

**Town Of Medway  
Open Space Committee**  
155 Village Street  
Medway, Massachusetts 02053

Tina Wright, Chairman  
Jim Wickis, Vice-Chairman  
Paul Marble - Clerk  
Bruce Hamblin  
Patrick McHalla  
Glenn Murphy  
Mike Francis

**Meeting Minutes on January 7, 2014**

**Medway Senior Center  
Oakland Circle**

<b>Attendance</b>	Tina	Jim	Paul	Pat	Glenn	Bruce	Mike
Present	X	X	X	X	X	X	X
Absent with notice							
Absent without notice							

The Vice Chairman called the meeting was called to order at 7:10 pm.

**Village Street:**

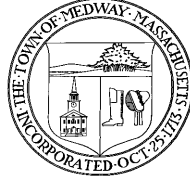
Member Murphy has been in touch with town counsel regarding Village Street and the title work. The goal of open space is to get this identified and to be able to have some public usable space.

**Parks and Recreation:**

Member Francis indicated that he attended the December 18, 2013 meeting for Parks and Recreation. It was recommended to have the Parks and Recreation, Department of Public Works, and Open Space collaborate on a regular basis. It was suggested that they meet on quarterly basis. It was suggested that we invite the Parks and Recreation to our February 4, 2014 meeting.

**Action Items:**

- Town wide open space map and brief description of amenities and street location. These could be printed and provide at library or on website.
- Kiosks designs – researched the commercial examples and options were provided with website links.
- Parks and recreation identified property entrance signs; we could collaborate with them and get this done.
- Street signage for the Idylpark and directional signs to direct to parks



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- Trail markers
- Maintenance/management plan and the needs for timing.
- Suggested go to CPC and get funding.

The Committee is in support of collaborating with the parks and recreation. They do not think a consultant would be needed to tell us what signs would be needed. The consensus is that this has already been determined. Maybe we could hire someone to do the town wide map. This has been on the agenda for months but has not been completed. The Friends Group idea is a good suggestion, but who wants to start this group.

Member Wickis noted that we need to ask CPC for money and come up with budget priorities.

Open Space could help Parks and Recreation to look at the multigenerational areas. This needs to be determined. Dave Damico will be at the Parks and Recreation meeting. The focus could be on kiosks and signs. There needs to be unity when a presentation is made in front of the Board of Selectmen.

Member Marble presented a list of the projects for the members to view and discuss.

**Amphitheater:**

- Improve steps
- Benches/picnic tables
- Material for path along river trail
- Put in crushed stone path
- Complete trail/fencing

**Idylbrook:**

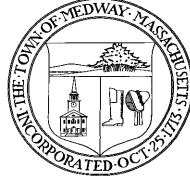
- This is not handicap accessible. This could be an agenda item for Parks and Recreation.
- Restore the wall and get rid of the invasive.

**Canoe Launch:**

- ACOE to complete launch platform.

**Town Farm:**

Telephone: 508-533-3291  
Email: [openspacecommittee@townofmedway.org](mailto:openspacecommittee@townofmedway.org)



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- Purchase posts and install for trail.

**Choate:**

- Make sure the trail gets done to the high school.
- It was suggested to work with Parks and Recreation to make sure this gets done. There will be a planning meeting in February. This may include a site walk.
- The trail and bench at Choate is not handicap. This was done for the 300<sup>th</sup>. The grade is not appropriate for handicap.

**Oakland Park:**

- There may be a trail, but the thought is that it crosses private property.
- Take steps to purchase parcels which are unknown parcels.
- In the Gail report this was identified as a high area of interest.
- Sign needs to be lit or lighting somewhere on corner. This would make it visible.

**Earth Day:**

- There was a suggestion to clear the rock wall from the invasive. This could be an earth day project. Their goal is to set up two teams.

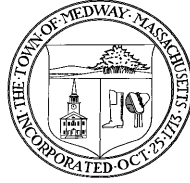
**Kiosks:**

Member Francis will bring samples of the kiosks to the February meeting when Parks and Recreation Committee are in attendance.

- Farm
- Briggs
- Idylbrook
- Oakland
- Amphitheater
- McGovern

**Signs:**

- Deerfield
- Police station for canoe launch
- Kingston Lane and trail markings



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- McGovern (entrance sign)

### **Budget:**

The Commission needs to come up with what we need for budget items. Open Space does not have the resources to be able to get this work done. It was recommended that we discuss the budget items with Department of Public Service.

### **Open Space Priorities:**

1. Kiosks: \$10,000:
2. Sign \$500.00(10)
3. Trail Posts \$500.00
4. Trail Markers \$500.00
5. Maps/brochure of summary of trails \$2,500
6. Fence CPC funds  
Stairs  
Steps to river

### **Items for Assistance by DPS :**

- Mow amphitheater 4 times
- Fencing
- Crushed stone trail \$10,000 and not including labor
- Engineering Village Street

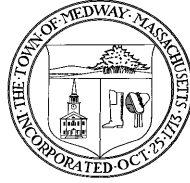
### **Maps:**

The Commission discussed putting printed copies of the maps at the library. It was suggested to put the pamphlets in the local newspapers or the gazette. There has been a meeting with IT to put this on the website.

It was suggested to publicize those who help by providing a certificate or tee-shirt.

### **Canoe Launch:**

The contract for bids will be going out. The goal is reward this before June 30, 2014 with construction beginning July 1, 2014.



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**Stairs:**

Another goal is to replace stairs to make them wider. These need to be redone. This may require some engineering. The commission would like these to be 4 ft. wide. A cost estimate will need to be provided.

The Commission would like to invite the new Conservation Agent to the meeting in March 2014.

**Adjourn:**

**On a motion made by Glen Murphy and seconded by Jim Wickis, the Committee voted unanimously to adjourn the meeting at 9:20 pm.**

Respectfully Submitted,

Amy Sutherland