

MICHAEL F. MATONDI  
ROBERT D. FERRARI  
MARY C. O'LEARY  
HELEN T. O'DONNELL  
ALISON T. SLACK

HELEN E. LUCCIO  
EXECUTIVE DIRECTOR  
AND SECRETARY

**MEDWAY HOUSING AUTHORITY**  
600 MAHAN CIRCLE  
MEDWAY, MA 02053  
TEL. (508) 533-2434  
FAX (508) 533-3402

RECEIVED

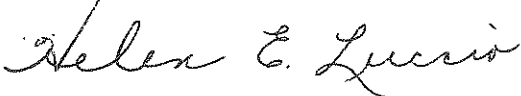
JUN 22 2011

TOWN CLERK

NOTICE OF SPECIAL MEETING  
OF THE  
MEDWAY HOUSING AUTHORITY

A Special Meeting of the Medway Housing Authority will be held at the Management Office at Mahan Circle, Medway, Massachusetts on June 24, 2011 at 10:00 a.m. to approve the HUD Budget and to discuss any other pertinent business.

Sincerely,



Helen E. Luccio  
Executive Director

FOR MINUTE BOOK

A copy of the NOTICE OF MEETING, pursuant to Section 23A of Chapter 39 of the General Laws, with the CERTIFICATION AS TO SERVICE OF MEETING attached thereto was read and ordered spread upon the Minutes of this meeting and filed for record.

NOTICE OF MEETING

Notice is hereby given in accordance with Section 23A of Chapter 39 of the General Laws that a Special meeting of the Medway Housing Authority will be held at 10:00 a.m. o'clock on June 24, 2011 at the Office of the Authority located at Mahan Circle, Medway, Massachusetts.

06/22/2011  
Month Day Year

By: Helen E. Luccio

Title: Executive Director  
Executive Director

CERTIFICATE AS TO SERVICE OF NOTICE OF MEETING  
(Sec. 23A, Chapter 39, General Laws)

I, Helen E. Luccio, the duly appointed, qualified and acting Secretary of the Medway Housing Authority, do hereby certify that on June 22, 2011 I filed, in the manner provided by Sec. 23A, Chapter 39, General Laws, with the Clerk of the Town of Medway, a NOTICE OF MEETING of which the foregoing is a true and correct copy. IN TESTIMONY THEREOF, I have hereunto set my hand and Seal of said Authority this 22nd Day of June, 2011.

Helen E. Luccio  
Secretary

MINUTES OF JUNE 24, 2011  
SPECIAL MEETING OF THE  
MEDWAY HOUSING AUTHORITY

The Medway Housing Authority held a Special Meeting on Friday, June 24, 2011 at the Office of the Authority, Mahan Circle, Medway, Massachusetts at 10:00 a.m. to approve the HUD Budget. The following Members were in attendance: Mr. Ferrari, Mrs. O'Leary, Mrs. O'Donnell and Mrs. Slack. Executive Director Helen Luccio and Assistant Director Sheila Souza were also in attendance.

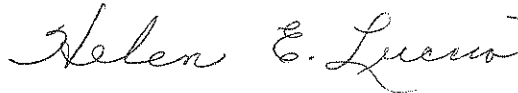
Vice Chairman Ferrari called the meeting to order. The Federal Operating Budget (HUD) for the fiscal year July 1, 2011 to June 30, 2012 was reviewed and discussed. The HUD Budget was approved and the votes are attached.

E.D. Luccio gave the Board Members a copy of the Public Housing Assessment System (PHAS) score report for the fiscal year end 6/30/10. The PHAS total score is 91 with a high performer designation.

There will be no meetings during the months of July or August unless there is need for a Special Meeting.

The June 24, 2011 Special Meeting of the Medway Housing Authority adjourned at 10:20 a.m. upon the motion of Mrs. Slack and seconded by Mrs. O'Leary.

Respectfully submitted,



Helen E. Luccio  
Executive Director and  
Secretary

### Extract from Minutes of Meeting

Extract from Minutes of Meeting of a Special Meeting of the Board Members of the Medway Housing Authority held on the 24<sup>th</sup> day of June 2011.

The Board Members of the Medway Housing Authority met in a meeting at Mahan Circle in the Town of Medway, Massachusetts. At the Place, hour and date duly established for the holding of such meeting.

*The Vice Chairman called the meeting to order and on roll call the following answered present:*

Robert D. Ferrari  
Mary C. O'Leary  
Helen T. O'Donnell  
Alison T. Slack

*The following were absent:*

Michael F. Matondi

\* The Vice Chairman declared a quorum present.

### Certificate of Recording Officer

I, Helen E. Luccio, the duly appointed qualified and acting Secretary of the Medway Housing Authority, Medway, Massachusetts, do hereby certify that the attached extract from the minutes of the Special meeting of the Board Members of the Medway Housing Authority, held on June 24, 2011 is a true and correct copy of the original minutes of such meeting on file and of record in so far as they relate to the matters set forth in the attached extract, and I do further certify that each Resolution appearing in such extract is a true and correct copy of a Resolution adopted at such meeting and on file and of records.

IN TESTIMONY WHEREOF, I have hereunto set my hand and the seal of said Authority this 24th day of June, 2011.

(Seal)

  
Helen E. Luccio

The following resolution was introduced by Mr. Ferrari  
; read in full and considered:

"It is hereby resolved that no employee of the Medway Housing Authority is serving in a variety of positions which will exceed 100% allocation of his/her time."

Mrs. O'Leary moved that the foregoing resolution be adopted as introduced and read, which motion was seconded by Mrs. O'Donnell and upon roll call the "ayes" and "nays" were as follows:

AYES:	NAYS:
Robert D. Ferrari	None
Mary C. O'Leary	
Helen T. O'Donnell	
Alison T. Slack	

The Vice Chairman thereupon declared said motion carried and said resolution adopted.

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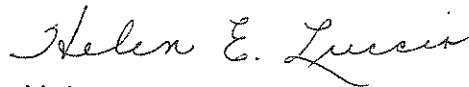
There being no further business to come before the meeting upon motion duly made and seconded, the meeting was adjourned.

### Certificate of Recording Officer

I, Helen E. Luccio, the duly appointed qualified and acting Secretary of the Medway Housing Authority, Medway, Massachusetts, do hereby certify that the attached extract from the minutes of the Special meeting of the Board Members of the Medway Housing Authority, held on June 24, 2011 is a true and correct copy of the original minutes of such meeting on file and of record in so far as they relate to the matters set forth in the attached extract, and I do further certify that each Resolution appearing in such extract is a true and correct copy of a Resolution adopted at such meeting and on file and of records.

IN TESTIMONY WHEREOF, I have hereunto set my hand and the seal of said Authority this 24th day of June, 2011.

(Seal)



Helen E. Luccio