



TOWN OF MEDWAY
WATER & SEWER COMMISSION
MEDWAY, MASSACHUSETTS

Commissioners

Robert Wilson, Chair
Cranston Rogers, Member
Leo O'Rourke, Member

Meeting Minutes

August 17, 2015
Sanford Hall
155 Village Street

Present: Robert Wilson, Leo O'Rourke, Chan Rogers, DPS Director Thomas Holder and Program Administrator Judi LaPan.

A motion was made by Bob Wilson to open the Water/Sewer Commissioners meeting at 5:00 PM. Leo O'Rourke seconded, unanimous vote, 3-0.

Bob Wilson made a motion to approve the July 13, 2015 minutes. Leo O'Rourke seconded. Unanimous vote, 3-0.

Abatement Request – There were not any abatement requests.

Action Items were discussed.

There was a continuation of the Toilet-Washing Machine Rebate Program. Bob Wilson provided the Commissioners with a cost savings analysis. Leo asked if we can do more in regards to public relations/ outreach indicating that we have a mission behind the program. Our mission is to help customers save money and extend our limited resources by reducing the draw on the allowable daily limits. There are still changes necessary before we can implement the program. The first change will be adding a purpose and mission statement to the Rebate Program literature. The other changes will be reflected on the flyer. Tom would like the Commissioners to vote to implement a Toilet & Washing Machine Rebate Program conditional to the changes above at the next meeting. Revisions will be made to allow a vote. The Commissioners also discussed shower head and aerator programs. At this time we will not be adding these items to the program. The Commissioners questioned as to whether or not Exelon has an existing water reduction program?

The Commissioners discussed the need for deposit fees for hydrant meters/backflow devices to be increased. The increase is necessary to cover the cost of replacement if the meter is damaged or not returned. Tom Holder recommended the cost be increased to:

- 1" or less \$600- breakdown \$200/meter, \$400 backflow device
- 1" or greater \$2,000- breakdown \$800/meter, \$1,200 backflow device

The water will continue to be charged at the current rate while the hydrant meter is in use.

The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items may in fact be discussed and other items not listed may also be brought up for discussion to the extent allowable by law.

Action Items Continued:

Bob Wilson made a motion to amend the current fee structure to properly cover the costs of the hydrant meter and backflow device. Leo O'Rourke seconded. Unanimous vote, 3-0.

Directors Reports:

Tom Holder discussed the request to return the 5K Bond for sewer work that had been performed at 70 Oakland Street. The Department of Public Services is supportive of the bond being returned as all work has satisfactorily been completed.

Bob Wilson made a motion to return the bond for 5K to William Roberts. Leo O'Rourke seconded. Unanimous vote, 3-0.

Tom Holder updates the Commissioners on the status of the Water Main Project: Highland Street has been completed. Winthrop Street is almost done. Once we have completed Winthrop Street the contractor, Gravity Construction, Inc., will install a 4" line into Cassidy Complex for the concession stand and the new bathrooms.

Tom Holder informed the Commissioners that we have reached out to the Abrahams Group to provide us with a proposal for Inflow & Infiltration (I & I) research. They will put together a proposal with different scenarios that will allow the town to implement an Inflow & Infiltration (I & I) fee.

Member Prerogatives:

Leo asked how the manganese levels are? Tom states that the levels are down below 0.3 mg/l since the wells and screens were cleaned.

The next Water & Sewer Commissioners Meeting will be held on September 14, 2015 at 5PM.

Bob Wilson made a motion to adjourn at 6:35 PM. Chan Rogers seconded. Unanimous vote, 3-0.

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