



Medway Energy Committee

Town of Medway
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Shelley Wieler, Chair
Diane Borgatti, Member
David Brownell, Member
Peter Cooper, Member
John Foresto, Member
Charles Myers, Member
Robert Tucker, Member

Meeting Minutes: February 13, 2013
Medway High School, 138-3

Approved: May 15, 2013

Call to Order: This meeting was called to order by Chair Shelley Wieler at 7:30 p.m. The meeting was attended by the indicated MEC members and Susy Affleck-Childs.

Attendees:	9/19/12	10/17/12	11/28/12	1/16/13	2/13/12	3/20/12	4/17/12	5/15/12	6/19/12
Shelley Wieler	X	X	X	X	X				
Diane Borgatti		X		X	X				
Dave Brownell	X	X	X	X	X				
Peter Cooper	X	X	X	X					
Charlie Myers	X	X	X	X	X				
Robert Tucker	X	X	X	X					
John Foresto	X		X	X	X				

Meeting Minutes:

A motion was made by Charlie Myers, seconded by Diane Borgatti, to approve the meeting minutes of January 16, 2013. The motion was approved unanimously.

Discussion of Draft LEAP Plan: Copies of the LEAP Plan were presented to committee and administrative town hall members for endorsement or recommendations. Diane Borgatti advised that School Committee needed clarity as to what were suggestions and what were expectations. The committee does not want the plan to dictate curriculum. Charlie stated that the plan is still in draft mode, no mandates have been given. The goal of the plan is to encourage schools to include concept in curriculum (Energy and Conservation relating to current educational standards to comply with Science policy and opportunities) as well as with and in after school activities.

Changes to the lexicon of the LEAP Plan for schools involvement were discussed and agreed as follows:

Part II – Action Strategies: Title of Page 8 should be changed to replace the word “Curriculum” with “Education” (this should also be reflected in the Table of Contents on II.i.)

The Action should read as follows: “Support and encourage energy issues and conservation within school science curriculum (as allowed within national and state curriculum standards) and activities that educate students and parents on clean energy science, policy and opportunities.”

Part I: The committee agreed with the perception of Charlie Myers that there are too many groups listed as action item “Key Implementers”, and one must lead and be held accountable. The committee recommended that the Implementer with primary responsibility be designated in the charts from pages I-23-24, I-27, and I-29 by bold type or underlining. The committee further identified additional key implementers for each action item on the above pages. Those pages have been scanned and are made part of this record.

Dave Brownell moved, and Diane Borgatti seconded, to make recommendation for Board of Selectmen to approve and adopt the LEAP plan as amended by MEC discussion this evening. Motion passed unanimously.

Discussion - Regional/Solarize Mass: The town is considering applying for the new Solarize Mass grant cycle that just opened at the end of January, since we currently have the MAPC LEAP staff to help. We will need to recruit a Solar Coach, and considering offering compensation beyond the grant allowance. We need to get verification whether \$1000 in Fiscal 13 can be pledged toward a stipend for Solar Mass Coach.

Feasibility of a solar farm needs Board of Selectmen to review. Backup systems to be handled via DPS, PD, and lead by Emergency Management Team. Shelley to be lead liaison, Diane Borgatti and John Foresto volunteered to assist.

Shelley Wieler moved, and Dave Brownell seconded, to authorize Shelley Wieler to offer Solar Mass grant application \$500 of available money from MEC FY2013 budget. Motion passed by majority. Charlie Myers opposed.

Shelley Wieler moved, and Charlie Myers seconded, to endorse the current Solarize Mass grant round application that is due February 20, 2013. Motion passed unanimously.

Discussion – NetMetering: The committee discussed the benefits of the NetMetering project as proposed by Joe Fitzpatrick. Charlie found no down side to this contract. Note to remember; contract is void as soon as any state law changes are made. He recommended that the town review a sample contract. John Foresto moved, and Diane Borgatti seconded, to recommend that Suzanne engage a second consultant and to include Dave Brownell and Charlie Myers on the group reviewing the plan. Motion passed unanimously.

Update on Regional Energy Manager: Shelley stated that there is interest from Sherborn to hire a regional energy manager for 2-3 towns. This would be an Independent Contractor position that has been forecasted for Fiscal 14 and that Suzanne Kennedy has stated her intent to include \$35k in budget. There would need to be a job description framed for position, but the committee is in favor of the concept. Municipal aggregation could provide a funding source if necessary.

Fuel Efficient Vehicles: DPS to lead the Electric Vehicles Charging stations progress. The outreach process to be handled from MEC. Need to encourage outside providers with DPS to lead, need PD and FD as well as schools to assist. Interest noted in providing a station for employees, open to the public, at Cybex Corp.

Update Status of TNT Audit:

Audit progress chart from Suzy distributed. MEC to discuss, review, and prioritize at next meeting on 3/20. Points made this meeting were: items needing completion with anything with less than a 5 year payback should be done this year. Do nothing with Highway Barn as it will be down in 2016. Charlie stated a need to view Green Communities status as if there were no future grant monies to access. Building envelope improvements with payback of over 10 years can be chipped away at in future budgets.

Charlie Myers moved, and Diane Borgatti seconded, for CIPC to approve TNT energy audit recommendations with payback of 5 years or less up to a total of \$25K for funding from Board of Selectmen. Motion passed unanimously. John Foresto to communicate this to B.o.S. and to CIPC.

Action Items: (Former completed Items removed)

Action	Assigned to	Deadline
Meet to compare completed TNT action items and prioritize the remaining TNT energy saving measures to consider	John, Susy, Dave D'Amico	ASAP
Track down status of net metering RFQ	Shelley	Completed
Forward RFQ relative to net metering to the committee	Susy	Completed
Add webinars to MEC website	Secretary	Ongoing
Provide Green Communities quarterly report to committee	Shelley	Each Quarter
Look into setting up energy related book section for Library	David B.	Completed
Review how files can be stored on Town Website	John	ASAP

Action	Assigned to	Deadline
Inform MAPC of proposed LEAP Plan changes	Shelley	Before Mar. 4
Inform B.o.S. of MEC approved recommendations	Shelley	Before March
Job Description – Regional Energy Manager	Charlie	ASAP

Report from the Chair:

Visited with CIPC to get Solarize Mass grant pulled together and met with Cybex, Susy Affleck-Childs, and Erin Brandt regarding EV Charging Stations.

Report from Members:

Suzy got approval from Dept of Energy Resources for LED street light order to re-purpose green communities grant balance, no installation target date given yet. Still need to do a final report on green communities grant, not just quarterly report, need final costs and invoices before DOER can audit. Dave Brownell met with Margaret at the Medway Library, who runs library programs. He suggested that MEC sponsor two energy related programs per year, and supply books for an Energy Corner. The committee agreed to consider budget requests for future programs when presented for sponsorship. Dave will remain liaison on efforts at the library.

Future MEC Meeting Dates:

The committee agreed to meet next on March 20, 2013 at 7:00 PM. Same location.

Adjournment: Diane Borgatti moved, and John Foresto seconded, to adjourn at 9:55 pm. Motion passed unanimously.

Respectfully Submitted,

Michele Grant
 Night Board Secretary
 Energy Committee