



TOWN OF MEDWAY
WATER & SEWER COMMISSION
MEDWAY, MASSACHUSETTS

Commissioners

Robert Wilson, Chair
Cranston Rogers, Member
Leo O'Rourke, Member

Meeting Minutes

December 1, 2014 – 5:00pm
DPS Office
155 Village Street, Medway MA

Present: Robert Wilson, Leo O'Rourke, DPS Director Thomas Holder,
Program Administrator Judi LaPan.

**A motion was made to open the meeting at 5:00PM by Robert Wilson.
Leo O'Rourke seconded, unanimous vote, 2-0.**

Past minutes need to be approved. **Robert Wilson made a motion to accept
the 10/27/14 minutes. Leo O'Rourke seconded, unanimous vote.**

Abatements:

1. Karen Soter- 71 Summer St.-Abatement request- There was a major break in the cold water line to the kitchen running through the crawl space under the kitchen. Due to this being in a crawl space, not known until the high bill was received, and the fact that it has since been repaired some relief will be granted.

Bob Wilson made a motion to abate sewer charges associated with the leak. Leo O'Rourke amended to also include half of the water charges that are associated with the leak but no less than the high normal. Leo O'Rourke seconded. Unanimous vote, 2-0.

2. Pauline & David Lambirth- 1 Richardson Street- Abatement request. Outside spigot ruptured and water leaked into the foundation. It went undetected for over 24 hours. Can the sewer charges for the increase in usage be abated as it did not go into the sewer system?

The Commissioners request a repair bill. They will defer a vote until the next meeting when a repair bill can be provided.

3. Michael Damon – 9 Little Tree- Requested an abatement last meeting for leak in the waterfall of the pool. He was unable to get proof of repair for this meeting. He has asked we defer for one more meeting and then discuss an abatement at that time due to a family medical emergency. No proof was ever provided.

Leo O'Rourke made a motion to deny the abatement as the Commissioners consider this a partial pool fill, which is not eligible for relief. Bob Wilson seconds. Unanimous vote, 2-0.

Director's Report:

Tom Holder informs the Commissioners that this past week the town lost two esteemed employees. John Emidy who was the former Building Inspector and Bob Hubbard who was the Economic Development Coordinator.

Tom went on to inform the Commissioners that water accountability testing continues, we have been performing leak detection with Jim Liston. We are currently following two leads. There are indications that there may be a leak on Lower Village Street and potentially another leak at Lovering Street at Memory Lane. Bob Wilson asks about sectoring. Tom indicates that there had been, on each side of town. Bob asks if there have been any fluctuations in the meters? Tom says no. All meters have been calibrated. We have been swapping out non-recording meters. Tom says we are also looking at the numbers to make sure there is not a numerical mistake. The next step will be to valve the town into smaller quadrants. As we are marching into winter it actually may be to our advantage as leak sounds attenuate better in frozen ground.

Sewer Assessment discussions continue. The CPRCD is meeting with the Board of Selectmen on December 15, 2014. We had very high May numbers for Bio-Chemical Oxygen Demand (BOD) and Tom intends to see what the monetary value of the spike will be? If it is significant he does not want it considered valid. If not valid he does not want it included in the assessment. Bob Wilson asks how this will affect our sewer rates? Tom says the data is being reviewed monthly and as long as the CRPCD rates do not increase their rates then our rate forecast is on target.

The proposed new DPS Facility was briefly discussed. Based on proportionate use of the building the various enterprise funds will bear some of the costs.

The next meeting has been scheduled for Monday January 5, 2015 at 5:30PM. The Commissioners will then attend the Board of Selectmen's Meeting. There will be a joint meeting with the CRPCD Board members, The BOS members and the W/S Commissioners.

Leo O'Rourke made a motion to adjourn at 5:55PM. Bob Wilson seconds, **unanimous vote, 2-0.**

Respectfully submitted by,

**Judi LaPan
Program Administrator**