

**Town Of Medway  
Open Space Committee**  
155 Village Street  
Medway, Massachusetts 02053

Tina Wright, Chairman  
Jim Wickis, Vice-Chairman  
Paul Marble - Clerk  
Bruce Hamblin  
Patrick McHallam  
Glenn Murphy  
Mike Francis

**Meeting Minutes on February 4, 2014**

**Medway Senior Center  
Oakland Circle**

<b>Attendance</b>	Tina	Jim	Paul	Pat	Glenn	Bruce	Mike
Present	X	X	X	X		X	X
Absent with notice							
Absent without notice							

**Parks and Recreation Members Present:**

- Bob Reagan
- Ross Radcliff
- Dave Damico

Also Present was Board of Selectmen member Richard D'Innocenzo.

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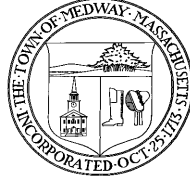
The Chairman called the meeting was called to order at 7:10 pm.

The Commission was holding a joint meeting with the Parks and Recreation Commission. The focus of the discussion with the Parks and Recreation Commission was how they can work together to maximize the resources and town land which is used for both active and passive recreation for all people throughout town. The open space committee though it would be beneficial to work together to expand on some of the ideas.

The open space committee wanted to discuss the noted below:

**Discussion Items:**

- Maintenance of trails and fields.
- Signage
- Kiosks



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Parks and Recreation explained that the engineer firm from Gale Associates will have the schematic plan prepared by February 24, 2014 in regards to the fields. There will be the inclusion of trails. It was recommended that once the schematic is done, a meeting should be set up with all the various boards and committees.

**Discussion of Fields:**

The next item discussed was field maintenance. It was indicated that to maintain a level field it was about \$10,000. The Gail report did estimate that it costs more money for the artificial turf, but the town gets more player uses. The cost for the turf cannot come from CPC funds; this would need to be a separate warrant article. If the town were to go with natural field, there would need to set aside funds to maintain the field. Another concern with the natural field is that there is a two year waiting period when reseeding and maintaining. A cost analysis should be completed including the total cost for over the life of the turf.

The Committee discussed that there will also be a trail behind the baseball field. There are concerns about the wetlands. There may also be some mitigation needed.

**Signage:**

Both committees were in agreement that there needs to be consistency and uniformity with signage on parks and trails.

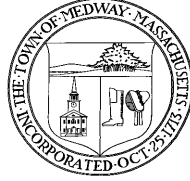
Member Hamblin recommends that there be created a proposal which could be reviewed by the Design Review Committee. They do provide recommendations about specific types of fonts and lighting. It was suggested that the new logo for the town branding be used.

There was agreement that there needs to be signs for at various parks and open space areas.

It was suggested to reach out to other towns to see what they may use for signage.

The open space committee does not have a budget line item to purchase signage.

It was also recommended to reach out to various design firms and have them come up with a design along with a system for naming the fields and trails.



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It was also suggested that the Parks and Recreation, DPS and Open Space go to Board of Selectman with the ideas about signage.

Member Wickis is concerned that the cost of having someone design this is going to very expensive.

One member mentioned that the art departments at the high school may be able to come up with a creative design.

**Kiosks:**

Member Francis distributed samples of kiosks which could be built at the various open space areas. These kiosks would have the various trail maps for residents to have while walking the trails.

The open space committee informed the parks and recreation members that a breakdown of cost has already been done.

The parks and recreation members liked the idea of the kiosks.

It was suggested submitting something for the annual town meeting.

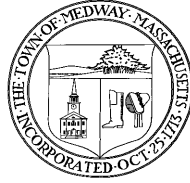
Selectmen D'Innocenzo will be bringing this up at the next Board of Selectmen meeting.

The total amount needed would be \$25,000.

Once money is allocated for the kiosks, these will need to be constructed on site. This is something that needs to be worked out. It is the hope that DPS can assist with this.

**Next Steps:**

- Set up a committee and look at a three year plan. Have this be a group to execute the tasks.
- Set up next quarterly meeting.



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- Attend a CPC meeting as a collaborative effort with Parks and Recreation, and Open Space.

**Maps:**

The Committee discussed having a town wide map for fields and trail. It was also mentioned that some towns have printed brochures which show trails, parks and open space.

Dave Damico suggested that it would also be good to have a PDF document or a quick link for facilities and fields. The Town Administrator has various resources and maybe she can redirect the committee. Dave Damico will check with Suzanne.

There was a suggestion to speak with someone on the Thayer Committee about sign.

**Maintenance Plan:**

The Committee discussed that all the properties purchased by CPC needs to have a maintenance plan. In regards to conservation land, the town has put the restrictions on this, but you are to have an independent third party make sure it is being maintained.

Next meeting joint meeting with Parks and Recreation will be May 28<sup>th</sup>.

The joint meeting with the parks and recreation adjourned at 9:00; but the open space committee continues their regular meeting.

**Amphitheater:**

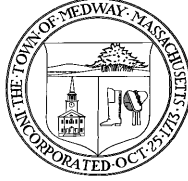
Member Wickis informed the committee that someone had driven into back of the trail and left ruts in the dirt. This was the second time it was done. The Committee would like to get some type of fencing or barrier up. Member Wickis also shared that the path is definitely being used since he saw many footprints on the path.

There was a recommendation to call the police and see if they can drive by the area every once in a while.

**Steps to river:**

Open Space still has a goal to have a path to river with stone materials. This project needs to go to the Conservation Commission. There may need to be some engineering for the path. This also needs to be handicap accessible.

Telephone: 508-533-3291  
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The plan is to keep this as a meadow.

Member Wickis will ask to be on the Conservation Commission agenda.

**Canoe Launch:**

The bid documents for the canoe launch went out and will be submitted by April. The schedule is to start the construction in July, 2014. The state will be funding this. The maintenance of this will need to be done by the town.

**Website:**

There was a meeting with the IT representative and there have been changes to titles, and search engines. Some new links have been added. This continues to need refinement.

**Earth Day:**

The date for Earth Day is scheduled for Saturday, April 12, 2014.

The two properties which will be worked on will be:

- Idylbrook (rock wall)
- Amphitheater

The Commission would like to send out an email to volunteers who participated last year. It is the hope that the Commission can get 20 to 30 volunteers. The event will be from 8:00 -11:00 am. The committee will be cleaning-up the vines on the rock wall.

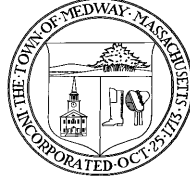
**Millstone Village:**

The Committee was made aware that there is a new development which is adjacent to Iarussi Way. This proposal will have about 20 acres of open space. The Millstone Village is planning on retaining ownership.

The Chairman will call Susy Affleck-Childs to inquire about this project.

**Adjourn:**

**On a motion made by Paul Marble and seconded by Jim Wickis, the Committee voted unanimously to adjourn the meeting at 9:15 pm.**



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Respectfully Submitted,

Amy Sutherland