



TOWN OF MEDWAY
WATER & SEWER COMMISSION
MEDWAY, MASSACHUSETTS

Commissioners

Cranston Rogers, Chair
Robert Wilson, Member
Leo O'Rourke, Member

Meeting Minutes

December 2, 2013 – 5:00PM

DPS Office
155 Village Street
Medway, MA

Present: Chan Rogers, Robert Wilson, Leo O'Rourke, DPS Director Thomas Holder and Program Administrator Judi LaPan.

A motion was made by Chan Rogers to open the Water/Sewer Commissioners meeting at 5:00 PM.
Bob Wilson seconded, unanimous vote, 3-0.

Utility Abatement Requests:

8 Little Tree Road:

Judi LaPan read the abatement request for 8 Little Tree Road. The customer was seeking an abatement because they had sprinkler heads in their irrigation systems that were leaking. The residents have a history of high usage during the summer months. The bill cycle for which they are requesting an abatement is not excessive when compared to like bill cycles. The Water Ban prohibits use of an irrigation system. For the above stated reasons this abatement is denied. The Commissioners requested the resident be cautioned that they could be fined in future if they continue to use their irrigation system during the water ban.

7 Cutler Street:

Judi LaPan read the abatement request for 7 Cutler Street. The customer was seeking an abatement for high usage due to her washing machine overflowing. After looking in Sensus for high usage there is no data showing high usage during the timeframe she said the machine overflowed.

Leo O'Rourke makes a motion to deny the abatement as the data does not support the request. Bob Wilson Seconded, unanimous vote, 3-0

Vote on Past Meeting Minutes:

The previous minutes for the Oct. 21, 2013 meeting were approved.

Bob Wilson motions to approve the minutes of Oct. 21, 2013. Chan Rogers seconded, unanimous vote, 3-0

Directors Report:

The Lovering Street Tank is empty. It is empty in order to be cleaned and once cleaned a new mixing tank is being installed. The project is projected to take 3 or so weeks. Once the required water testing requirements are met to ensure the safety of the system, the Lovering Street Tank will be placed back online. The whole system is currently feeding off of the Highland Street Tank at the moment. Leo O'Rourke asks if there is any difference in pressure? Tom says no.

The FY 14 Water Main Replacement project is in the engineering phase. The streets improved by the project are Village Street, Adams Street, Winthrop Street and Maple Street. The state revolving fund deadline was met in order to maintain funding. Tom Holder will keep the board updated. On the Sewer side, Tom updated the board on his meeting with Cheri Cousins, Executive Director of the CRPCD regarding the 27 million dollar upgrade project at the CRPCD. The District noticed changes in our industrial strength that will increase our assessments. Tom Holder also discussed I & I. He will be discussing with Haley & Ward how we can evaluate and meter the black swamp interceptor. Tom has also asked for reports from Liz at CRPCD. He is hoping for a reduction in I&I equating about 50K gallon a day from our 900K Max capacity. The CRPCD operates on a National permit which is why the Capital investment in equipment and processes is needed.

There was a discussion as to whether or not phosphorus can be banned?

Other Business:

The cost of producing water and subsequently placing a value on water was discussed. This would be for the purpose of assigning a value to lost water. The large number of complex variables that make up drinking water operating costs makes this analysis time consuming and lacking in true analytical value. For these reasons this pursuit was felt unwarranted. Leo then states that he did not see the enterprise Retained Earnings figures. Tom says these numbers are calculated and certified annually. Water has approximately \$1M while Sewer has \$127K. Tom Holder explained that the rate setting will be starting January 2014 then forwarded to the Selectmen for the FY15 budgeting. Tom Holder will forward last year's rate setting documents to the Commissioners.

Leo O'Rourke asked to see the breakdown of expenses associated with repairs to the Water& Sewer Division's Fleet of equipment.

The next meeting is scheduled for January 13, 2014 at 5:00PM.

**Leo O'Rourke made a motion to adjourn the meeting at 6:07pm.
Robert Wilson seconded. Unanimous vote, 3-0**