

Minutes

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Regular Meeting -Asa Waters Task Force

Date: April 7, 2015

Time: 6:00 PM

Meeting called to order at 6:05 PM by Sandy Cristo

Present: Armand White, Jeff Dore, Dennis Hill, Jen Kephart, Judy Murphy, and Catherine Elliott

Absent: Sandy Cristo

Guests: Sandy Denaris

Minutes of March 3rd meeting were accepted as written. Motion by Dennis seconded by Jen. So Voted.

Catherine's Report for April

1. Task Force members were reminded about the need to sign acknowledgement that they received sexual harassment policies.
2. Interest was shown by an "out of town person" that was looking for the use of the Mansion for prom pictures. Mansion policy was explained to her, and she requested an exception to the policy. Armand indicated that he would be here to be the facilitator for the person requesting a one-hour rental for pictures. A motion was made by Dennis to allow the one-hour rental. Seconded by Jeff. So voted.
3. Catherine was looking for possible date to start the phase II air conditioning, prior to May 1st.
4. Plans for landscaping and irrigation were discussed. The Watsons were doing the landscaping, with Dennis being the lead.
5. Catherine made note of the deterioration of the base of the columns on portico, indicating that they were the first things visible when someone enters. Dennis will take care of temporary repairs.

Friends: - A welcome was given to Sandy Denaris, the new Friends president. She explained her role and needs.

Old Business-

1. Jeff had no new information on insulation project. Jeff also talked about possible free bulb program, but couldn't verify if the Mansion would be getting any yet.
2. Dennis talked about the next phase of the air conditioning project. He also indicated that the current system needed to be recharged.
3. Dennis also informed Norman that his services would not be needed this year.
4. Dennis indicated that the Carpenters School would be picking up the sleigh shortly.

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5. Jeff did an inventory of the bulbs that would be needed for Historical Museum, and it was suggested to ask if the Society would pay for the replacement bulbs.
6. Dennis gave update on ADA compliance for the gazebo. There was a discussion on the impacts to the gazebo as well.
7. Jen asked for the date of June 18th for the tours of the Mansion by the Elmwood Street School students. It would be from 9:30AM to 1:30 PM, with a break for lunch.
8. Armand had no updates on the electrical work for upper floors.

Motion was made to adjourn by Judy Murphy at 6:58 PM. Seconded by Jen Kephart. So voted.

Respectfully submitted, Jeffrey Dore-Clerk

Next meeting May 12, 2015

Sandy Cristo
Dennis W.D.
Armand W.D.
Jeffrey Dore