

**Town Of Medway
Open Space Committee**
155 Village Street
Medway, Massachusetts 02053

Meeting Minutes January 6, 2015

**Medway Senior Center
70 Oakland Circle**

Attendance	Tina Wright	Jim Wickis	Paul Marble	Pat McHallam	Mike Francis	Bruce Hamblin
Present	X	X	X	X	X	X
Absent with notice						
Absent without notice						

The Chairman opened the meeting at 7:04 pm.

Economic Development Director:

The new Economic Development Director Stephanie Mercandetti was present. She provided an overview of her role within the town. She informed the Committee that she has worked on grant programs and has utilized State resources to achieve projects. Her goal is to build relations with residents and the business community. She will also be looking at the vacant and underdeveloped land throughout town. Another aspect of her job will be to provide public relations to the community. Her main goal is to work at facilitating the Urban Renewal Plan.

Resignation:

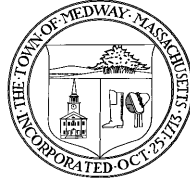
Member Laura Bockoven informed the Committee that she will be resigning due to her relocating out of the State. The Committee thanks her for her service to the Town of Medway.

Resident, Charlie Ross was at the meeting to explore if he may want to become a member of the Open Space Committee.

Conway School:

Present: Upper Charles Conservation Land Trust President, Jim Wieler.

The Chairman did inform the Committee that she is pursuing having the Conway School possibly take on a project in Medway. Suggestions for projects were Briggs or Idylbrook. It



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would cost about \$6,500 to develop a plan for these projects. The Conway School completed a land management plan in Sherborn. This was a 27 page report. The Chairman will email the members a copy of the report from Sherborn.

The Committee thinks this a great opportunity for the town. The Chairman also explained that she went to CPC with the Conservation Agent to seek money this project. There will need to be further clarity on the concept. It was recommended that the Assistant Director come to meet with the Board of Selectmen, Conservation Commission, Planning Board and Open Space. The goal is to come up with a plan on how to manage the land that the town currently has.

Jim Wieler communicated that some of the adjacent parcels could have uses which may benefit the town.

Stephanie Merchandetti responded that if the town wants to apply for any grants, the land management needs to be addressed as noted in the master plan.

ATV Issue on Town Land:

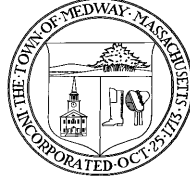
Jim Wieler explained that he is aware of the issue with the ATV use creating ruts on the town land. He did speak with a representative of the Marion Community. He also spoke with a representative in Holliston and ATV's did a lot of damage and it cost the Town of Holliston about \$50,000 in damage. It was suggested that a certified letter be sent to the resident.

Member Marble did inform the residents about not being able to use ATV's on this property.

There will need to be a police complaint filed in regards to the incident with the ATV's, so the enforcement can occur.

It was communicated that the abutters of this property have a common problem with the ATV's. It was suggested that signage could be put up. It was also suggested that a meeting be scheduled to discuss what we are looking to do in relation to restrictions and markings on the trails. The Open Space Committee will take pictures of the various open space parcels which have signs of ATV use.

Jim Wieler will provide the Open Space Committee with the original plan for the Iarussi Trail. It is the belief that the trail should be to the west of Iarussi toward Summer Street.



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The Chairman would like to include Seacord with the management plan.

Kiosks:

Member Francis informed the members that the kiosks have been installed. The remaining six will be ordered. Member Wickis helped with the installation.

Brochure:

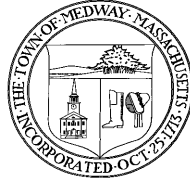
The discussion moved to the brochure which will be placed at each kiosk. The size of the brochure will be 11 x 17. The Chairman provided a draft copy of the brochure. A question was asked if there should be a description of the trail on the brochure along with adding the distance of the trails. The maintenance of the brochures at each kiosk was also discussed. The Open Space members would like to take ownership of the maintenance of the brochures at each kiosk. The Committee does not feel there is a need for a policy which needs to be put in place for this. There has been an issue with the moisture collecting on the plexiglass. Hopefully when the weather changes this will not be an issue. The Committee would like the brochures placed at the various locations: town hall, senior center, and schools. Member Marble will take care of adding a QR code at each kiosk. There was a comment about adding language on the brochure about having residents clean up after their dogs.

The Committee appreciates the hard work of Member McHallam in getting this brochure done.

There is a small trail near the Fire Station. This will be added on the map. This trail is very short, but was done by an eagle scout. The Committee discussed if parking should be noted on the maps. It was decided that the parking could be on the individual site maps.

Brochure Suggestions:

- Add universal sign for park
- Delete the picture on the inside but leave the herring.
- Gather more pictures from soccer website.
- Fix font (seems fuzzy)
- Add Fire Station Trail
- Change Deerfield to #20
- Include P with circle for parking
- Add Thayer picture and information
- Remove photo on blue page but leave heron.



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Minutes:

On a motion made by Bruce Hamblin and seconded by Paul Marble, the Committee voted unanimously to accept the minutes from December 2, 2014.

Amphitheater:

The steps have been secured. The Conservation Agent and the Chairman of the Open Space Committee did have a walk of the site. The slope of the site in relation to handicap accessibility is a concern. There was a suggestion to complete this site with a bench. The handicap parking has been identified. The lot needs to be finished with the fence and do we do native plantings there. There was a suggestion to transplant trees/grass/wildflower mix from one place and replanted. The next phase needs access to Village Street. There will need to be delineation on this site. A natural barrier was suggested and also a split rail fence. Another idea was to put boulders, four in a row and provided delineation.

Action:

- The Chairman will go to CPC for funding for the steps which were part of the engineering plan.

Briggs Trail:

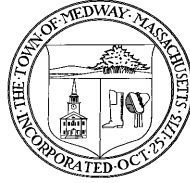
The trail is being completed and ½ of the northern piece has crushed stone. There is an EPFAC meeting January 7, 2015. The drainage concerns and sink hole will be mentioned. The goal is to work on continuing to tie into Choate. Some of the rocks may need to be moved. The trail will be up above the rocks and will funnel through the breaks in the rocks. The kiosk and sign are in line with where you enter the parking lot near the lamp post. The Committee wants to look at the meadows near Adams Street. This will need to be addressed, there are shrubs and small trees, and it will not be able to be mowed in its current state. The town will need to go in with a big brush cutter. The town wanted to know if there could be funding for this maintenance. Bridget did note that she had some budget money available. There will need to be a discussion with Fred Sibley about getting his equipment into this area there.

Action Item:

- Tina will speak with Bridget about getting this done.

Adjourn:

On a motion made by Paul Marble and seconded by Jim Wickis, the board voted to adjourn the meeting at 9:00 pm.



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Respectfully Submitted,

Amy Sutherland