



Town of Medway  
**FINANCE COMMITTEE**  
155 Village Street  
Medway MA 02053

**Tel: (508) 533-3200**  
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September 10, 2014 – 7:00 PM  
Sanford Hall, Town Hall  
155 Village Street

Present: Frank Rossi, Chair; Chris Lagan, Vice-Chair; Barry Schroeder, Clerk; Todd Alessandri, Rohith Ashok, Ellen Hillery, Meghan Hoffman, and Jeff O’Neill.

Absent: Jim Sullivan.

Also Present: Michael Boynton, Town Administrator.

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There being a quorum present, Chairman Rossi called the meeting to order at 7:05 PM.

New Members Rohith Ashok and Ellen Hillery briefly introduced themselves again, and the Board shared their histories as well.

**Liaison Assignments:**

After discussion, the liaison assignments were finalized as follows:

- |   |                                     |
|---|-------------------------------------|
| General Government (Board of Selectmen) | – Frank Rossi and Chris Lagan       |
| Public Safety: Police and Fire          | – Barry Schroeder and Jeff O’Neill  |
| Schools                                 | – Todd Alessandri and Jim Sullivan  |
| Health and Human Services               | – Barry Schroeder and Ellen Hillery |
| Culture and Recreation:                 | – Rohith Ashok and Chris Lagan      |
| Parks, Public Library and Camp Sunshine |                                     |
| Annual Town Meeting Booklet             | – All Finance Committee Members     |
| Department of Public Services           | – Meghan Hoffman and Jeff O’Neill   |
| Planning Board                          | – Jim Sullivan and Rohith Ashok     |
| Community Preservation Committee        | – Ellen Hillery and Frank Rossi     |
| School Building Committee               | -- Jeff O’Neill                     |
| Capital Improvements Planning Committee | – Meghan Hoffman and Chris Lagan    |
| Economic Development Committee          | – Frank Rossi and Todd Alessandri   |
| Redevelopment Authority                 | – Frank Rossi and Todd Alessandri   |

**Introduction – Michael Boynton, New Town Administrator:**

At this time, members introduced themselves to Mr. Boynton as this was his first meeting with the Committee.

Mr. Boynton stated this has been the most stress-free six weeks in his experience, due to the good structure and organization already in place, along with strong department heads. He briefly reviewed his municipal experience. He stressed the importance of working together as a team for continued financial and administrative success. As the administration puts together a budget spending plan for this year, it is crucial to look ahead three to five years to plan accordingly. Brief discussion followed.

Responding to a question from Chairman Rossi, Mr. Boynton provided a brief explanation of OPEB (Other Post-Employment Benefits) as it relates to budget forecasting. Additional general discussion topics included new growth and construction, utility valuation, new revenue sources, current initiatives, finding additional space for staff and equipment, new position in the Planning Department, and related matters.

**2014 Fall Town Meeting Calendar:**

Mr. Jeff O’Neill outlined the Town Meeting Warrant and Public Hearing process. If the Warrant is delivered to the Finance Committee according to the calendar, there may be adequate time to review and still hold the regular meeting scheduled for October 8. It is likely, however, that another meeting will need to be scheduled. Members were encouraged to keep October 15 open as a possible meeting date. The public hearing will be scheduled for October 22.

**Liaison Reports:**

Ms. Ellen Hillery reported on a recent meeting of the Community Preservation Committee, noting that the Town is taking over maintenance of the school athletic fields. She also reported that Ms. Tina Wright discussed a new canoe launch and rejuvenation of the natural amphitheater. The latter generated a lot of questions at the CPC meeting including the feasibility of making it ADA compliant. On a separate matter, plaques for Civil War veterans were discussed at the Historical Commission meeting.

Mr. Todd Alessandri reported he was not able to attend the School Committee meeting last week but met with Superintendent Evans independently. There was discussion and then a motion to spend school choice funds. They plan to start the budget process early this year due to many new budgeting factors including salaries relative to contract negotiations. Mr. Jeff O’Neill offered to help cover the meetings as he has worked with them for a couple of years.

**Clerk’s Report:**

Mr. Barry Schroeder reported that the Finance Committee’s Reserve Fund remains untouched with a balance of \$100,000. Thus far this year, only \$204 has been spent out of the regular FinCom budget.

**Other Business:**

*The Committee reviewed the following information: (1) Draft minutes from July 9, 2014; (2) July 2014 Newsletter from the Association of Town Finance Committees; and (3) Invitation and Registration Information for the Association of Town Finance Committees’ 2014 Annual Meeting.*

**Mr. Todd Alessandri moved that the Committee approve the minutes of July 9, 2014 as amended; Mr. Rohith Ashok seconded. No discussion. VOTE: 6-0-1 – O’Neill abstain as he has not been sworn in.**

Members were encouraged to attend the Annual Meeting of the Association of Town Finance Committees on October 18, particularly new members. The workshops are very informative. Chairman Rossi announced that the fees would be reimbursed.

**Upcoming Meeting:**

The next regular monthly meeting will be at 7:00 PM on Wednesday, October 8, 2014, in Sanford Hall.

**At 7:45 PM Mr. Todd Alessandri moved to adjourn; Ms. Meghan Hoffman seconded. No discussion.  
VOTE: 6-0-1 – O’Neill abstain as he has not been sworn in.**

Respectfully submitted,  
Jeanette Galliardt  
Night Board Secretary