive gift of pistols.

D. Punch list of spring/summer projects to include painting and repairs to handicap ramp.

E. A letter was received about updating the Town inventory.

F. Town Manager suggested for Director to have Town cell phone. A motion was made by Mary Griffith to allow Director to obtain a Town sponsored cell phone and to pay \$10.00 per month from revolving account. Seconded by Jen Atteridge. So voted.

G. Discussion on paying a person (Mary Bowens) to maintain the Mansion Social Media platforms. Action was tabled until Town requirements have been determined.

H. Reinspection by fire department and building department is due. Director will set-up time for inspection.

I. Update was given on purchases and vendors being used.

J. John asked for door key for the house cleaner to use.

K. The photo-shoot for publicity is scheduled for tomorrow.

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L. A donation of a dress was received. Discussion on protocol for donations was discussed.

M. John asked to participate in the publication "Historic Places for Historic Parties." No decision made.

N. John indicated that we need to update the names on the plaque for donations and benefactors.

O. John indicated the printer is working, but phone needs replacement.

P. There was discussion on where funds raised by "Mansion events" should be deposited.

New Business-

1. Linda Pothier was present to explain window curtain project for Mansion. A motion was made by Mary Griffith to allow Linda to undertake replacing curtains for all three rooms on the first floor. Seconded by Jen Atteridge. So voted.
2. Marie Colacchio was present to address the window curtains for the second floor rooms. (sheers)
3. Motion was made by Mary Griffith to change the color of the dining room and the new Mrs. Susan H. Waters Torrey room on second floor. Seconded by Jen Atteridge. Colors to be determined as needed. So voted.

Motion was made to adjourn by Jeff Dore at 9:09 PM. Seconded by Jen Atteridge.

Respectfully submitted, Jeffrey Dore-Clerk

Next meeting June 6, 2017








