



Town of Medway

FINANCE COMMITTEE

155 Village Street
Medway MA 02053

Tel: (508) 533-3200
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July 13, 2015 – 7:00 PM
Sanford Hall, Town Hall
155 Village Street

Present: Frank Rossi, Chair; Todd Alessandri; Rohith Ashok; Meghan Hoffman; Jeff O’Neill; Michael Schrader, and Jim Sullivan (participating remotely).

Absent: Ellen Hillery; Chris Lagan, Vice Chair.

Others Present: Michael Boynton, Town Administrator.

Chairman Rossi called the meeting to order at 7:08 PM. He announced that Mr. Sullivan was participating remotely via phone. The Remote Participation Request is filed with the meeting minutes.

Welcome New Member:

The committee welcomed new member Michael Schrader who is replacing Barry Schroeder. Board members introduced themselves. Mr. Schrader provided a brief background, noting that he is a 12-year resident of Medway and interested in giving back to the community.

Reorganization of Finance Committee:

There were no background materials.

Chairman Rossi stated he was willing to serve as Chair again. The committee briefly discussed roles and responsibilities.

Mr. O’Neill nominated Frank Rossi for Chair; Mr. Alessandri seconded. No discussion. VOTE: 7-0-0.

Mr. O’Neill nominated Todd Alessandri as Clerk; Ms. Hoffman seconded. No discussion. VOTE: 7-0-0.

Chairman Rossi nominated Chris Lagan as Vice Chair; Mr. Alessandri seconded. No discussion. VOTE: 7-0-0.

Budget Transfer Request – Snow and Ice Budget:

The committee reviewed a Budget Transfer Request from the Town Accountant.

Mr. Boynton explained that haulers near Boston were hauling snow every day, all day long. Our haulers had to go into Boston to pick up salt. Due to the backlog and delay in invoicing from the vendor, the invoices were late in coming to the Town, and budgeted funds had been used. He stated he preferred to do an inter-fund transfer rather than have it fall to a deficit budget. Brief discussion followed.

Ms. Hoffman moved that the Finance Committee approve the Budget Transfer Request in the amount of \$24,500 to cover late invoices for salt and sand reserves; Mr. O'Neill seconded. No discussion. VOTE: 7-0-0.

Update from the Town Administrator

Mr. Boynton briefly reviewed the overall financial position of the Town. He identified and explained many of the subtle nuances unique to Medway which was informational for Mr. Schrader and a good review for the rest of the committee.

Mr. Boynton updated the committee on specific projects or initiatives as follows:

- Exelon project – He provided a brief update on the process thus far. He encouraged members to meet with him if they have questions.
- Proposed 40B Development – This development is earmarked for the former Wickett property. There is a letter which Frank will send to Michael Schrader that explains the Selectmen's position.
- Salmon Health Senior Living Project – This project will include Independent Living and Assisted Living as well as a Memory Unit. The application is making its way to Planning Board.
- Route 109 Construction Project – This is proceeding on schedule.
- Media consultant – Ms. Dennehy will assist with Social Media and other forms of communication.

Initial Discussion of Liaison Assignments

The committee reviewed last year's assignments and briefly discussed changes. Ms. Galliardt will send out the following tentative list:

General Government (Board of Selectmen)	– Frank Rossi and Chris Lagan
Public Safety: Police and Fire	– Jeff O'Neill and Meghan Hoffman
Schools	– Todd Alessandri and Jim Sullivan
Health and Human Services	– Ellen Hillery and Rohith Ashok
Culture and Recreation:	– Rohith Ashok and Chris Lagan
Parks, Public Library and Camp Sunshine	
Annual Town Meeting Booklet	– All Finance Committee Members
Department of Public Services	– Michael Schrader and Meghan Hoffman
Planning Board	– Jim Sullivan and Rohith Ashok
Community Preservation Committee	– Ellen Hillery and Frank Rossi
Capital Improvements Planning Committee	– Meghan Hoffman and Chris Lagan
Economic Development Committee	– Chris Lagan and Michael Schrader
Redevelopment Authority	– Frank Rossi and Todd Alessandri

Members should contact Chairman Rossi to discuss any changes.

Review of FY16 Meeting Schedule

The committee reviewed a draft FY16 meeting schedule.

Chairman Rossi theorized that the August meeting will likely be canceled if there are no pressing agenda items. Mr. Alessandri reported that he will be out of the country for the September and October meetings. The regular meeting date for the November meeting falls on Veterans Day, November 11. After brief discussion, the committee selected Wednesday, November 4 for its November meeting. It was noted that this date may change relative to Fall Town Meeting. The final meeting schedule will be:

Wednesday, July 13, 2015
Wednesday, August 12, 2015
Wednesday, September 9, 2015
Wednesday, October 14, 2015
Wednesday, November 4, 2015
Wednesday, December 9, 2015

Wednesday, January 13, 2016
Wednesday, February 10, 2016
Wednesday, March 9, 2016
Wednesday, April 13, 2016
Wednesday, May 11, 2016
Wednesday, June 8, 2016

Reports from Chairman and Clerk

Reports were postponed.

Approval of Meeting Minutes:

The committee reviewed draft minutes from April 8, 2015 and May 11, 2015.

Ms. Hoffman moved that the Finance Committee approve the minutes of April 8, 2015, as amended; Mr. Ashok seconded. No discussion. VOTE: 6-0-1 – Schrader abstain as he was not present.

Ms. Hoffman moved that the Finance Committee approved the minutes of May 11, 2015, as drafted; Mr. Ashok seconded. No discussion. VOTE: 5-0-2 – Alessandri and Schrader abstain as they were absent.

Next Meeting:

The regular meeting of the Finance Committee will be on Wednesday, August 12, 2015, at 7:00 PM in Sanford Hall, Town Hall.

At 9:00 PM Mr. O’Neill moved to adjourn; Ms. Hoffman seconded. No discussion. VOTE: 7-0-0.

Respectfully submitted,
Jeanette Galliardt
Night Board Secretary