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WILLOW HILLS
TOWN CLERK

Minutes

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Regular Meeting -Asa Waters Task Force

Date: March 6, 2018 Time: 6:00 PM

Meeting called to order at 6:06 PM by Vice-Chairperson Armand White

Present: Armand White, Jeff Dore, Mary Griffith, Paul Routhier, Katherine McKenna, and John Mc Elroy

Absent: Sandy Cristo

Visitors- Tom Griffith

Minutes of February 6th Regular meeting were provided. Motion to accept minutes as amended, was made by Mary Griffith, and seconded by Paul Routhier. So voted.

Directors Report:

1. John provided update of upcoming events for February, March and April 2018. He also provided list of current wedding bookings for year.
2. John again brought up the need for new facilitators.
3. John was looking for input on how to deal with vendor who can fix heating system. He suggested asking friends for assistance in resolving the cost of heating repairs. Current estimate was \$8000.00-
4. Grants- must put off grant to next year due to volume of information needed, and time needed to prepare it.
5. Spreadsheet provided for revolving account, as received from finance office, was discussed and suggestions discussed. To be looked over for next meeting.
6. Paul brought-up the inventory that he is compiling, with John's help. Tom, MARY, MARIE'S HELP-

Friends- Meeting is March 20th at 6:00 PM

Old Business-

1. A draft proposal of Alcohol Policy was provided and read for first time, and questions answered. It will be brought up again next month.
2. A draft proposal for bereavements was provided and read for the first time. After discussion, it was tabled until next month's meeting for action.

New Business-

1. A suggestion was made to have the secretary prepare minutes and sent to members one week after meeting. No discussion.
2. Jeff reported the Energy Advisory Committee's recommended that the insulation project for the mansion be approved for inclusion in the 2018 Green Community Grant. . Also the inside storm windows were to be included in Grant.

3. There was discussion on how the Mansion can use contractor for work, other than the Town Specified contractor. No solution was accepted. Action tabled for more information.

Motion was made to adjourn by Jeff Dore at 7:48 PM. Seconded by Mary Griffith.
So voted

Respectfully submitted, Jeffrey Dore-Clerk

Next TBD

Kathleen M. McInerney *Sandra J. Cresto*

Jeffrey A. Dore

Paul E. Lanthier
