

**April 13, 2010  
Medway Planning and Economic Development Board  
Medway Town Hall  
155 Village Street**

**BOARD MEMBERS PRESENT:** Andy Rodenhiser, Bob Tucker, Tom Gay, Karyl Spiller-Walsh, and Chan Rogers.

**ABSENT WITH NOTICE:**

Associate Member John Williams  
Susy Affleck-Childs, Planning & Economic Development Coordinator

**ABSENT WITHOUT NOTICE:**

**ALSO PRESENT:** Amy Sutherland, Meeting Recording Secretary

The Chairman opened the meeting at 7:00 pm.

**Public Hearing Continuation:**

7:15 PM Daniels Village ARCPUD – Betty McCall Vernaglia

Mrs. McCall informed the Board that she is no further ahead than months ago and that the time allotment for this has essentially run out. She is not sure what to do. Mrs. McCall informed the Board that this was a poorly written agreement. There has been no new additional material supplied to the Board. Mrs. McCall would like to have the Board hold off until the next meeting before making a decision.

- **On a motion made by Bob Tucker and seconded by Chan Rogers, the Board voted unanimously to extend and continue the meeting until April 27, 2010.**

**Committee Appointments:**

- **On a motion made by Bob Tucker, and seconded by Karyl Spiller-Walsh, the Board voted unanimously to appoint Andy Rodenhiser to the Medway Economic Development Committee through June 30, 2011.**  
(Andy Rodenhiser abstained from vote.)

**Engineering Services Contract - Request for Proposal:**

The Board is in receipt of the Request for Proposal for Engineering, Plan Review and Construction Inspection Services. The deadline for proposals is April 28, 2010.

**Claybrook II Subdivision Research:**

The Board is in receipt of a memorandum dated April 8, 2010 from Susy Affleck-Childs regarding the street acceptance issues in the Claybrook II Subdivision. The memo makes a recommendation to have Tetra Tech Rizzo conduct a site inspection, develop an updated punch list and prepare a bond estimate.

Resident, Mr. Zawalich of 7 Wildebrook Road, was present to discuss the subdivision. He was inquiring about street acceptance. The current bond account amount is \$42,190. The construction observation account balance is \$3,928.25. The Chairman informed the resident that the recourse is against the developer and that the Board will have Tetra Tech do a site inspection.

- **On a motion made by Bob Tucker, and seconded by Chan Rogers, the Board voted unanimously to request that Tetra Tech Rizzo perform a site inspection in an amount to not exceed \$3,938.25.**

**Correspondence:**

**Letter from Stephen Barrasso, 2 Spruce Road:**

A letter was sent from Mr. Barrasso regarding the water run-off problem at 2 Spruce Road. The Board would like the problem identified and inform the developer of the correction measures which should be taken. The Board would like a letter sent to Mr. Barrasso informing him of the action of the Board. The Board would also like this copied to Ralph Costello. The Board would like Susy Affleck-Childs to seek clarification about the potential outcomes. It was recommended that the Town Engineer be utilized to assist with this. The Board would also liked clarified the easements in relation to the culverts. The Board would like to send a letter sent to the DPW, Developer, and Engineer to inform all that there are issues at this site.

**Letter to Medway ZBA: Fox Run Farm 40 B project:**

The Board reviewed the PEDB's letter which was sent to the Zoning Board of Appeals on March 30, 2010. This letter makes recommendations and suggests that another modification to the Comprehensive Permit may be helpful.

**Other Correspondence:**

The Board is in receipt of a public hearing notice for the Medway Zoning Board of Appeals which will take place on Wednesday April 14, 2010. The applicant, NWG Auto Repair, requests that a Special Permit be granted for a drive thru for a HoneyDew Donuts. The address is 71 Main St. The Board is in agreement that this is a traffic concern and is dangerous. Member Rogers and Spiller-Walsh plan to go to the ZBA meeting and will express the Board's concerns.

Member Gay wanted to inform the Board that he can no longer serve as the Zoning Board of Appeals liaison due to his work schedule.

**Woodside Condominium Association:**

The Board is in receipt of a memo which was sent to Mr. Mike Leone and signed by the Chairman of the Planning and Economic Development Board. The letter references that the Board will not recommend Kingson Lane as a public way.

**2010 Annual Conference – Mass Association of Planning Directors**

- **On a motion made by Bob Tucker and seconded by Tom Gay, the Board voted unanimously to authorize Susy Affleck-Childs to attend the 2010 Annual Conference in Plymouth, MA in June.**

**Task Force Reports**

**Design Review Committee:**

Member Spiller-Walsh – The Design Review Committee met last week. This was a productive meeting. Mr. Steinhoff was present with his architect. The plans for 146 Main Street had excellent architectural details. The layout works and the Committee will be addressing the landscaping with buffers.

**Minutes:**

- **On a motion made by Chan Rogers and seconded by Karyl-Spiller-Walsh, the Board voted unanimously to approve the minutes of March 23, 2010 as written.**

**Future Meetings:**

The next meetings scheduled are: **April 27, May 11 & 25, 2010.**

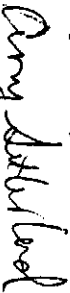
The 2010 Annual Town is scheduled for Monday, June 14, 2010.

**Adjourn:**

- **On a motion made by Karyl Spiller-Walsh, and seconded by Bob Tucker, the Board voted unanimously to adjourn at 8:15 PM.**

The meeting was adjourned at 8:15 PM.

Respectfully Submitted,



Amy Sutherland

Meeting Recording Secretary



Edited by Susy Affleck-Childs

Planning and Economic Development Coordinator