

**Medway Redevelopment Authority**  
**Wednesday, June 3, 2015**  
**Medway Senior Center**  
**76 Oakland Street**  
**Medway, MA 02053**

|                   |                             |                   |                        |                     |                    |
|-------------------|-----------------------------|-------------------|------------------------|---------------------|--------------------|
| <b>Members</b>    | <b>Andy Rodenhiser</b>      | <b>Ray Himmel</b> | <b>Michael Griffin</b> | <b>Doug Downing</b> | <b>Paul Yorkis</b> |
| <b>Attendance</b> | <b>Remote Participation</b> | <b>X</b>          | <b>X</b>               | <b>X</b>            | <b>X</b>           |

**ALSO PRESENT:**

Stephanie Mercandetti, Director, Community & Economic Development  
 Barbara Saint Andre, Town Counsel,  
 Michael Boynton, Town Administrator  
 Amy Sutherland, Recording Secretary

Member Andy Rodenhiser is participating remotely due to emergency.

**April 22, 2015:**

**On a motion made by Doug Downing and seconded by Paul Yorkis, the Redevelopment Authority voted by roll call vote to approve the minutes from April 22, 2015.**

**Roll Call Vote:**

**Ray Himmel**                    **aye**  
**Michael Griffin**            **aye**  
**Doug Downing**            **aye**  
**Paul Yorkis**                 **aye**

**QUESTIONS FOR TOWN COUNSEL:**

**Liability Insurance:**

The authority wanted Town Counsel present at their meeting to discuss individual liability as an MRA member. At the last meeting, Carol Wolf did explain that authorities have been taken to court. Town Counsel did recommend that the Medway Redevelopment Authority insurance. The type of insurance and company to go with would need to be explored. The Town Administrator is in agreement that liability insurance is needed.

The authority was provided with a chart at the last meeting which included which towns have insurance. The results of the research vary greatly.

The funding options of the insurance policy needs to be researched. There may be money in the Town Administrator budget. Stephanie also communicated that there is money in the line item which was set aside for Consultant Hubbard. She would like clarity on what this money can be used for. She will speak with the Town Accountant. Stephanie will provide quotes at the next meeting.

**Contract Endorsement:**

The MRA wanted clarity from Town Counsel about the endorsing of contracts. The Board of Selectmen are responsible for signing the contracts, but the MRA could be in charge of the implementing of the contract.

**Update on responses Redevelopment Authorities:**

The Director of Community and Economic Development informed the authority that she is continuing to collect information from surrounding towns about how their authorities work. This information will be compiled and provided to the authority.

**Request for Proposal:**

Stephanie informed the authority that the final Review of Draft Request for Proposals is ready. She will send out another email seeking last and final comments. The authority would like to act on this at their next meeting which is scheduled for Wednesday, June 17, 2015. The document was reviewed by the town accountant and based on her comments, we have everything needed to post it in the goods and services central registry.

**Steering Committee:**

Member Himmel indicated that he is comfortable with the narrowed down list of the recommended 19 steering committee members. These members will need an overview about their role in this process. This meeting will be scheduled once a consultant is selected.

**Future Meeting Date:                      Wednesday, June 17, 2015 at 7:00 pm**

**Adjourn:**

**On a motion made by Mike Griffin and seconded by Doug Downing, the Medway Redevelopment Authority adjourned their meeting at 8:30 pm.**

Respectfully Submitted,

Amy Sutherland  
Recording Secretary  
Approved July 29, 2015

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