

Town Of Medway Open Space Committee

155 Village Street
Medway, Massachusetts 02053

Meeting Minutes on October 6, 2015 Medway Senior Center Oakland Circle

Attendance	Tina Wright	Jim Wickis	Charlie Ross	Joanne Williams	Denise Legee	Mike Francis	Bruce Hamblin
Present	X	X	X	X	X	X	X
Absent with notice							
Absent without notice							

Maps:

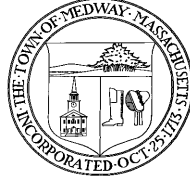
- Member Ross got in touch with the president of Medway Youth Baseball. As a result, a custom map for Cassidy Fields was prepared. All the new maps are now posted in the kiosks.

Kiosks:

Member Ross provided a packet which included kiosk contents plan dated October 2015.

This plan showed the following;

- **North Field** completed with 11 x 17 map Choate/Cassidy/High School Map with 8.5 x 11 Adams detail map and 8.5x11 seasonal (plants, tracks)
- **Choate Map** completed with 11 x 17 map Choate/Cassidy/High School Map with 8.5 x 11 Choate detail map. Space reserved for a 8.5x11 seasonal. It was noted that there is nothing here as of 9/2015 but it was suggested to put something in about park.
- **Cassidy Map** completed with 11 x 17 map Choate/Cassidy/High School Map with 8.5 x 11 Cassidy detail map and 8.5x11 Choate Detail Map.
- **Idylbrook** North and South Idylbrook completed with 11 x 17 Idylbrook/Betania/Wenakeening Map. This will be laminated the next time it's printed. The 8.5 x 11 Idylbrook detail map will be reprinted and laminated. Jim has also been posting seasonal 8.5x11s here. **Middle School** – Kelly Street (empty), Middle School–Holliston Street (empty), Oakland (empty) discussed options for 11 x 17 of Medway Properties Map with single sheet guide to Medway properties. Member Ross will develop this based on brochure. For the 8.5. x 11 section it was suggested to include something about the site.



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- **Bresnahan's Landing:** This is a 11 x 17 Canoe Map. It will be laminated next time it's printed and a QR code will be added. It was suggested to have the 8.5 x 11 be a historical document about the site; and the 8.5 x 11 will include seasonal (plants, tracks, etc.). Charlie has the master map from Pat. Bruce will provide an overview of the site development to Charlie.
- **Community Farm:** The existing Community Farm Map will be reprinted and laminated. The Committee discussed options for an 11x17 (property map, or something custom for the farm). The 8.5 x 11 will include seasonal (plants, tracks, etc.) (Member Francis will send email about sign at entrance)
- **Amphitheater:** There was discussion about having this be a free form area for the time being. A new custom map can be developed after the final plans for the site are completed.

Minutes:

September 1, 2015:

On a motion made by Charlie Ross and seconded by Jim Wickis, the Open Space Committee voted unanimously to accept the minutes from September 1, 2015.

Conway School:

The Committee was made aware that Bridget Grazianno presented to the CPC on September 8, 2015 and the Board of Selectmen on September 14, 2015 about the Conway School Project. The CPC recommended funding of \$6,500.00 and this will be on the town meeting warrant.

Brochure:

The brochure is ready to be printed. There will be 1,000 printed which will be placed at the Town Hall, Library, and schools. It will also be placed on Facebook. Tina will send Charlie the PDFs.

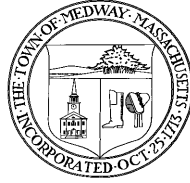
The Committee was made aware that the storywalk program was approved and will be moving forward.

Town Meeting:

The Town Meeting will be held Monday, November 16, 2015.

Dan Hooper is too busy to make a plan and the funds are already approved.

Update on Field Material:



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The Committee was made aware that there is about \$195,000 left over from the field project. It is being spent on fixing issues with the original baseball field. The bid specs are being checked about the material on the new trail. The oversized stone will be fixed – It's just a matter of who will do it.

2015 Massachusetts Trail Conference:

Member Legee is planning to attend the 2015 Massachusetts Trail Conference on November 14, 2015.

She is planning on attending the following workshops:

- Trail Planning and Design for Wildlife Impacts
- Imperative and Way Finding Signage Design and Implementation
- Accessible Trail Design and Construction
- Sustainable Trail Design and Construction

It was suggested if there is information on trail easements to pick up this literature.

Adams Street Meadows:

The Committee was informed that the inmate work crew did a lot of work on the Adams Street meadow. The tasks completed included:

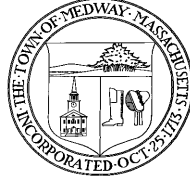
- Anderson Trail: cut and cleared overgrown brush; stripped and painted fence.
- Cleaned up litter at stonewall.
- Widened trail and debris was hauled.
- More than 50 invasive buckthorn shrubs were cut and bagged to prevent regrowth.
- All remaining brush was cut and removed.

The crew is planning on having another work session on October 15th and 16th. The Open Space Committee would like to have someone there to touch base with workers three times a day. Joanne, Denise and Tina will figure out the coverage of days. Fred Sibley also indicated that he wants to have the crew paint the picnic table.

The Chairman has sent a thank you note to the inmates for their service.

Action Item:

- Get flagging tape to mark trails to the east of the high school fields.



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Gardening Project:

Member Williams did look at reviews and there was a lot of information on edible perennials and edible native plants. She is not sure how this type of program would relate to open space. If he has a program on Native birds/flowers and could make it relevant, it would be worth it, but the other issue is that open space has no budget to fund this type of program. John Root, the presenter, may be able to obtain a cultural grant. Member Williams agreed to ask him about his availability to offer a program in the spring, and to ask him to apply for a grant.

Open Space Plan Goals:

The members were presented with Goal #1 of the Open Space Committee. The Chairman would like the members to review and provide any comments. This will be on the November agenda.

Other business:

Trees:

- Member Williams brought up to the Committee that there are several newly planted trees in town that have been set too deep, which could cause them to fail. Ex. Rt. 109 and at High School. She suggests that members of open space report incorrectly planted, as well as damages trees in town (in a supporting role to the tree warden), and in making sure that landscapers/developers have and follow instructions on correct planting as approved by the tree warden and tree specialist.

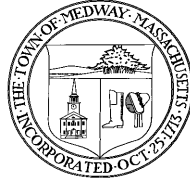
Action Item:

- Joanne will note the trees which need adjustment and keep a running log.
- Joanne will prepare a draft of a letter to the town and forward to the Chairman for review and offering this support role & asking who should be informed about trees needing adjustment.
- Jim will look at trees for Rt. 109 project to see if they are native trees and sustainable.

Capital Improvement Planning Committee:

Peter Segress is the liaison to the open space for the Capital Improvement Planning Committee. He did explain that the DPS did put forth for \$15,000.00 for beautification. In August, the request should have been submitted.

Chairman Wright indicated that most of the open space items go through CPC for funding.



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Adjourn:

On a motion made by Tina Wright and seconded by Charlie Ross, the Open Space Committee voted unanimously to adjourn the meeting at 9:04 pm.

Respectfully Submitted,

Amy Sutherland
Secretary