



Town of Medway
Board of Park & Recreation Commissioners
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Ross Rackliff Sean Murphy Paul S. Mahoney

Meeting Minutes
January 11, 2016
Medway High School

In Attendance: Park Commissioners: Ross Rackliff, Sean Murphy, Paul Mahoney
DPS: Tom Holder, Dave D'Amico, Shirley Bliss
Other: Medway Youth Group Representatives,
Marge Monahan, Community Ed. Director,
Rob Pearl, Medway School Athletic Director

The meeting was called to order at 6:30 pm

Field Scheduling and Financials - Ms. Bliss went over the revenues for Medway fields for calendar year 2015. Several users of the fields made their payments. The list also included the users who did not pay for using the fields. Ms. Bliss will provide to the Commissioners a list of delinquent users. Formal collection procedures may be implemented to receive payments from delinquent users. Mr. Rackliff asked to have the turf revenues broken out and reported separately. He also requested the breakout of lights, janitorial, and maintenance expenses.

A motion was made by Mr. Mahoney to approve and increase the rates for North, South, and Hanlon fields to \$180/hour, \$180/hour, and \$200/hour to the out-of-Town groups, seconded by Mr. Murphy. All were in favor.

A motion was made by Mr. Murphy to approve \$30/hour plus \$11/player/season as the rate for Medway synthetic turf fields for in-town users, seconded by Mr. Mahoney. All were in favor.

A motion was made by Mr. Murphy to approve \$30/hour plus \$11/player/season (\$6 capital +\$5 maintenance) as the rate for Medway grass fields for in-town users, seconded by Mr. Mahoney. All were in favor.

Discussion on naming of South field- This item was deferred to School Committee.

Discussion on the possibility of Park Commission members participating in the meeting remotely- Commissioners will adhere to Town policy on remote participation.

Discussion on setting Community Ed. fees and general fee structure- Medway Community Ed. Director, Ms. Marge Monahan spoke about her planned programs for calendar year 2016. Choate and Burke Elementary will be used for the seven week program. Parks Commissioner, Mr. Murphy asked the names of other fields/properties that will be used. The list includes McGovern and Memorial Schools, all gymnasiums, tennis courts at Middle and High School and Middle School track and Charland Field. Commissioners inquired about the number of participants in the programs and a fair amount for full usage of the fields.

A motion was made by Mr. Murphy to take over the Choate camps and to approve \$6 /week/participant as the new rate, seconded by Mr. Mahoney. All were in favor.

Open Discussion

School Dude training is scheduled for January 19th at the Medway Library Conference Room between 8:30 A.M. – 3:00 P.M. It's open to everyone. For any issues contact Mr. D'Amico, Mr. Rackliff, and/or Ms. Bliss via email.

Snow Removal- Medway DPS Director, Mr. Holder presented two scenarios for snow removal. Discussion included snow blowing approach. Mr. Holder committed, conditional upon staff and equipment availability, to cut paths to prepare for March 2016 field opening. He stated that DPS cannot assign staff/equipment to clean up during and immediately after snow events.

Meeting was adjourned at 8:13 pm.