

**Town Of Medway
Open Space Committee**
155 Village Street
Medway, Massachusetts 02053

Meeting Minutes on December 2, 2014

**Medway Senior Center
Oakland Circle**

Attendance	Tina Wright	Jim Wickis	Paul Marble	Pat McHallam	Mike Francis	Bruce Hamblin	Laura Bockoven
Present	X	X	X	X	X	X	X
Absent with notice							
Absent without notice							

The Chairman opened the meeting at 7:04 pm.

Update on the CPC meeting:

The Chairman informed the members that there was a meeting with CPC last night. Currently, there needs be work done to put conservation restrictions on various parcels. The monitoring of these sites needs to be done by a third party. This only pertains to parcels purchased with CPC funds. Open Space Committee will become more involved in this process. There were model templates showing how restrictions are written. The town is looking on how to get the restrictions done. This will involve the work of Conservation, CPC and Board of Selectmen.

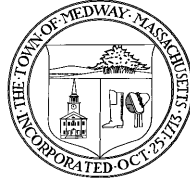
Village Street:

The Chairman informed the Committee that it was mentioned to her that there was a suggestion to give up a portion of the land on Village Street for an easement. The Committee does not want to do this. It is very difficult to apply for any grants with easements. This parcel is being encroached on by the resident. There needs to be something in writing to inform him to stop.

There was a recommendation to bring this information to the Conservation Agent who can look at the site and evaluate any encroachment issues.

Action:

- The Chairman will contact the Conservation Agent about viewing the site.
- Present to the Board of Selectmen about the encroachment issue.



**Town Of Medway
Open Space Committee**
155 Village Street
Medway, Massachusetts 02053

Minutes:

- **On a motion made by Bruce Hamblin and seconded by Paul Marble, the Committee voted unanimously to accept the minutes from November 4, 2014.**

Canoe Launch:

The Conservation Commission Order of Conditions for the canoe launch need to be revised. The Conservation Agent will be making those changes.

The Committee discussed coming up with a landscape plan for this area. Some of the invasives need to be cleared, but the timing of that needs to be worked out since there will also be some replanting done. Some of the invasives are on the east side toward Millis, but closer to the water. The thought is to do some plantings, add a bench and some grass. This will finish the area. The maintenance of this is still a concern. This is a recurring issue. At the end of the winter, the Committee would like to go down and map out and landscape ideas. This could also occur in the Spring.

Action:

- Map out landscape plan
- Take out invasives

Amphitheater:

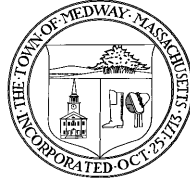
The Committee discussed that there was a work weekend where about 10 or 15 trees were taken down. Jim Wieler and Rich Sajack was present. Photos were shown of what was accomplished. The Committee would like to do another spring cutting.

The Committee would like to pursue address the funding of the steps with CPC. The current steps are not secure. Member Marble and Wickis will do further work on the steps to reinforce them. The brush on the property line from Amphitheater to up stream has been knocked down.

The Committee was informed that a front end loader was brought to the property opposite of building and there was a hole for perc testing. This was near the sloped area.

Action:

- CPC funding steps were part of the engineering plan.



Town Of Medway
Open Space Committee
155 Village Street
Medway, Massachusetts 02053

Kiosks:

Member Francis has been in touch with Fred Sibley in regards to the Kiosks. The tractor which digs the holes for the posts is being fixed. Member Francis will try to get an exact date for installation.

The Chairman would like to see if we can get Fred to commit to doing one or two of the kiosks relatively soon.

Action:

- Get Fred Sibley to commit to one of two kiosks.

Briggs Trail:

Member Francis informed all that the trail work will begin December 8, 2014. Conservation approved the flagging. The project is moving forward. Member Wickis indicated that it is hard to determine where the property lines or boundaries are located. It was suggested to hire a surveyor to mark the corners. This will need to be included in any forthcoming restrictions.

Member Marble did send an email to Allison about clean sweep in the spring.

Action:

- Identify boundaries for future.
- Set up a meeting to discuss maintenance

Sign Update:

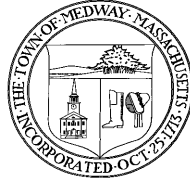
Member McHallam provided the narrative of the various sites throughout town for the brochure. The comments from Member Wickis have not been incorporated into this latest version. The recommendation is to provide this to the graphic person and have them do the formatting to see what fits on the brochure.

The Chairman suggested a including the description of the open space areas and a lot of language about the fields.

Member McHallam will clean-up the language and will incorporate the suggested ideas.

Action Item:

- Incorporate comments from Member Wickis
- Draft and comments to graphic artist



**Town Of Medway
Open Space Committee**
155 Village Street
Medway, Massachusetts 02053

- Put more the major streets on map(Oakland, Lovering, Adams, Fisher)
- Star for the Town Hall
- List the Senior Center

ATV Activity:

The Committee discussed that there has been ATV's activity on one of the open space parcels. The rocks which have been placed there have been moved. The Committee wants to discuss have gates at specific areas. This discussion would include the Board of Selectmen. Additional signage is needed. Member Marble will reach out to Selectmen Trindade.

Action Item:

- Member Marble will communicate with Selectmen Trindade about problems with ATV's

Adjourn:

On a motion made by Paul Marble and seconded by Jim Wickis, the board voted to adjourn the meeting at 8:30 pm.

Respectfully Submitted,

Amy Sutherland