

Minutes

Date: May 8, 2014

Time: 6:00 PM

Meeting called to order at 6:10 PM by Sandy Cristo

Present: Sandy Cristo, Jeff Dore, Dennis Hill, Judy Murphy, Armand White, and Catherine Elliott

Absent: Mary Griffith

Visitors- Carol Vultor and Tom Griffith

Minutes of March meeting were available, and were accepted as written. Minutes of April 1st meeting were accepted as amended. There was a discussion on the minutes and Dennis Hill asked that an additional statement be included. It was also requested that Frank Gagliardi or other officer of the Millbury Historical Society be asked to attend the next meeting.

Tom Griffith was present to discuss the Mansion smoking policy. He was concerned that careless disposal of smoking materials and the mulch in the gardens was a hazard that had to be dealt with. He quoted Department of Fire Services statistics and causes. A policy update is needed to reflect current fire regulations. Also included in member's folder from Catherine was a press release from the Millbury Fire Department on mulch fires. Judy Murphy made a motion to review our no smoking policy, and to move all cigarette butt urns at least 30 feet from building and to create a designated smoking area. Motion seconded by Armand. So voted.

Directors Report for May:

1. Bob Felice replaced all first floor breakers. After discussion, the Task Force agreed to request funding from the friends. Jeff will bring it up at the upcoming meeting.
2. Prom pictures are Friday May 16th. There are scheduled several events the next day, and room set-ups must be ready, so great room should be off limits.
3. Spring Preparation: Is central air ready to go? Window airs need to be installed.
4. Mike Lynch opened the irrigation system, but system timing must be adjusted. It was recommended not to turn on system until timing is worked out.
5. Director will be on vacation during Memorial Day week.
6. Catherine asked for clarification on funding the architectural work on bandstand ramp.
7. Visual impacts and appearance need to be addressed ASAP, including upgrading the air conditioning. Although there are other impediments to rental of Mansion, some are beyond our control.

8. Dennis is seeking documents to provide cost estimates for air conditioning.

Armand White made a motion to 1.) Do a quick fix on the rotten sills and columns, 2.) Have Dennis get a price quote for next phase of air conditioning. Seconded by Judy Murphy. So voted.

Friends Business- New note cards with watercolor painting are available in gift shop.

Old Business-

1. Door repairs and weather stripping of doors needs to be done before winter sets in.
2. No smoking policy revisions will be taken up at later meeting.

Motion was made to adjourn by Dennis Hill at 8:16 PM. Seconded by Judy Murphy.

Respectfully submitted, Jeffrey Dore-Clerk

Next meeting Tuesday June 3, 2014



