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Minutes

18 APR 11 AM 10:19

Page 1 of 2 pages

Regular Meeting -Asa Waters Task Force

WILBURRY, MASS

Date: February 6, 2018

Time: 6:00 PM

Meeting called to order at 6:03 PM by Chairperson Sandy Cristo

Present: Sandy Cristo, Jeff Dore, Mary Griffith, Jen Atteridge, Paul Routhier, Katherine McKenna, and John Mc Elroy

Absent: Armand White

Visitors- Diane Hill, Tom Griffith, and Dennis Hill

Minutes of December 5th Regular meeting were provided. Motion to accept minutes as provided, was made by Mary Griffith, and seconded by Jen Atteridge. So voted.

Directors Report:

1. John provided update of upcoming events for January thru April 2018.
2. Volunteer- Gary Pothier continues to work on chairs. Lock and keys finalized except Historical Society museum.
3. John again brought up the need for new facilitators. It appears that Task Force Members can be facilitators. Also Task Force Okayed the possibility of using a postgraduate student for the program.
4. Request for Mansion budget items have been submitted to Town Manager.
5. Mansion Updates-
6. A. Yoga on Wednesday evening is ongoing and successful. Would like to see better attendance.
B. John asked for help for St Patrick's Day event.
C. Apparel is here and for sale, as well as mugs and magnets
D. Having problems with heating system, with no heat in certain areas. Price quote of \$8000.00 was received to fix. Seeking another quote.
E. Developing packages for Creedon Catering and Peppers Catering for rental clients meals and supplies.
F. Director taking "serve safe" course and exam, on 2/22/2018.
7. Grants- Attended seminar on Mass Preservation Grant along with Mary Bowings. Seeking further info. Also seeking information on other grants.
8. On the Radar- Bridal show on site to showcase the Mansion on April 15, 2018. Beginning work on photo gallery.

Friends- Diane Hill who was substituting for Pauline, and mentioned:

1. Certification of exemption from DOR was shown.
2. Listed up coming events
3. BYOB for Friends paint event- E-mail and communications have generated some questions about the painting event and the bringing in of alcohol. There were questions on liability on serving and providing wine to those present. Much discussion tried to clarify the BYOB event and liability. It was decided that the

event on February 24th can be held with wine present, provided a one-day liquor license was obtained. The Director should be responsible for getting license
Old Business- None

New Business-

1. Jeff Dore asked about the location of the "Waters Papers". He was asked to contact previous director and she indicated they are in safe in Office.
2. The Energy Advisory Committee's report on the insulation project for the mansion was noted. The cost estimate was \$66,500 for project

Jen Atteridge submitted letter of resignation effective immediately.

Motion was made to adjourn by Mary Griffith at 8:18 PM. Seconded by Katie McKenna Griffith. So voted

Respectfully submitted, Jeffrey Dore-Clerk

Next meeting March 6th @6:00 Special meeting not scheduled due to conflicts.

Sandra J Cresto

Jeffrey Dore

Paul E. Louthin *Katherine M. McKenna*
