



Medway Energy Committee

Town of Medway
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Frank Faist, Chair
Shelley Wieler, Vice Chair
David Brownell, Member
Peter Cooper, Member
Jeff Herman, Member
Beth McDonald, Member
Charlie Myers, Member
Jack Robinson, Member

Approved: 10/19/2011

Meeting Minutes: September 21, 2011 Medway Senior Center

Call to Order: This meeting was called to order by Chair Frank Faist at 7:05 p.m.

Attendees:

| | 6/21/11 | 9/21/11 | 10/19/11 | 11/16/11 | 12/14/11 | 1/18/12 | 2/15/12 | 3/21/12 | 4/11/12 | 5/16/12 | 6/20/12 |
|----------------|---------|---------|----------|----------|----------|---------|---------|---------|---------|---------|---------|
| Frank Faist | X | X | | | | | | | | | |
| Shelley Wieler | X | X | | | | | | | | | |
| Dave Brownell | X | X | | | | | | | | | |
| Peter Cooper | | X | | | | | | | | | |
| Jeff Herman | | X | | | | | | | | | |
| Beth McDonald | X | | | | | | | | | | |
| Charlie Myers | X | X | | | | | | | | | |
| Jack Robinson | X | | | | | | | | | | |

Minutes: A motion was made by Charlie Myers, seconded by Dave Brownell, to approve the Medway Energy Committee meeting minutes of June 21, 2011. The motion was approved unanimously.

October 3 Presentation to the Board of Selectmen: On October 3, 2011, Chairman Faist will present the committee's analysis of the Town's energy use and costs to the Board of Selectmen. The analysis is based on the data in the Massachusetts Energy Insight database. The goal was to independently validate the energy use and savings that were projected by Trane. The schools are currently reviewing an annual report prepared by Trane and Dave Verdolino will be presenting it to the School Committee on October 6. Chairman Faist had hoped to sit down and review his analysis with Dave Verdolino prior to the October 3 and October 6 presentations.

The committee reviewed and revised the presentation. They discussed possible reasons why there was an increase in energy use in FY11, whether the Green Community grant has been received by the Town, and if the

Town has started to spend the funds. The committee also discussed the necessity of spending the current Green Community grant and validating the expenses with the State before they can apply for another grant. At the next meeting, the committee would like to further discuss their role in securing and implementing energy related grants.

Middle School Repair Project Update: Vice Chair Wieler reported that a single commissioning of the entire system was added to the MSBC’s wish list. The Energy Committee reiterated the necessity of a single commissioning and asked Vice Chair Wieler to further discuss this matter with the MSBC. Vice Chair Wieler said she will also discuss the cost of a single commissioning. She explained that the MSBA would not cover this expense. Vice Chair Wieler will invite Dan Bradford and Dominick Puniello to the October meeting to provide the Energy Committee with an update on the project, including a list of the new equipment to be installed and the potential impact on the Middle School’s energy use.

Other Items:

- Peter Cooper spoke with Dave D’Amico about the possibility of purchasing an alternative to LEDs. The committee would like to discuss this further in the context of the committee’s role in the Town and in securing and implementing grants.
- The Energy Committee will be invited to the Middle School solar dedication on October 6. Charlie Myers said the schools are looking at possibly installing solar panels at the Memorial School.

Future Agenda Items:

- Member’s terms
- Status update on Green Community grant
- Energy Committee’s role in securing and implementing grants

Action Items: The committee reviewed the action items from the June 21, 2011 meeting and identified those that are still outstanding.

| Action | Assigned to | Deadline |
|---|--------------------|-----------------|
| Follow-up with DOER on deadline to submit annual report and format of the report | Shelley | ASAP |
| Invite Dan Bradford and Dominick Puniello to October 19 meeting | Shelley | ASAP |
| Discuss member terms | All | October meeting |
| Discuss process for inputting competitive supply figures into MEI | Frank & Dave | ASAP |
| F/U with MSBC on committee’s concerns relative to a single commissioning and cost | Shelley | ASAP |
| Get copy of commissioning plan of Middle School repair project for committee’s review | Shelley | ASAP |
| F/U with Dave and see if he has demand info | Frank | ASAP |
| Post presentation on website after Oct. 3 meeting with BOS | Michelle | After October 3 |
| F/U with Suzanne on Bob Wilson’s resignation | Michelle | ASAP |

Adjournment: With no further business before this Committee, a motion was made and unanimously passed to adjourn at 9:15 p.m.

Respectfully Submitted,

Michelle Reed
Administrative Assistant