



Medway Energy Committee

Town of Medway
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Frank Faist, Chair
Shelley Wieler, Vice Chair
Diane Borgatti, Member
David Brownell, Member
Peter Cooper, Member
John Foresto, Member
Beth McDonald, Member
Charles Myers, Member
Robert Tucker, Member

Meeting Minutes: June 20, 2012
Medway Senior Center

Approved: 9/19/2012

There being a quorum present, Chairman Frank Faist called the meeting to order at 7:04 p.m.

Attendees:	6/21/11	9/21/11	10/19/11	11/16/11	12/14/11	1/18/12	2/15/12	3/21/12	4/12/12	5/16/12	6/20/12	
Frank Faist	X	X	X	X	X	X	X	X	X	X	X	
Shelley Wieler	X	X	X	X	X	X	X	X	X	X		
Diane Borgatti	New appointee to committee								X	X	X	X
Dave Brownell	X	X		X	X	X		X	X	X	X	
Peter Cooper		X	X	X		X	X		X		X	
Beth McDonald	X			X	X							
Charlie Myers	X	X	X	X		X	X	X	X	X	X	
Robert Tucker	New appointee to committee								X		X	
John Foresto	New appointee to committee											X

Meeting Minutes: The committee discussed several revisions to the sections about Medway's Energy Use and the Recommendation to the DOER on Criteria No. 3.

A motion was made by Charlie Myers, seconded by Diane Borgatti, to approve the meeting minutes of May 16, 2012 as amended.

Net Metering RFP: Chairman Faist reported that Susy Affleck-Childs is in the process of preparing the Request for Proposal (RFP) relative to a net metering agreement. The committee decided it would be in Medway's best interest to go out to RFP instead of signing the agreement with Kearsarge after speaking with Chad Laurent of Meister Consultants Group.

Local Action Energy Plan (LEAP) Update: Erin Brandt joined the meeting via phone to provide the committee with an update on the meetings that have taken place and progress that has been made with the plan. She said they met with the Medway Housing Authority to discuss a federal program that will help them benchmark, finance, and perform necessary retrofittings to the buildings. She said the Housing Authority is moving forward and plans to begin the benchmarking process in the near future. She reported that they also met with NStar and Columbia Gas to discuss the energy saving measures that Medway has put in place and if there are opportunities to collaborate with Medway. The committee asked if the Town could approach the utilities about collaborating on a vehicle charging station. Erin said they did not talk specifically about a vehicle charging station in their meetings but that she will follow-up with them about this.

She also reported that they are making progress on the plan. They hope to create a guide for Medway and the Energy Committee to use to promote clean energy. She said the plan will include the past energy saving measures that the Town has implemented, the goals that have been identified, and strategies that will be implemented to reach the goals. She said she plans to send a draft of the plan to the committee for their review at the September 19th Energy Committee meeting. She would also like the committee to help identify the Town's energy related priorities.

They also discussed where the recommendation for a Director of Facilities stands and who should be the contact for the LEAP working group over the summer.

Presentation on Verizon's Home Monitoring & Control Products: Two representatives from the local Verizon store spoke to the committee about Verizon's home monitoring and control products. They explained that the products can measure a home's energy consumption and also allow the homeowner to set modes for their thermostats and lights. The homeowner can access the data and manage the products online and through their smartphone. Verizon offers a starter kit, which includes the an indoor camera and indoor light module, for \$89.99. The products require a dedicated modem that is included in the \$89.99 starter kit. Additional light modules and indoor and outdoor cameras can be incorporated into the system as well as door locks. Each product is sold separately. They said they would welcome the opportunity to partner with the Energy Committee and hold a community outreach event.

July 16 Board of Selectmen Meeting: Chairman Faist reported that he is attending the July 16th Board of Selectmen meeting to further discuss the committee's recommendation to the Board of Selectmen and the School Committee that they add an energy use component to the annual performance review of each operational manager, and hold that manager accountable for their consumption. Chairman Faist reiterated his concern that based on the data it does not appear that Medway is achieving the energy unit savings they anticipated. As a result, Medway may not reach the 20% reduction in energy use by 2014 that is part of its Green Community 5 year plan. The committee plans to review the data in detail at its September meeting. They hope to identify the areas where the savings are not being achieved. The committee discussed speaking with the DOER to see if other Green Communities are having the same issues. They also would like an update from Administrator Kennedy on the remaining amount of Green Community funds. Chairman Faist reminded the committee that Medway cannot apply for additional funds until they have spent the initial grant.

Recommendation to DOER regarding Criteria No. 3 for Green Communities Designation: Dave Brownell reported that he heard back from the DOER and they are discussing the committee's request that the DOER change the way that energy use is accounted for to better reflect the goals of Green Communities Program (GCP). Dave said he would forward their response when he receives it.

Committee's Proposed 2012-2013 Meeting Schedule: Below is the proposed schedule for the upcoming fiscal year. Members were asked to hold these dates on their calendars. All meetings start at 7:00 p.m. and are held at the Senior Center.

September 19, 2012
October 17, 2012
November 14, 2012
December 19, 2012
January 16, 2013
February 13, 2013
March 20, 2013
April 17, 2013
May 15, 2013

June 19, 2013

Committee Members Terms: Chairman Faist explained that all terms expire on June 30, 2012. All members should have been contacted by Allison Potter in Administrator Kennedy's office to see if they want to renew their membership on the committee. Chairman Faist reported that he will not be renewing his membership. The committee thanked Chairman Faist for his significant contributions to the committee over the last several years and wished him well in his future endeavors.

Action Items:

Action	Assigned to	Deadline
Follow-up with DOER on the format of the annual report	Shelley	Summer
F/U with MSBC on single commissioning and cost and also get copy of commissioning plan	Bob Tucker	Ongoing
Elect Chairman	Committee	September meeting
Obtain copy of draft plan from Erin for discussion at September meeting (LEAP)	Shelley	For September
Obtain copy of net metering RFP from Susy for committee's review	Shelley	For September
Obtain copy of TNT audit from Suzanne	John	ASAP
Forward Andover's RFP to the committee for their review	Suzanne	ASAP
F/U with Suzanne on Green Communities quarterly report and forward to committee	Susy	ASAP
Obtain PPA for committee's review specific to Medway	Suzanne	ASAP
Relative to Kearsarge – can Medway resell any energy that they do not use	Suzanne/Frank	ASAP
Contact local banks to work with Next Step Living program	Shelley	ASAP
Clarify when Green Communities funds need to be spent by	Dave D'Amico	ASAP
F/U with Dave Verdolino for HS irrigation bill	Frank	ASAP

Adjournment: With no further business before this Committee, a motion was made and unanimously passed to adjourn at 9:04 p.m.

Respectfully Submitted,

Michelle Reed
Night Board Secretary